

**REGULAR MEETING  
JASPER COUNTY CONSERVATION BOARD  
Conservation Office, Armory Building  
June 4, 2024, 8:30 A.M.**

**Board Members Present:** Andy Stone, Carol Kramer, and Willie Yeager

**Staff Present:** Keri Van Zante, Katie Cantu, Jerry Ratliff and Jade Read

With a quorum present, the business meeting was called to order by Chairperson Stone at 8:30 am. Minutes of the May 7, 2024, regular meeting were approved as written.

**APPROVAL OF BILLS – ACTION 24-67.** Motion by Yeager, second by Kramer that the following bills be approved for payment from the conservation fund:

Alliant Energy	0001-22-6110-000-43142	\$142.42
Alliant Energy	0001-22-6110-000-43143	\$53.09
Iowa Regional Utilites Assoc	0001-22-6110-000-43244	\$83.58
Iowa Regional Utilites Assoc	0001-22-6110-000-43242	\$98.51
Iowa Regional Utilites Assoc	0001-22-6110-000-21249	\$152.74
Iowa Regional Utilites Assoc	0001-22-6110-000-43213	\$88.12
MidAmerican Energy	0001-22-6110-000-43144	\$149.00
	0001-22-6110-000-43144	\$52.74
Royal Plumbing	0031-22-0210-000-44142	\$1,375.00
Dodd's Trash Hauling	0001-22-6110-000-44146	\$75.00
US Cellular	0001-00-6110-000-42080	\$3,063.96
Iowa Prison Industries	0001-22-6110-000-44142	\$4,575.00
	0001-22-6110-000-21945	\$878.00
	0031-22-0210-000-44142	\$3,918.00
Van Diest	0001-22-6110-000-20200	\$558.90
Van Diest	0001-22-6110-000-20200	\$377.95
Martin Marietta Materials	0001-22-6110-000-21200	\$2,000.00
	0001-22-6110-000-21246	\$89.49
DC Sports	0001-22-6100-000-29400	\$128.00
Royal Plumbing	0031-22-0210-000-44142	\$175.00
Iowa Natural Her. Foundation	0001-22-6100-000-48000	\$500.00
Comm. Found. Of Des Moines	0001-22-6100-000-42239	\$500.00
Huffaker Trucking	0001-22-6110-000-21246	\$698.65

Jerry Ratliff	0001-22-6100-000-41400	\$105.00	
Keri Van Zante	0001-22-6100-000-41400	\$105.00	
Katie Cantu	0001-22-6100-000-41400	\$105.00	
Greg Oldsen	0001-22-6100-000-41400	\$105.00	
Tristan Hunt	0001-22-6100-000-41400	\$70.00	
Kent Dunsburgen	0001-22-6100-000-41400	\$105.00	
Ethan Vander pol	0001-22-6100-000-41400	\$105.00	
Jade Read	0001-22-6100-000-41400	\$105.00	
Walmart	0031-22-0210-000-44142	\$273.34	C
Amazon	0001-22-6110-000-21942	\$189.99	C
Amazon	0031-22-0210-000-44142	\$99.99	C
Amazon	0031-22-0210-000-44142	\$9.99	C
Canva	0001-22-6100-000-40000	\$14.99	C
Interstate Batteries	0001-22-6110-000-21944	\$119.97	C
Smith Quality Rental	0031-22-0210-000-44142	\$470.00	C
Authorize.net	0001-22-6100-000-40000	\$21.30	C
Amazon	0001-22-6100-000-26139	\$2.99	C
Amazon	0001-22-6110-000-29000	\$49.98	C
Amazon	0031-22-0210-000-44142	\$77.27	C
Amazon	0031-22-0210-000-44142	\$169.99	C
Amazon	0031-22-0210-000-44142	\$18.95	C
Van Wall Equipment	0001-22-6110-000-63800	\$3,671.18	C
Van Wall Equipment	0001-22-6110-000-63800	\$3,000.00	C
Key Cooperative	0001-22-6110-000-43043	\$445.00	C
4 seasons Trailer	0001-22-6110-000-25400	\$294.00	C
Amazon	0001-22-6100-000-26139	-\$2.99	C
Amazon	0031-22-0210-000-44142	\$249.95	C
Theisens	0001-22-6110-000-23200	\$190.79	C
Ace	0001-22-6110-000-29000	\$35.09	C
Theisens	0001-22-6110-000-44143	\$125.52	C
Earl May	0005-22-6100-000-29280	\$275.00	C
Theisens	0001-22-6110-000-21944	\$37.88	C
Menards	0001-22-6110-000-21546	\$500.00	C
	0001-22-6110-000-21900	\$118.68	C
American Topper Accessories	0001-22-6110-000-25400	\$445.00	C
Menards	0031-22-0210-000-44142	\$1,347.44	C
Jasper Co. Engineer	0001-22-6110-000-25000	\$2,099.63	
Amazon	0001-22-6100-000-29139	\$77.95	C
Amazon	0001-22-6110-000-63700	\$26.99	C
Amazon	0001-22-6110-000-63700	\$52.29	C
Amazon	0001-22-6110-000-21942	\$15.60	C
Amazon	0001-22-6110-000-21942	\$32.97	C

Amazon	0001-22-6110-000-21942	\$42.21	C
Logan Contractors	0001-22-6110-000-41546	\$9,450.00	
Iowa CCS	0001-22-6100-000-48000	\$2,000.00	
Amerigas	0001-22-6110-000-43044	\$119.00	
Alliant Energy	0001-22-6110-000-43143	\$110.72	
	0001-22-6110-000-43142	\$36.68	
	0001-22-6110-000-43143	\$21.70	
Van Wall Equipment	0001-22-6110-000-24100	\$739.12	C
Van Wall Equipment	0001-22-6110-000-24100	-\$791.06	C
Van Wall Equipment	0001-22-6110-000-24100	\$791.06	C
La Crosse Seed	0001-22-6110-000-20300	\$1,260.00	
	0001-22-6110-000-20200	\$971.00	
	0031-22-0210-000-44142	\$2,308.00	
Logan Contractors	0001-22-6110-000-41546	\$1,100.00	
Studio Melee	0023-22-0210-000-60000	\$5,672.27	
Lynnville Histor. Soc	0001-22-6100-000-29139	\$87.50	
Milligan Automotive	0001-22-6110-000-24100	\$438.00	
Midwest Patch	0001-22-6110-000-21446	\$145.00	
Menards	0027-22-0210-000-60000	\$31.88	
Menards	0001-22-6100-000-29139	\$273.91	C
Menards	0001-22-6100-000-29139	\$374.16	C
Walmart	0001-22-6100-000-29139	\$90.66	C
Menards	0031-22-0210-000-44142	\$244.53	C
Theisens	0001-22-6110-000-21943	\$32.98	C
Theisens	0031-22-0210-000-44142	\$108.97	C
Theisens	0001-22-6110-000-21942	\$14.98	C
Menards	0001-22-6100-000-29139	\$31.17	C
Walmart	0001-22-6110-000-21900	\$93.64	C
Walmart	0001-22-6110-000-21900	\$120.34	C
Hy Vee	0001-22-6100-000-29139	\$14.99	C
Walmart	0001-22-6100-000-29139	\$408.53	C
Walmart	0001-22-6100-000-29139	\$12.84	C
Theisens	0001-22-6110-000-21942	\$32.72	C
Theisens	0001-22-6110-000-23200	\$57.45	C
Walmart	0001-22-6100-000-29139	\$15.31	C
Niemann Hardware	0001-22-6100-000-29139	\$78.51	C
Pannier Graphics	0027-22-0210-000-60000	\$2,212.50	
	0031-22-0210-000-44142	\$2,212.50	
Ace	0001-22-6100-000-42239	\$15.78	c
Amazon	0001-22-6110-000-40000	\$18.74	C
Amazon	0001-22-6110-000-20142	\$25.98	C
Amazon	0001-22-6100-000-29139	\$289.99	C
Amazon	0001-22-6100-000-40200	\$183.89	C

Amazon	0001-22-6100-000-29139	\$46.98	C
Amazon	0001-22-6110-000-23200	\$134.32	C
Amazon	0001-22-6110-000-20142	\$71.98	C
Authorize.net	0001-22-6100-000-40000	\$18.00	C
Bob's Septic	0001-22-6110-000-41046	\$585.00	C
Herc-u-lift	0001-22-6110-000-21946	\$736.80	C
	0001-22-6110-000-44146	\$1,312.12	C
Jenkins Iron & Steel	0001-22-6110-000-41046	\$3,250.00	C
Menards	0001-22-6110-000-25000	\$113.98	C
	0001-22-6110-000-63700	\$218.99	C
	0001-22-6110-000-24100	\$661.10	C
Menards	0001-22-6110-000-23200	\$329.98	C
	0001-22-6110-000-21243	\$1,000.00	C
	0001-22-6110-000-21944	\$1,184.77	C
Theisens	0001-22-6110-000-23200	\$18.99	C
Theisens	0001-22-6110-000-21944	\$39.98	C
Theisens	0001-22-6110-000-63700	\$85.97	C
Walmart	0001-22-6100-000-42239	\$127.49	C
Plastic Recycling of Iowa Falls	0027-22-0210-000-60000	\$661.68	
	0027-22-0210-000-60000	\$583.70	
	0027-22-0210-000-60000	\$1,120.40	
Riggs Printing	0001-22-6100-000-26339	\$247.00	
	0001-22-6100-000-41200	\$182.84	
	0001-22-6100-000-40200	\$165.62	
Walmart	0001-22-6100-000-41339	\$94.94	C
Walmart	0001-22-6100-000-41339	\$43.73	C
Van Wall Equipment	0001-22-6110-000-24100	\$990.97	C
Amazon	0001-22-6100-000-42239	\$77.38	C
	0001-22-6110-000-63800	\$1,004.00	C
Thomas Bus Sales	0001-22-6110-000-63800	\$22,130.00	
TOTAL		\$103,831.73	

Motion carried unanimously.

**DISCUSSION ITEMS:**

A staff report was presented by Ratliff and Cantu.

**Uhlenhopp Wednesday Pond Project.** This project was awarded to Sully Construction for \$22,995 at the May 2024 meeting. Grant funding for the project is \$38,160. Board members discussed Van Zante asking for Sully Construction to give a cost to add a fishing jetty and update at the July meeting.

**UPDATED COUNTY POLICY HANDBOOK- ACTION 24-68.** Van Zante presented an updated employee handbook that was approved by the Board of Supervisors. Main changes include:

1. Salary pay plans went away and department heads should be reviewed annually and a dollar figure for an annual increase should be awarded
2. Salaried and Department Heads are not eligible for quarterly bonus day (for not utilizing sick pay)
3. Hourly employees (non-union) will only receive a step increase if they are still in progression. Hourly employees at the top of the pay scale will receive a July 1 cost of living increase.
4. Vacation bank is capped at a maximum of 280 hours for any employee

Motion by Kramer, second by Yeager to approve the updated employee handbook. Motion carried unanimously.

**Bike Trail Signage and Development Guidance.** There have been questions from communities regarding signage on the bike trails. Jasper County does not have a policy, but Van Zante was asking if we should make one to help answer questions and provide guidance. Board members suggested gathering information from surrounding counties and discussing it again in July.

**Nature Center.** Bid packages have been sent to all the prequalified contractors and are due mid-June. Board members may need to have a special meeting to approve bids if they are ready before the July meeting.

**Mariposa Campground and Cabin.** The campground and cabin opened June 1

**Other.** Nothing identified

**Board Member Concerns.** None identified.

**ADJOURNMENT- ACTION 24-69.** With no further business appearing, motion by Kramer second by Yeager that the meeting adjourn. Motion carried unanimously.

**ADJOURNMENT – 9:30 a.m.**

---

Carol Kramer, Secretary