



315 West 3rd Street North
Suite 250
Newton, IA 50208
Phone: 641-792-7993

Commissioners: Marta Ford, Jerry Nelson, Fred Chabot, Ed Spangenburg.
Alyssa Wilson, Administrator

Meeting Open to Public

12 June 2024
1500 hours

Agenda

Call the Meeting to Order: Chairperson Jerry Nelson

Approve Minutes: 08 May 2024, Regular Meeting

Unfinished Business:

1. JCVA Commission Bylaws
 - a. Jasper County Policy Handbook, effective 7/01/2024
2. American Legion Memorial Day Ceremony and List
 - a. Update from Keith Thorpe and John McMahon
3. Home Visit Guidelines
4. Work Log
5. Walk in scheduling

New Business:

1. Commissioner Vaccancy
2. May 2024 Administrator's Activity Report
3. May 2024 Expenses, Allocation, Donation & ESFP
4. GDX Report 2023
5. CVSO Act *presented at NACVSO National School 2024*
6. Allocation Fund spent by 6/30/24
 - a. 2nd Scanner - ScanSnap® iX1600 (1st approved Nov. 2023)
 - b. Remainder on Printer Ink (now must use Amazon per Forbes)
7. District Training: June 25, 2024, held at the Albia American Legion
8. Public Contact Visit
9. Alyssa Vacation: July 3-5, 2024

Public Input & Announcements:
**Confirm next meeting: 12 June 2024, 1500, at the Jasper County Office
Building in the Conference Room**

Jasper County Commission of Veterans Affairs
Administrator Alyssa Wilson
315 West Third Street North, Suite 250, Newton, IA 50208
Phone 1-641-792-7993

Commissioners: Fred Chabot, Marta Ford, Jerry Nelson, Ed Spangenburg, and Susan Springer

8 May 2024

Minutes

On 8 May 2024, at 1510 hours, Commission Chairperson Jerry Nelson called the regularly scheduled meeting of the Jasper County Veterans Affairs Commission to order. The commissioners in attendance were: Fred Chabot, Marta Ford, Jerry Nelson, and Ed Spangenburg. Commissioner Susan Springer was absent. Administrator Alyssa Wilson and 30 veterans and veteran representatives also attended the meeting. The names of the guest veterans in attendance were not recorded.

Approve Minutes:

Marta Ford made a motion and Ed Spangenburg seconded to approve the minutes of the regularly scheduled Commission meeting held on 10 April 2024. The motion passed unanimously.

Unfinished Business:

1. Korean War Veterans Dinner:

It was the consensus of the Commission that there was a good turn-out for the Korean War Veterans Dinner held on Monday, 6 May 2024. The Commission paid for the cost of the dinner.

2. Kellogg and Prairie City Outreach Events:

The Kellogg outreach event will be held on Thursday, 16 May 2024, at 1800 hours, at the Kellogg American Legion Hall. The Commission will furnish pizza and non-alcoholic beverages. The status of an outreach event in Prairie City is unknown at this time.

3. Iowa Vietnam Veterans Recognition Day:

There are no changes from the event plans detailed in the minutes of the 10 April 2024 Veterans Affairs Commission meeting.

4. NACVSO School: 13-17 May 2024:

The Commission acknowledged that the Jasper County Veterans Affairs Office will be closed so that Administrator Wilson is able to attend this meeting virtually from her office. Discussion ensued regarding Administrator Wilson's request to attend virtually from her home. Working virtually from home is not currently permitted by Jasper County personnel policy. The Commission's decision during the 14 February 2024 regular meeting that she attend virtually from her office was discussed and not changed.

New Business:

1. April 2024 Administrator's Activity Report:

Commissioners reviewed the April 2024 Administrator's Activity Report.

2. April 2024 Expenses, Allocation, Donation, ESFP Report:

Commissioners reviewed the April 2024 set of reports. Marta Ford made a motion and Fred Chabot seconded for Administrator Wilson to coordinate with the IT staff the purchase of a new laptop for the

office utilizing funds from the State Allocation Fund prior to 30 June 2024. The motion passed unanimously.

3. Memorial Day Ceremony and Letter From Mr. Keith Thorpe:

Mr. Thorpe reviewed the history of the Veterans Affairs Commission involvement in preparing a list of deceased Jasper County veterans each year for reading aloud at the applicable ceremony. This began in 2014 when the volunteer who previously compiled the list stopped. Mr. Thorpe estimated that it takes approximately eight hours per month to compile the list. The task is very arduous and frustrating because of the number of sources that must be referenced and the failure of certain nursing homes to follow through on appropriate notifications to Veterans Affairs offices. He recommended that a volunteer be sought to take over this task from Mr. Thorpe or that the reading of names be stopped after the 2025 Memorial Day ceremony. Mr. Thorpe has compiled the list for the 2024 ceremony and will do the same for the 2025 ceremony. Feedback from the veterans in attendance was overwhelmingly in favor of continuing to read a list of names and that all deceased veterans who called Jasper County home should be included. The Commission will mount an effort to find a follow-on volunteer to compile the names each year.

4. Home Visit Guidelines:

Discussion ensued regarding Administrator Wilson's safety when making a home visit alone to assist a veteran with application for VA benefits. Administrator Wilson emphasized that she makes such a visit only when the veteran is non-ambulatory and has no access to transportation. The consensus of the Commission was that in order to ensure Administrator Wilson's safety, she will contact the Jasper County Dispatch non-emergency number upon her departure from her office for such a visit. The notification shall include her departure time from her office and the veteran's address. Likewise, Administrator Wilson will notify Jasper County Dispatch when she has safely departed from the veteran's home. Since the Commission was not certain this practice will be acceptable to the Jasper County Sheriff, Administrator Wilson will discuss same with the sheriff and report back to the Commission. Marta Ford recommended that any such procedure be included in the Commission's draft bylaws to be discussed at the 12 June 2024 Commission meeting.

5. Work Log:

Chairperson Nelson explained to the veterans in attendance that there is a number of county employee work hours authorized by the Iowa Administrative Code for each county's Veterans Affairs Commission administrator and/or veteran service officer. He also highlighted the fact that the number of hours worked by that person in excess of that authorized is funded by the applicable county government. Currently, Jasper County funds 40 hours of Administrator Wilson's work time each week and 100% of the Shared Benefits Coordinator's (Josh Price) work time. Veterans in attendance spoke favorably of the masterful work done by Administrator Wilson to secure federal VA benefits for Jasper County veterans. They also strongly encouraged to get Josh Price, the Shared Benefits Coordinator, certified to have full access to veteran records as soon as possible.

6. Walk-in Scheduling:

There was discussion regarding past unsuccessful attempts to control when veterans simply walk into the Veterans Affairs office without an appointment to seek assistance. The consensus was to not repeat such a mistake and, instead, encourage these veterans to schedule a future appointment. Administrator Wilson will continue the practice of having a paper tablet readily available in the outer office for such scheduling.

7. Commissioner Terms Expiring June 2024:

Time constraints prevented discussion on this topic.

Announcements: None
Public Input: As stated above

Confirm next meeting: Wednesday, 12 June 2024, 1500 hrs., at the Jasper County Office Building.
At 1730 hours, Fred Chabot made a motion and Ed Spangenburg seconded to adjourn. The motion passed unanimously.

/s/Ferdinand J. Chabot, Secretary

BYLAWS
JASPER COUNTY, IOWA VETERANS AFFAIRS COMMISSION

ARTICLE I - PURPOSE

The purpose of the Jasper County Veterans Affairs Commission (hereinafter, the “Commission”) is to advocate and help to advance quality of life for veterans of military service of the United States of America and the State of Iowa and their families who live and/or work within Jasper County. The Commission shall do this by advising the Jasper County Board of Supervisors on the coordination and development of government policies, programs, services, and the allocation of resources for veterans and their families.

ARTICLE II - AUTHORITY

- 1) The Commission is established pursuant to Chapter 35A, Chapter 35B, and Chapter 331 of the Code of Iowa. The Commission shall conduct its work in accordance with other Code of Iowa chapters as referenced in Chapter 35B as well as these bylaws.
- 2) The Commission, as an entity, shall not attempt to influence legislation unless it pertains to veterans’ concerns. The Commission shall not participate in or intervene in any political campaign on behalf of any candidate for public office, including the publishing or distribution of statements. Nothing in this article shall prohibit individual members of the Commission from participating in political activities including, but not limited to, seeking or holding public office. This article does not limit the ability of the Commission to talk with, in an open meeting, any political candidate about his or her interests and intentions regarding veterans.

ARTICLE III - MISSION AND VISION STATEMENTS

- 1) The Commission’s mission is to provide leadership that creates opportunities for all Jasper County veterans and their families by evaluating, developing, and promoting new and existing programs within Jasper County.
- 2) The Commission’s vision is to offer the most valuable information and services to ensure the enrichment and enhancement of life for veterans and their families.

ARTICLE IV - DUTIES AND RESPONSIBILITIES

The Commission shall advocate on behalf of and represent the interests of all Jasper County veterans and their families for matters concerning, but not limited to the following, and may:

- 1) Establish a forum for all county veterans and establish and maintain intermediate term goals and objectives regarding veterans assistance;

- 2) Maintain coordinated communication with state, county, and city governments, businesses, and Jasper County veterans;
- 3) Help veterans and their families transition to civilian life in Jasper County to include contacts with active duty service members who intend to reside in Jasper County. The objective is to help them avoid transition problems related to unemployment, homelessness, and physical and mental health;
- 4) Advise the Board of Supervisors on the coordination of veteran services among all public and private agencies, departments, and organizations which provide services and programs to veterans and their families;
- 5) Identify and recommend to the Board of Supervisors sources of private and public financial assistance available to expand or improve services and programs for veterans and their families;
- 6) Provide financial assistance to veterans as described in Article XIV of these bylaws.

ARTICLE V - MEMBERSHIP AND TERMS OF OFFICE

- 1) The Commission consists of five members appointed by the Board of Supervisors. Membership eligibility and composition of the Commission shall be in accordance with Chapter 35B and Chapter 331 of the Code of Iowa.
- 2) The Jasper County Veterans Affairs Administrator and Veterans Services Officer shall serve as ex-officio members of the Commission.
- 3) Any Commission member may resign for any reason at any time by providing written notification and effective date to the Board of Supervisors with a copy provided to the Commission chairperson. If no effective date is specified in the resignation letter, such resignation shall be effective upon receipt by the Board of Supervisors and the Commission chairperson.
- 4) Commissioners shall always focus on the mission of advocating for Jasper County veterans; serve the public interest and the veteran community; attend and actively participate in all Commission meetings; cast an informed vote on all matters; be well-prepared for meetings including reviewing read-ahead materials; be knowledgeable about the legislative process and issues affecting the Commission; and voice concerns raised by the public and organizations in the veteran community.
- 5) Failure of a commissioner to attend three official Commission meetings, when those absences are not excused, within a 12-month period of time will lead to immediate dismissal at the discretion of the Commission's majority vote.

ARTICLE VI - MEETINGS, QUORUM, AND VOTING

- 1) A quorum shall consist of half the filled Commission members plus one. With the exception of the ex-officio members, each Commission member in attendance at any given meeting shall have one vote on all matters that shall come before the Commission. Any action taken by the Commission on any matter must be with the approval of a simple majority vote of the Commission members present.
- 2) Commission meetings shall be scheduled on the second Wednesday of every month or at the call of the Commission or Commission chairperson. They will be held in the small conference room of the Jasper County Office Building.
- 3) All meetings are open to the public.
- 4) The Commission chairperson may call a special Commission meeting with reasonable notice to the membership and giving the specific reason for the meeting. The special meeting agenda shall be limited to the special topic for which the meeting was called.
- 5) In the absence of the Commission chairperson from a specific meeting, the Commission secretary or a commissioner designated by the chairperson shall preside at that meeting.
- 6) The administrator and/or veteran service officer shall provide the Commission secretary with a draft copy of the next meeting agenda a reasonable period of time prior to the next scheduled meeting. In coordination with the secretary, the administrator and/or veteran service office shall provide the agenda and pertinent attachments to all Commission members in a reasonable number of days in advance of a scheduled meeting.
- 7) The administrator and/or veteran service officer shall provide Commission members and the public with timely notice of Commission meetings in accordance with Chapter 21, Official Meetings Open to Public (Open Meetings), of the Iowa Administrative Code.
- 8) The administrator and/or veteran service officer shall maintain a permanent file of the minutes of all Commission meetings.
- 9) Regularly scheduled Commission meetings shall be cancelled when county government offices are closed due to inclement weather. Meetings may also be cancelled at the discretion of the chairperson.
- 10) Iowa Administrative Code, Subtitle 9, Restraints on Government, Chapter 21, Official Meetings Open to Public (Open Meetings) is incorporated by reference. If the Commission meets in closed session, the minutes of the open meeting before the closed session shall include a statement of time, place, and purpose of the closed session; a record of the vote of each member as to closing the meeting; and a citation of the authority under the Iowa Open Meetings law which permitted the closed session. The Commission shall keep detailed minutes of all discussion, persons present, and action occurring at a closed session, and shall also audio record all of the closed session. Final action on any matter shall be taken in an open session unless some other provision of the Iowa Administrative Code expressly permits such actions to be taken in closed session.

11) Members may participate in meetings and vote on matters discussed therein by means of a conference telephone, computer, or similar communications equipment if all persons participating in the meeting can hear (or otherwise communicate with) each other at the same time. Participation by such means shall constitute presence of the member at the meeting.

11) Unless modified by these bylaws, all Commission meetings shall follow Robert's Rules of Order.

ARTICLE VII - ETHICS

1) Prior to release, any correspondence and other public information, positions, or statements (hereinafter, "Public Information") by the Commission shall be brought before a full Commission meeting for a simple majority vote. Public Information shall comply with Jasper County procedures.

2) No Commission member shall portray his or her personal opinion as that of the Commission. Individual requests to speak on behalf of the Commission shall be brought before a full Commission meeting for a simple majority vote.

ARTICLE VIII - OFFICERS

1) Only duly appointed Commission members may serve as officers. Officers shall be appointed for a two year term beginning in July.

2) The Commission shall have a chairperson nominated and elected by a simple majority vote of the Commission in the month of June. The chairperson shall have the authority and responsibility customarily conferred on the presiding officer of an organization.

3) The Commission shall have a secretary nominated and elected by a simple majority vote of the Commission in the month of June.

4) Duties and responsibilities:

a) The chairperson shall preside at and conduct all Commission meetings; ensure compliance with Iowa Open Meeting Law requirements; meet regularly with the Board of Supervisors; provide information to the Commission in a timely manner; represent the Commission at related meetings or functions of other organizations and agencies; approve ongoing programs or special projects; insure that there are intermediate term goals and objectives established; prepare an annual report to the Board of Supervisors; and ensure that Commission members follow these bylaws. The chairperson shall obtain Commission approval for commitment to new projects.

b) The secretary shall preside at and conduct Commission meetings in the absence of the chairperson; record, transcribe, and maintain a file of Commission meeting minutes. If the

person serving as the chairperson is removed or resigns from that position, the secretary shall serve as the chairperson until the Commission nominates and elects a replacement.

ARTICLE IX - RULES AND REGULATIONS

- 1) The Commission shall adopt rules and regulations to govern its proceedings and activities. Any provision of these bylaws not controlled by state law or county regulation may be amended.
- 2) The bylaws, or a proposed amendment to the bylaws, shall be submitted in writing to the Commission members a reasonable period of time prior to the meeting at which they will be considered.
- 3) The bylaws or amendment to the bylaws shall be listed on the agenda as an item to be considered and voted on at the meeting. The bylaws and any amendments proposed to the bylaws shall require a simple majority vote of the members present at a meeting at which there is a quorum.
- 4) The bylaws shall be formally reviewed every two years.

ARTICLE X - COMMISSION STAFF

- 1) The Commission may be assisted by a Jasper County Veterans Affairs Administrator. The Administrator shall maintain and publish a roster of the Commission membership; provide administrative and logistical support to the Commission; provide commissioners with all necessary materials; maintain the Veterans Affairs website page(s); keep a systematic filing of letters received, copies of letters sent, veteran assistance files, and Commission reports; attend to official correspondence; provide notice of commission meetings; prepare with the chairperson, in advance, an agenda and necessary reports for each meeting; and arrange for pay and reimbursement of travel expenses to commissioners pursuant to county rules.
- 2) The Commission may be assisted by a Jasper County Veterans Services Officer (CVSO). The CVSO shall complete veterans services as directed by the Administrator.

ARTICLE XI - PLANNING

- 1) Planning is the process which creates a detailed blueprint that, when implemented, is meant to achieve specific organizational goals and objectives. The planning process begins with the selection of a topic or issue of concern to the commissioners and the assignment of the topic to commissioners and/or staff for further exploration. From this exploration, the assigned commissioners and/or staff proposes goals and objectives to the Commission. Goals are the outcomes to be achieved, whereas objectives are the specific and measurable steps needed to achieve a goal. Goals and objectives must work in tandem.

2) Goals and objectives are not intended to be limited in scope. All areas pertaining to veterans' issues such as legislation, regulations, programming, budgeting, staffing, or any other initiative are to be considered. The Commission's concerns should not be limited to what the Commission controls as many veterans' issues are not the exclusive domain of any one county department.

3) Objectives must be measurable to be of value to mission accomplishment. As for the overarching goal that produced the objective, it should at least define a wanted end state (the vision behind the goal) and be achievable.

4) Approved goals and objectives from a previous Commission shall continue in effect until achieved or changed by a succeeding Commission. However, all goals and objectives are to be reviewed annually as part of the process of reviewing the need for them to be continued. Approval and reapproval of goals and objectives by the Commission should be done as soon as practicable but no later than December of each year. This will allow for the Commission to be ready to take action with the start of the annual legislative session and budget cycles.

ARTICLE XII - OFFICIAL TRAVEL EXPENSE PROCEDURE

1) Commissioners must retain and submit to the Administrator itemized receipts (gas, lodging, tolls, meals) when requesting reimbursement for official travel.

2) Expenses incurred after an official meeting (tolls, meals during homebound travel, for example) must be submitted as soon as practicable.

3) Lodging, meals, and incidentals will be reimbursed at the Jasper County rate in effect at the time of the meeting or event.

ARTICLE XIII - CONFLICTS OF INTEREST PREVENTION

1) Commissioners must understand when a conflict of interest may be in play. In short, conflicts of interest involve the concepts of benefit and bias. What follows below is how to recognize a conflict of interest and how to avoid it:

2) Questions to ask oneself when evaluating a potential conflict of interest include: Will your interest benefit as a result of your official action? Would a reasonable person conclude that a private or personal interest impairs your independent and impartial judgment in the exercise of your official duties?

3) Some commissioner level conflicts of interest are: Having or acquiring a personal benefit in a decision to be made by the Commission, to include a grant, contract, sale, lease, or purchase. Accepting compensation, a gratuity, or a reward from someone else who has a beneficial interest in a contract, sale, lease, purchase, or grant resulting from a Commission action. Acting on a Commission matter involving any entity in which you have a beneficial interest, or an entity in which you serve as an officer, agent, employee, or member. Using your official position to secure or convey a special privilege or exemption for yourself or others. Non-financial interests,

professional or business activities, or obligations that conflict with the performance of official duties. Assisting other persons, or sharing in compensation, in transactions involving the state when you had responsibility for these transactions as a commissioners.

ARTICLE XIV - VETERANS FINANCIAL ASSISTANCE

- 1) The following rules are established regarding the provision of financial assistance to Jasper County veterans and their spouses from Jasper County and State of Iowa funds.
- 2) The veteran’s character of service at the time of separation from active service shall be other than dishonorable; this includes: Honorable, General under Honorable Conditions, or Other than Honorable. If a veteran possesses multiple DD Forms 214, all must be submitted.
- 3) The veteran must submit a Jasper County Veterans Affairs Financial Assistance Application form accompanied by a bank statement covering the last 30 days before the form was signed. Financial assistance shall be granted only to those veterans or the spouse of a deceased veteran whose family income does not exceed 300% of the current Jasper County poverty guidelines.
- 4) A spouse may apply for financial assistance on behalf of the veteran so long as the veteran has completed and signed a Financial Assistance Application form. The form must be accompanied by a bank statement covering the last 30 days before the form was signed. Should the spouse be widowed, the spouse may be eligible for financial assistance so long as the spouse has not remarried.
- 5) No more than one thousand dollars (\$1,000.00) per calendar year in assistance for rent/mortgage, utilities, groceries, and/or fuel shall be provided to a veteran or the spouse of a deceased veteran. The Commission may exceed this limit under extenuating circumstances by a majority vote.

These newly created bylaws are hereby approved and adopted on this _____ day of _____, 2024 by the Jasper County Veterans Affairs Commission

Jerry Nelson, Chairperson

Ferdinand J. Chabot, Secretary

Marta Ford

Ed Spangenburg



Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Fred Chabot, Ed Spangenburg
Alyssa Wilson, Administrator Josh Price, Shared Benefits Coordinator
315 West 3rd Street North, Suite 250, Newton, Iowa 50208
Phone 1-641-792-7993 Fax 1-641-787-1302

Administrator's Activities Report *May 2024*

Ongoing Projects:

Veterans Assisted

- 1. Appointment Breakdown:**
 - a. Scheduled Appointments: 39
 - b. Walk-ins: 92
 - c. Home: 0
 - d. Total: 131**

- 2. Phone calls:**
 - a. Incoming: 62
 - b. Outgoing: 109
 - c. Missed: 195
 - d. Total: 366**

- 3. Open files: 349**

- 4. Food Bank Boxes: 10**

- 5. Military Grave Records processed: 5**

- 6. Burial Benefit Requests:**
 - a. Grave Markers: 28
 - b. Flag Cases: 0
 - c. Flag Case Inventory: 0

- 7. Financial Assistance requests:**
 - a. Food: 6
 - b. Fuel: 6
 - c. Funeral: 2
 - d. Rent/Mortgage: 3



Jasper County

Detail vs Budget Report Account Summary

Date Range: 07/01/2023 - 05/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001 - GENERAL BASIC FUND								
Expense								
0001-21-3200-000-10004	WAGES-ELECTED/DEPT HEAD	0.00	63,600.00	0.00	58,257.62	58,257.62	5,342.38	8.40 %
0001-21-3200-000-10005	WAGES-DEPUTY/ASSISTANT	0.00	32,102.00	0.00	14,354.23	14,354.23	17,747.77	55.29 %
0001-21-3200-000-12100	VET AFFAIRS COMM-EXPENSES	0.00	500.00	0.00	0.00	0.00	500.00	100.00 %
0001-21-3200-000-12104	WAGES-VET AFFAIRS COMMISSION	0.00	2,400.00	0.00	1,950.00	1,950.00	450.00	18.75 %
0001-21-3200-000-26000	OFFICE SUPPLIES	0.00	1,000.00	0.00	962.00	962.00	38.00	3.80 %
0001-21-3200-000-26100	MAGAZINES/PERIODICALS/BOOKS	0.00	100.00	0.00	0.00	0.00	100.00	100.00 %
0001-21-3200-000-40000	PUBLICATIONS/NOTICES/ADVERTISEMENTS	0.00	2,500.00	0.00	2,043.00	2,043.00	457.00	18.28 %
0001-21-3200-000-41200	POSTAGE/MAILING	0.00	200.00	0.00	0.00	0.00	200.00	100.00 %
0001-21-3200-000-41300	EMPLOYEE MILEAGE/MEALS	0.00	800.00	0.00	119.62	119.62	680.38	85.05 %
0001-21-3200-000-42200	EDUCATIONAL/TRAINING SERV	0.00	4,000.00	0.00	880.00	880.00	3,120.00	78.00 %
0001-21-3200-000-44400	MAINT-OFFICE/COMPUTER EQUIP	0.00	2,000.00	0.00	2,642.16	2,642.16	-642.16	-32.11 %
0001-21-3200-000-48000	DUES/MEMBERSHIPS	0.00	500.00	0.00	50.00	50.00	450.00	90.00 %
0001-21-3210-000-33200	FOOD/PROVISIONS	0.00	8,000.00	0.00	4,980.00	4,980.00	3,020.00	37.75 %
0001-21-3210-000-34000	RENT PAYMENTS	0.00	7,500.00	0.00	8,930.00	8,930.00	-1,430.00	-19.07 %
0001-21-3210-000-34010	MORTGAGE PAYMENTS	0.00	5,000.00	0.00	2,734.41	2,734.41	2,265.59	45.31 %
0001-21-3210-000-34100	UTILITIES-GAS & ELE	0.00	3,000.00	0.00	566.32	566.32	2,433.68	81.12 %
0001-21-3210-000-34110	ELECTRICITY PAYMENTS	0.00	6,000.00	0.00	5,989.69	5,989.69	10.31	0.17 %
0001-21-3210-000-34120	WATER PAYMENTS	0.00	2,000.00	0.00	643.92	643.92	1,356.08	67.80 %
0001-21-3210-000-34130	NATURAL GAS PAYMENTS	0.00	2,000.00	0.00	573.72	573.72	1,426.28	71.31 %
0001-21-3210-000-34140	FUEL OIL/PROPANE PAYMENTS	0.00	2,000.00	0.00	287.33	287.33	1,712.67	85.63 %
0001-21-3210-000-35400	OTHER TRANSPORTATION	0.00	10,000.00	0.00	11,569.76	11,569.76	-1,569.76	-15.70 %
0001-21-3210-000-39000	FUNERAL SERVICES	0.00	3,000.00	0.00	800.00	800.00	2,200.00	73.33 %
0001-21-3210-000-39100	CARE-GRAVES/MARKERS	0.00	3,000.00	0.00	1,540.88	1,540.88	1,459.12	48.64 %
	Expense Totals:	0.00	161,202.00	0.00	119,874.66	119,874.66	41,327.34	25.64 %
	0001 - GENERAL BASIC FUND Totals:	0.00	161,202.00	0.00	119,874.66	119,874.66	41,327.34	25.64 %
0002 - GENERAL SUPPLEMENTAL FUND								
Expense								
0002-21-3200-000-11000	FICA-COUNTY PORTION	0.00	7,740.00	0.00	5,465.14	5,465.14	2,274.86	29.39 %
0002-21-3200-000-11100	IPERS-COUNTY PORTION	0.00	9,552.00	0.00	6,895.17	6,895.17	2,656.83	27.81 %
0002-21-3200-000-11300	EMPLOYEE GROUP INSURANCE	0.00	22,573.00	0.00	19,679.71	19,679.71	2,893.29	12.82 %
	Expense Totals:	0.00	39,865.00	0.00	32,040.02	32,040.02	7,824.98	19.63 %
	0002 - GENERAL SUPPLEMENTAL FUND Totals:	0.00	39,865.00	0.00	32,040.02	32,040.02	7,824.98	19.63 %
0216 - EFSP GRANT								
Expense								

Detail vs Budget Report

Date Range: 07/01/2023 - 05/31/2024

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0216-21-3210-000-42140	EFSP FED GRANT EXP	0.00	0.00	0.00	3,658.37	3,658.37	-3,658.37	0.00 %
	Expense Totals:	0.00	0.00	0.00	3,658.37	3,658.37	-3,658.37	0.00 %
	0216 - EFSP GRANT Totals:	0.00	0.00	0.00	3,658.37	3,658.37	-3,658.37	0.00 %
0227 - VET ALLOC & DONATION FUND								
Expense								
0227-21-3210-000-42140	ALLOCATION EXPENSES	0.00	10,000.00	0.00	5,570.14	5,570.14	4,429.86	44.30 %
0227-21-3210-000-49999	DONATION FUND EXPENSES	0.00	2,000.00	0.00	0.00	0.00	2,000.00	100.00 %
	Expense Totals:	0.00	12,000.00	0.00	5,570.14	5,570.14	6,429.86	53.58 %
	0227 - VET ALLOC & DONATION FUND Totals:	0.00	12,000.00	0.00	5,570.14	5,570.14	6,429.86	53.58 %
	Report Total:	0.00	213,067.00	0.00	161,143.19	161,143.19	51,923.81	24.37 %

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001 - GENERAL BASIC FUND	0.00	161,202.00	0.00	119,874.66	119,874.66	41,327.34	25.64 %
0002 - GENERAL SUPPLEMENTAL FUND	0.00	39,865.00	0.00	32,040.02	32,040.02	7,824.98	19.63 %
0216 - EFSP GRANT	0.00	0.00	0.00	3,658.37	3,658.37	-3,658.37	0.00 %
0227 - VET ALLOC & DONATION FUND	0.00	12,000.00	0.00	5,570.14	5,570.14	6,429.86	53.58 %
Report Total:	0.00	213,067.00	0.00	161,143.19	161,143.19	51,923.81	24.37 %

ALLOCATION FUND REPORT

10/24/2023	Alyssa A. Wilson	28.4 Miles Round Trip to Fall School Altoona x "3 days" x \$0.655	\$55.81
10/24/2023	Keith N. Thorpe	Mileage for Fall School to Altoona 50.0 Miles x \$0.655	\$32.75
10/24/2023	Keith N. Thorpe	Per Diem for Fall School 2023 Altoona 3 Days @ \$64.00 per day	\$192.00
10/24/2023	Ferdinand J. Chabot	Mileage for Fall School to Altoona 50.0 Miles x \$0.655	\$32.75
10/24/2023	Marta Ford	Mileage for Fall School to Altoona 50.0 Miles x \$0.655	\$32.75
10/24/2023	Jerry Nelson	Mileage for Fall School Altoona 71.8 Miles x \$0.655	\$47.03
10/24/2023	Susan Springer	Mileage for Fall School Altoona 77.2 Miles x \$0.655	\$50.57
10/24/2023	Keith N. Thorpe	Per Diem for Fall School @ \$64.00 per day	\$192.00
10/24/2023	Ferdinand J. Chabot	Ferdinand J. Chabot Reversal	-\$32.75
10/27/2023	Prairie Meadows	Fall School 2023 Lodging "M. Ford, S. Springer, J. Nelson"	\$542.04
11/3/2023	La Quinta	Fall School Lodging	\$328.44
11/7/2023	Ferdinand J. Chabot	Mileage for Fall School to Altoona 50.0 Miles x \$0.655	\$32.75
11/27/2023	HyVee	Jasper Co. Korean War/Era Dinner 30 Oct 2023 "Outreach"	\$1,040.00
12/19/2023	Staples	Scanner and Office Supplies	\$959.51
1/2/2024	Riggs Printing	JCVA Trifolds	\$185.00
2/27/2024	Adobe	Acrobat Pro "Document Reader" Teams	\$305.15
3/1/2024	Adobe	REFUND FOR PREVIOUS SUBSCRIPTION	-13.24
3/12/2024	Simply Homemade by Ellen	Food for 3/2 Baxter Event	\$50.00
3/26/2024	Minuteman	Outreach Promotional Items	\$1,185.00
3/26/2024	CIT Charters	Vietnam Veteran's Day Capitol Charter	\$1,309.77
3/26/2024	Fareway Stores Inc.	2 cases of soda for PCM Appreciation Presentation	\$20.44
3/26/2024	Casey's General Store	5 Pizzas for PCM Appreciation Presentation	\$79.14
4/23/2024	HyVee	1 Veg/ 1 Fruit tray 4/4 RECON event	\$130.00
4/23/2024	HyVee	2 Meat tray 4/4 RECON event	\$123.00
5/7/2024	HyVee	JC Korean Veteran Dinner	\$850.65
6/3/2024	Casey's General Store	Kellogg Legion Outreach	\$44.92
6/18/2024	CDW-G (I.T. Dept.)	Laptop Office	1736.03

Spent to Date

\$9,511.51

REMAINING

\$488.49



13 VIDEOS



Roll over image to zoom in



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FY23 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDY)

County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
GREENE	526	\$ 6,530	\$ 3,419	\$ -	\$ 207	\$ -	\$ -	\$ 62	\$ 2,843	215
GRUNDY	656	\$ 6,464	\$ 3,632	\$ -	\$ 288	\$ -	\$ -	\$ 90	\$ 2,454	237
GUTHRIE	701	\$ 9,135	\$ 4,807	\$ -	\$ 146	\$ -	\$ -	\$ 40	\$ 4,143	269
HAMILTON	841	\$ 10,999	\$ 4,564	\$ -	\$ 222	\$ -	\$ -	\$ 65	\$ 6,149	362
HANCOCK	589	\$ 9,002	\$ 3,409	\$ -	\$ 72	\$ -	\$ -	\$ 39	\$ 5,482	326
HARDIN	1,104	\$ 13,656	\$ 5,636	\$ -	\$ 414	\$ -	\$ -	\$ 167	\$ 7,440	403
HARRISON	1,024	\$ 14,077	\$ 7,801	\$ -	\$ 141	\$ -	\$ -	\$ 1	\$ 6,135	397
HENRY	1,363	\$ 15,287	\$ 6,722	\$ -	\$ 229	\$ -	\$ -	\$ 0	\$ 8,337	438
HOWARD	522	\$ 6,288	\$ 3,148	\$ -	\$ 25	\$ -	\$ -	\$ 0	\$ 3,115	246
HUMBOLDT	601	\$ 7,165	\$ 3,175	\$ -	\$ 106	\$ -	\$ -	\$ 7	\$ 3,878	245
IDA	415	\$ 4,002	\$ 2,294	\$ -	\$ 37	\$ -	\$ -	\$ -	\$ 1,671	138
IOWA	939	\$ 13,860	\$ 5,323	\$ -	\$ 276	\$ -	\$ -	\$ 11	\$ 8,251	346
JACKSON	1,248	\$ 14,810	\$ 8,519	\$ -	\$ 309	\$ -	\$ -	\$ 72	\$ 5,910	535
JASPER	2,182	\$ 28,723	\$ 13,156	\$ -	\$ 821	\$ -	\$ -	\$ 80	\$ 14,666	793
JEFFERSON	1,003	\$ 10,129	\$ 4,350	\$ -	\$ 116	\$ -	\$ -	\$ 0	\$ 5,664	343
JOHNSON	5,697	\$ 80,605	\$ 29,570	\$ -	\$ 5,158	\$ -	\$ -	\$ 321	\$ 45,556	1,916
JONES	1,386	\$ 15,888	\$ 7,058	\$ -	\$ 389	\$ -	\$ -	\$ 21	\$ 8,421	553
KEOKUK	594	\$ 9,048	\$ 4,096	\$ -	\$ 156	\$ -	\$ -	\$ 10	\$ 4,785	259
KOSSUTH	1,034	\$ 9,590	\$ 4,840	\$ -	\$ 161	\$ -	\$ -	\$ 82	\$ 4,506	412
LEE	2,325	\$ 26,143	\$ 11,744	\$ -	\$ 413	\$ -	\$ 746	\$ 51	\$ 13,189	807
LINN	13,897	\$ 143,403	\$ 64,095	\$ -	\$ 4,127	\$ -	\$ -	\$ 609	\$ 74,573	4,498
LOUISA	534	\$ 7,443	\$ 3,172	\$ -	\$ 89	\$ -	\$ -	\$ 26	\$ 4,157	206
LUCAS	526	\$ 8,308	\$ 3,380	\$ -	\$ 187	\$ -	\$ -	\$ 24	\$ 4,716	234
LYON	588	\$ 7,721	\$ 3,536	\$ -	\$ 129	\$ -	\$ -	\$ 5	\$ 4,051	229
MADISON	913	\$ 14,901	\$ 8,079	\$ -	\$ 271	\$ -	\$ -	\$ 10	\$ 6,541	394
MAHASKA	1,088	\$ 14,357	\$ 6,200	\$ -	\$ 346	\$ -	\$ -	\$ 4	\$ 7,806	380
MARION	1,818	\$ 31,420	\$ 14,281	\$ -	\$ 471	\$ -	\$ -	\$ 2	\$ 16,667	757
MARSHALL	2,509	\$ 39,758	\$ 13,935	\$ -	\$ 440	\$ -	\$ -	\$ 148	\$ 25,236	1,139
MILLS	1,152	\$ 19,327	\$ 12,119	\$ -	\$ 811	\$ -	\$ -	\$ 160	\$ 6,237	463
MITCHELL	678	\$ 6,445	\$ 3,125	\$ -	\$ 123	\$ -	\$ -	\$ 22	\$ 3,175	264
MONONA	662	\$ 6,094	\$ 3,469	\$ -	\$ 170	\$ -	\$ -	\$ 14	\$ 2,442	221
MONROE	443	\$ 9,735	\$ 4,024	\$ -	\$ 127	\$ -	\$ -	\$ 74	\$ 5,511	202
MONTGOMERY	658	\$ 9,525	\$ 4,636	\$ -	\$ 263	\$ -	\$ -	\$ -	\$ 4,626	276
MUSCATINE	2,118	\$ 27,796	\$ 11,247	\$ -	\$ 739	\$ -	\$ -	\$ 101	\$ 15,709	739
O'BRIEN	830	\$ 8,004	\$ 3,659	\$ -	\$ 154	\$ -	\$ -	\$ 35	\$ 4,156	315
OSCEOLA	356	\$ 6,166	\$ 1,927	\$ -	\$ 181	\$ -	\$ -	\$ 114	\$ 3,944	172
PAGE	969	\$ 13,722	\$ 6,626	\$ -	\$ 251	\$ -	\$ -	\$ 13	\$ 6,831	448
PALO ALTO	585	\$ 7,561	\$ 3,616	\$ -	\$ 24	\$ -	\$ -	\$ 8	\$ 3,913	255

FY23 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
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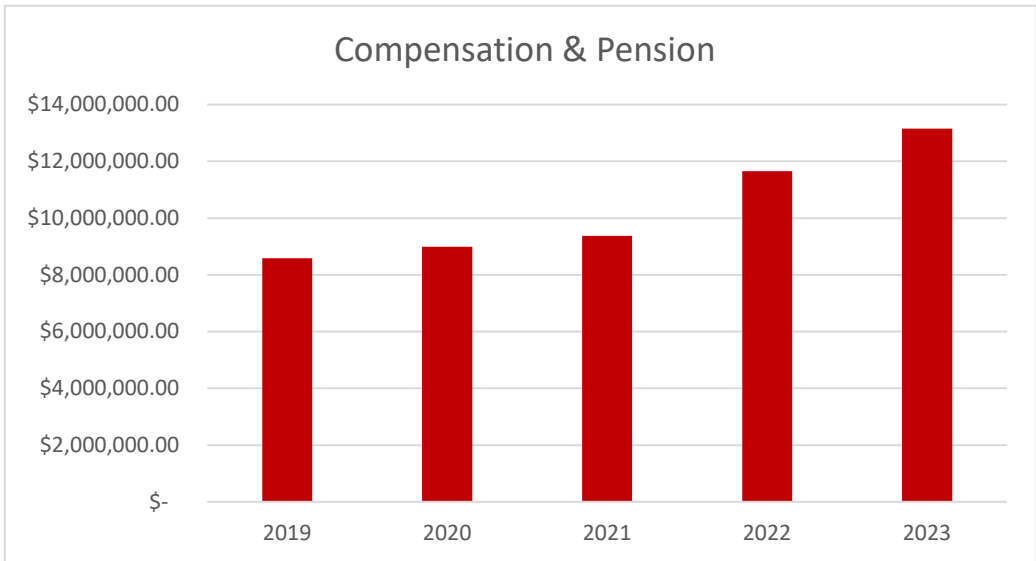
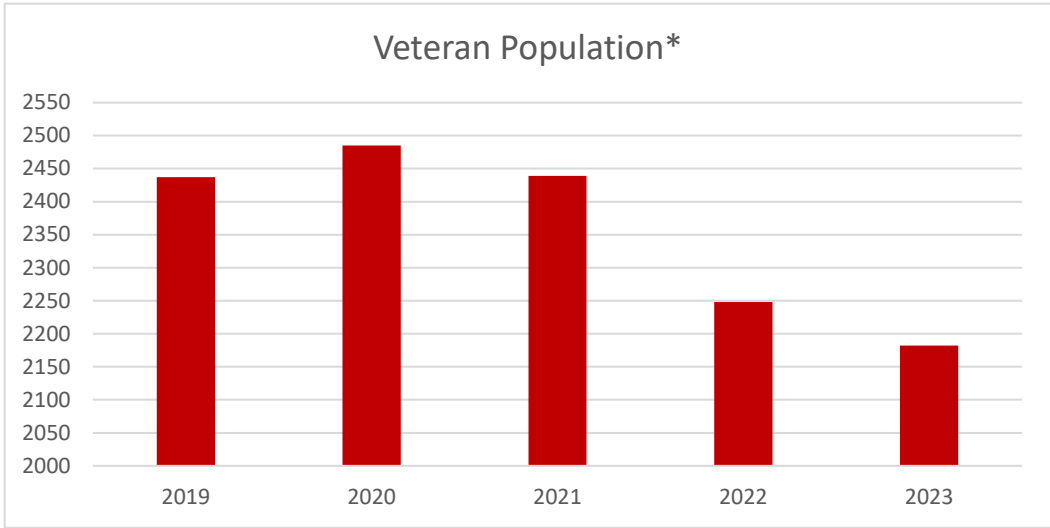
Prior to FY 08, "Loan Guaranty" expenditures were included in the Education & Vocational Rehabilitation and Employment (E&VRE) programs. Currently, all "Loan Guaranty" expenditures are attributed to Travis County, TX, where all Loan Guaranty payments are processed. VA will continue to improve data collection for future GDX reports to better distribute loan expenditures at the state, county and congressional district levels.

** Unique patients are patients who received treatment at a VA health care facility. Data are provided by the Allocation Resource Center (ARC).

Expenditure data sources: USASpending.gov for Compensation & Pension (C&P) and Education and Vocational Rehabilitation and Employment (EVRE) Benefits; Veterans Benefits Administration Insurance Center for the Insurance costs; the VA Financial Management System (FMS) for Construction, Medical Research, General Operating Expenses, and certain C&P and Readjustment data; and the Allocation Resource Center (ARC) for Medical Care costs.

1. Expenditures are rounded to the nearest thousand dollars. For example, \$500 to \$1,000 are rounded to \$1; \$0 to \$499 are rounded to \$0; and "\$ -" = 0 or no expenditures.
2. The Compensation & Pension expenditures include dollars for the following programs: veterans' compensation for service-connected disabilities; dependency and indemnity compensation for service-connected deaths; veterans' pension for nonservice-connected disabilities; and burial and other benefits to veterans and their survivors.
3. Medical Care expenditures include dollars for medical services, medical administration, facility maintenance, educational support, research support, and other overhead items. Medical Care expenditures do not include dollars for construction or other non-medical support.

FY	Veteran Population*	Compensation & Pension	Total Expenditure
2019	2437	\$ 8,583,000.00	\$ 19,874,000.00
2020	2485	\$ 8,991,000.30	\$ 21,020,000.82
2021	2439	\$ 9,375,000.24	\$ 21,800,000.80
2022	2248	\$ 11,652,000.00	\$ 25,936,000.00
2023	2182	\$ 13,156,000.26	\$ 28,722,000.97



AUTHORIZE RESOURCES FOR COUNTY VETERAN SERVICE OFFICERS (CVSOs)

ACTION NEEDED:

Urge your Members of Congress to pass the Commitment to Veteran Support and Outreach Act (H.R. 984/S.106), which would authorize federal funding to expand and strengthen County Veteran Service Officers (CVSOs).

BACKGROUND:

CVSOs are local county employees who are nationally accredited by the VA to prepare, present, and prosecute U.S. Department of Veterans Affairs (VA) claims. Often, CVSOs are veteran's first point of contact in the community for accessing services. CVSOs assist veterans in accessing a range of benefits, including service-connected benefits, enrollment in VA health care, VA home loans, education benefits and available job placement assistance. Veterans are not always aware of the benefits available to them, and CVSOs are often the first to inform them about their eligibility.

CVSOs operate in 29 states (see appendix) and perform much of the VA's legwork for filing claims in their counties. This relatively small workforce is responsible for successfully processing more than \$50 billion in direct compensation, pension, health care and other benefits for veterans each year. CVSOs are often the first and most frequent point of contact for veterans, family members and caregivers as they navigate the complex intergovernmental chain of veterans services and resources.

Though CVSOs' primary focus is helping veterans navigate the federal benefits system, these offices are currently funded almost entirely by counties, which creates challenges for areas with high demand or counties that serve veterans in rural areas. Local resource constraints can significantly hinder the ability of county governments to expand our CVSO staff and services to sufficiently meet rising caseloads, resulting in long waiting lists that compound ongoing backlog issues at the VA. There is currently no federal funding directly available for CVSOs.

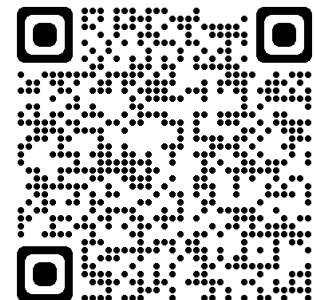
CVSOs HELP VETERANS ACCESS THEIR FEDERAL VA BENEFITS IN 29 STATES

CVSOs ARE RESPONSIBLE FOR SUCCESSFULLY PROCESSING MORE THAN \$50 BILLION IN VA CLAIMS EACH YEAR

CVSOs ARE FUNDED WITH COUNTY DOLLARS EVEN THOUGH THEY HELP VETERANS ACCESS THEIR FEDERAL BENEFITS

THE CVSO ACT WOULD AUTHORIZE COMPETITIVE AWARDS TO EXPAND CVSOs OR SIMILAR ENTITIES

To view the most up-to-date information, scan the QR code below:



2024 POLICY BRIEF

The Commitment to Veteran Support and Outreach (CVSO) Act (H.R. 984/S. 106) has been re-introduced in the 118th Congress by Reps. Mike Levin (D-Calif.), Chris Pappas (D-N.H.), Brad Finstad (R-Minn.) and Cathy McMorris Rodgers (R-Wash.) and Sens. Tammy Baldwin (D-Wis.) and Dan Sullivan (R-Alaska). The legislation would offer federal funding for CVSOs for the first time, authorizing award grants to expand and support CVSOs, Tribal VSOs or similar local government entities. The VA would award competitive grants to CVSOs, through the states, to create, expand or support CVSOs or similar local entities, prioritizing areas with high rates of veteran suicide, Veteran Crisis Line referrals or critical CVSO shortages.

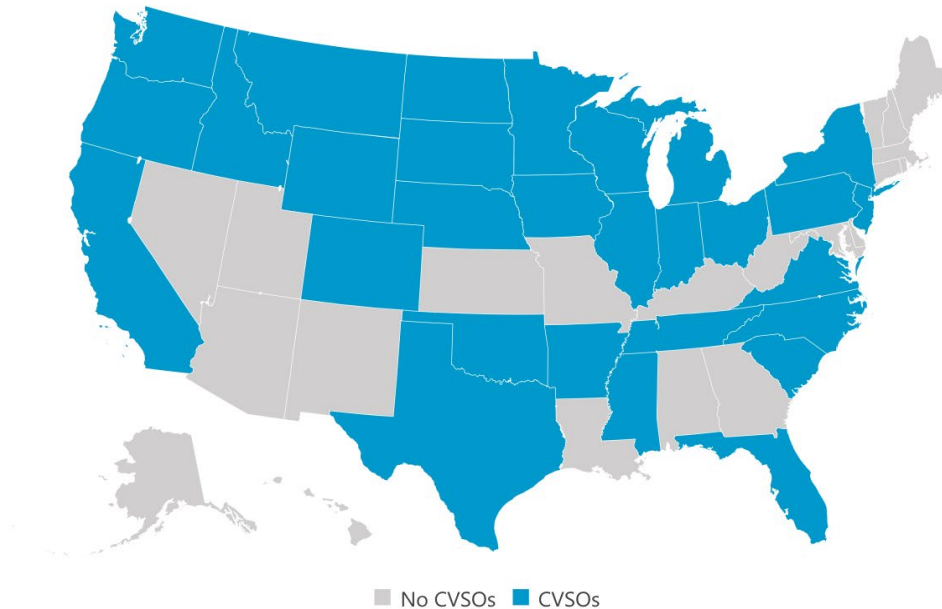
Under the bill, states would submit an application containing a detailed plan for the use of these funds, demonstrating that the dollars will supplement and not supplant current state or local funding. The legislation would also direct the VA Secretary to develop guidance for outcome measures to determine the effectiveness of the programs. Funding may also be used to hire new or additional CVSO and provide technical and accreditation training for existing staff to serve veterans more effectively. States without CVSOs would also benefit under this legislation, as it would allow the VA Secretary to partner with state, local or tribal entities to improve service delivery. NACo urges Congress to swiftly pass this bill, which will greatly increase access to the federal benefits our veterans deserve.

The CVSO Act is currently supported by NACo, the National Association of County Veteran Service Officers (NACVSO), the National Association of State Directors of Veterans Affairs (NASDVA), the American Legion, the Disabled American Veterans (DAV), the Wounded Warrior Project (WWP), the Military Officer's Association of America (MOAA), the America's Warrior Partnership (AWP) and the American Foundation for Suicide Prevention (AFSP).

KEY TALKING POINTS:

- County Veteran Service Officers (CVSOs) are local county employees who are nationally accredited by the VA to prepare, present, and prosecute U.S. Department of Veterans Affairs (VA) claims
- CVSOs operate in 29 states and are responsible for helping veterans obtain more than \$50 billion annually in federal health, disability, pension and compensation benefits
- Though CVSOs' primary focus is helping veterans navigate the federal benefits system, these offices are currently funded almost entirely by counties, which creates challenges for areas with high demand or counties that serve veterans in rural areas
- The Commitment to Veteran Support and Outreach (CVSO) Act would authorize federal competitive grant funding to expand and support CVSOs or similar local entities
- The new personnel resources outlined under the CVSO Act would enable counties to better meet the needs of local veterans and are especially critical given the significant expansion of VA benefits under the recently enacted *Honoring Our Pact Act*

APPENDIX: STATES WITH COUNTY VETERAN SERVICE OFFICERS



The 29 states with CVSOs are: Arkansas, California, Colorado, Florida, Iowa, Idaho, Illinois, Indiana, Michigan, Minnesota, Mississippi, Montana, North Carolina, North Dakota, Nebraska, New Jersey, New York, Ohio, Oklahoma, Oregon, Pennsylvania, South Carolina, South Dakota, Tennessee, Texas, Virginia, Washington, Wisconsin and Wyoming

For further information, contact Rachel Mackey at (202) 661-8843 or rmackey@naco.org