



# BOARD OF SUPERVISORS

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Denny Stevenson

Doug Cupples

Brandon Talsma

**July 2, 2024**

9:30 a.m.

[www.jasperia.org](http://www.jasperia.org)

Live Stream: <https://zoom.us/j/8123744948>

Meeting ID: 812 374 4948

Dial In: +1-646-931-3860

**-Anyone that has an item on the agenda must appear in person for the Board to consider it.-**

## Pledge of Allegiance

### Item 1 Treasurer – Doug Bishop

- a) Memorandum of Understanding

### Item 2 Community Development – Kevin Luetters

- a) Set Public Hearing Dates for Rezone Request from Agricultural (A) to Rural Residential (RR1) – Parcel #13.09.100.004  
*(Recommended Dates & Times, July 16<sup>th</sup>, July 23<sup>rd</sup>, and August 6<sup>th</sup>, 2024, at 9:30 am in the Board of Supervisors Room)*
- b) Set Public Hearing Dates for Rezone Request from Rural Residential Large Lot (RR5) to Rural Residential (RR1) – Parcel # 06.07.351.024  
*(Recommended Dates & Times, July 16<sup>th</sup>, July 23<sup>rd</sup>, and August 6<sup>th</sup>, 2024, at 9:30 am in the Board of Supervisors Room)*

### Item 3 Engineer – Mike Frietsch

- a) Resolution Reclassifying a Portion of N. 83<sup>rd</sup> Ave. W. from a Level B to a Level C
- b) Change Order for E 142<sup>nd</sup> St. S. Project to Add HMA Paving on a Portion of S. 12<sup>th</sup> Ave. E.

### Item 4 Approval of Claims Paid Through July 2, 2024

### Item 5 Approval of Board of Supervisors Minutes for June 25, 2024

### Item 6 Board Appointments

## PUBLIC INPUT & COMMENTS

After the Regular Meeting  
Work Session

***Doug Bishop***

***Jasper County Treasurer***

Memorandum of understanding      7/1/2024

The following action by the Board of Supervisors will increase the pay of the following employee:

Maria Penton

With the addition of motorcycle testing and car drive testing, Maria will be moved from Clerk to Auto Exam A classification.

These duties will be permanent and the wage of \$24.28 per hour will take place on July 1<sup>st</sup>, 2024.

The Treasurer reserves the right to adjust the classification and pay of these positions based on future reassignment of job responsibilities.

\_\_\_\_\_

Brandon Talsma, Board Chair

\_\_\_\_\_

Date

\_\_\_\_\_

Doug Bishop, Treasurer

\_\_\_\_\_

Date

\_\_\_\_\_

Jenna Jennings, Auditor attest

\_\_\_\_\_

Date



## JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division  
315 W 3<sup>rd</sup> St N - #150 Newton, IA 50208 ph: 641-792-3084

# Rezone Request

**Case File: R-2024-006**

**Date: 07/02/2024**

Set public hearing dates for the rezone of the parcel below from Agricultural (A) to Rural Residential (RR1).

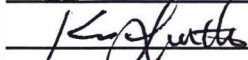
PARCEL # 13.09.100.004

The North Half of the Northeast Quarter of the Northwest Quarter of Section 9, Township 79 North, Range 19 West of the Fifth P.M., Jasper County, Iowa EXCEPT the West Ten Acres of the North Half of the Northeast Quarter of the Northwest of said Section 9; and also all right, title and interest of the undersigned grantors under the easement granted in and to the real estate described grantors under the easement granted in and to the real estate described in the Easement Contract of record in Book 583, at page 142, in the office of the County Recorder of Jasper County, Iowa, subject to the assumption of the obligations imposed upon the undersigned grantors by the terms of said easement, and subject also to established highways and easement of records

FROM ROOT of TITLE

The West Ten acres of the North Half of the Northeast Quarter of the Northwest Quarter of Section 9, Township 79 North, Range 19 West of the Fifth P.M., Jasper County, Iowa EXCEPT Commence at a point 925 feet West of the Northeast Corner of the Northwest Quarter of said Section Nine, thence West 165 feet, thence South 260 feet, thence East 165 feet, thence North 260 feet to the point of beginning.

**Suggested Dates:** 07/16/24, 07/23/24/, 08/06/24



Kevin Letters

Jasper County Community Development



## JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division  
315 W 3<sup>rd</sup> St N - #150 Newton, IA 50208 ph: 641-792-3084

# Rezone Request

**Case File: R-2024-005**

**Date: 07/02/2024**

Set public hearing dates for the rezone of the parcel below from Rural Residential Large Lot (RR5) to Rural Residential (RR1).

PARCEL # 06.07.351.024

Lot 9 of Valley View Estates of the South Fractional Half of the Southwest Quarter of Section 7, Township 80 North, Range 21 West of the 5<sup>th</sup> P.M., Jasper County, Iowa, as appears in Plat Book M, Page 200 in the office of the Recorder of said County.

AND

Parcel A of Lot 17 of Valley View Estates in said Section 7, as appears in Plat in Book 970, Page 11, in the Office of the Recorder of said County.

**Suggested Dates:** 07/16/2024, 07/23/2024, 08/06/2024

  
\_\_\_\_\_  
Kevin Luetters

Jasper County Community Development

LEVEL "C" ROADWAY DESIGNATION RESOLUTION

Number \_\_\_\_\_

WHEREAS, Jasper County desires to classify a certain stretch of roadway on the area service system to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "C" roads pursuant to Iowa Code Section 309.57 see attached reference Document 1 of 1; and

WHEREAS, Jasper County has received the attached request from the landowners, for a portion of North 83<sup>rd</sup> Ave West located between the Southwest Quarter of Section 20 and the Northwest Quarter of Section 29, Township 81 North, Range 20 West of the Fifth P.M., Jasper County, Iowa, described as follows: **Beginning at the east right-of-way line of West 92<sup>nd</sup> Street North; thence east approximately 0.24 miles to end** become designated as Level "C" with gates installed.

1. **Blading.** Blading or dragging will not be performed on a regular basis.
2. **Snow and Ice Removal.** Snow and Ice removal will not be performed on a regular basis. Sanding and salting will not be performed on a regular basis.
3. **Bridges.** Bridges on Area Service "C" Roads may not be maintained to carry legal loads but will be posted as appropriate to advise of any load limitations.
4. **Weed, Brush, and Trees.** Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distances will not be maintained as on a regular road.
5. **Structures.** Bridges and Culverts may not be maintained on a regular basis to carry legal loads. Upon failure or loss, the replacement structures will be for traffic thereon.
6. **Road Surfacing.** There will be no surfacing materials applied to Area "C" Service roads.
7. **Shoulders.** Shoulders will not be maintained.
8. **Crown.** A crown will not be maintained.
9. **Repairs.** There will be no repairs on a regular basis.
10. **Uniform Width.** Uniform width for the traveled portion of the road will not be maintained.
11. **Inspections.** Regular inspections will not be conducted.
12. **Gate.** The gate shall be purchased and installed by the County and maintained by the County.



WHEREAS, the only persons who will have access rights to the road shall be:

- (1) The owner, lessee, or person in lawful possession of any adjoining land.
- (2) The agent or employee of the owner, lessee, or person in lawful possession of any adjoining land.
- (3) Any peace officers.
- (4) Any magistrate.
- (5) Any public employee whose duty it is to supervise the use or perform maintenance of the road.
- (6) Any agent or employee of any utility located upon the road.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JASPER COUNTY that this County does hereby establish the road described as an Area Service "C" road, with restricted access and a minimal level of maintenance.

Enacted this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairperson, Board of Supervisors

\_\_\_\_\_  
Board Member, Board of Supervisors

\_\_\_\_\_  
Board Member, Board of Supervisors

Attest: \_\_\_\_\_  
Auditor, Jenna Jennings

## Reference 1

### **309.57 Area service classification.**

1. The county board of supervisors, after consultation with the county engineer, and for purposes of specifying levels of maintenance effort and access, may classify the area service system into three classifications termed area service "A", area service "B", and area service "C". The area service "A" classification shall be maintained in conformance with applicable statutes. Area service "B" classification roads may have a lesser level of maintenance as specified by the county board of supervisors, after consultation with the county engineer. Area service "C" classification roads may have restricted access and a minimal level of maintenance as specified by the county board of supervisors after consultation with the county engineer.
2. Roads within area service "B" and "C" classifications shall have appropriate signs, conforming to the Iowa state sign manual, installed and maintained by the county at all access points to roads on this system from other public roads, to adequately warn the public they are entering a section of road which has a lesser level of maintenance effort than other public roads. In addition, area service "C" classification roads shall adequately warn the public that access is limited.
3. Roads may only be classified as area service "C" by ordinance or resolution. The ordinance or resolution shall specify the level of maintenance effort and the persons who will have access rights to the road. The county shall only allow access to the road to the owner, lessee, or person in lawful possession of any adjoining land, or the agent or employee of the owner, lessee, or person in lawful possession, or to any peace officer, magistrate, or public employee whose duty it is to supervise the use or perform maintenance of the road. Access to the road shall be restricted by means of a gate or other barrier.
4. Notwithstanding [section 716.7, subsection 2](#), paragraph "b", subparagraph (2), entering or remaining upon an area service "C" classification road without justification after being notified or requested to abstain from entering or to remove or vacate the road by any person lawfully allowed access shall be a trespass as defined in [section 716.7](#).
5. A road with an area service "C" classification shall retain the classification until such time as a petition for reclassification is submitted to the board of supervisors. The petition shall be signed by one or more adjoining landowners. The board of supervisors shall approve or deny the request for reclassification within sixty days of receipt of the petition.
6. The county and officers, agents, and employees of the county are not liable for injury to any person or for damage to any vehicle or equipment, or contents of any vehicle or equipment, which occurs proximately as a result of the maintenance of a road which is classified as area service "B" or "C" if the road has been maintained to the level required for roads classified as area service "B" or "C".

[S81, §309.57; 81 Acts, ch 100, §1]

96 Acts, ch 1103, §1; 2002 Acts, ch 1063, §10; 2003 Acts, ch 144, §5; 2013 Acts, ch 90, §242

Referred to in §314.30



JASPER COUNTY ENGINEER'S OFFICE

910 N 11<sup>th</sup> Ave E Newton, IOWA 50208

Request to Change Road Designation From Level B to Level C

Street: N 83<sup>rd</sup> Ave W.

Between: W 92<sup>nd</sup> St. N

&: W 84<sup>th</sup> St. N

Township: Independence

Section: 20/29

ADJOINING LANDOWNERS

>: Bryan C. Mason

✓ Signature [Signature] Date 5/9/22

>: JAMES Schweinehart

✓ Signature James Schweinehart Date 5-13-2022

>: Jerry Lilienthal

✓ Signature Jerry Lilienthal Date 9/28-2022

>: Justin Lisk

✓ Signature Justin Lisk Date 9-28-2022

>: \_\_\_\_\_

✓ Signature \_\_\_\_\_ Date \_\_\_\_\_

This request is to see if there's interest in changing the designating from level B to level C





# Jasper County

## Change Order Details

L-C050(E142S)--73-50

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<b>Description</b>	L-C050(E141S)--73-50 Letting Date: 04/17/2024
<b>Prime Contractor</b>	MANATT'S, INC.
<b>Change Order</b>	1
<b>Status</b>	Pending
<b>Date Created</b>	06/26/2024
<b>Type</b>	Non-Substantial, Non-Participating
<b>Summary</b>	S 12th Ave E
<b>Change Order Description</b>	Increase and add items to include HMA Paving of S 12th Ave E from the intersection of E 142nd St S to Hwy T-38 S.
<b>Awarded Project Amount</b>	\$157,436.78
<b>Authorized Project Amount</b>	\$157,436.78
<b>Change Order Amount</b>	\$32,427.95
<b>Revised Project Amount</b>	\$189,864.73

**B - Reason for Change:**

This portion of S 12th Ave E is in need of a new surface and it would be cost effective to have the work done while Manatt's is already on site for the project.

## Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Current		Change		Revised	
				Quantity	Amount	Quantity	Amount	Quantity	Amount
<b>Section: 1 - Description</b>									
0001	2212-0475095	MILE	\$3,500.000	0.400	\$1,400.00	0.170	\$595.00	0.570	\$1,995.00
	CLEAN+PREPARATION OF BASE								
0003	2214-5145150	SY	\$3.350	4,863.000	\$16,291.05	125.000	\$418.75	4,988.000	\$16,709.80
	PAV'T, SCARIFICATION								
0004	2303-1033500	TON	\$63.350	703.800	\$44,585.73	302.000	\$19,131.70	1,005.800	\$63,717.43
	HOT MIX ASPHALT STANDARD TRAFFIC, SURFACE COURSE,								
0005	2303-1258283	TON	\$550.000	45.400	\$24,970.00	18.150	\$9,982.50	63.550	\$34,952.50
	ASPHALT BINDER, PG 58-28S, STANDARD TRAFFIC								
4 items			Totals		\$87,246.78		\$30,127.95		\$117,374.73

## New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
<b>Section: 1 - Description</b>					
8000	2528-8445113	EACH	4.000	\$575.000	\$2,300.00
	FLAGGER				
1 item					Total: \$2,300.00

Steve Klingworth  
Approved by Contractor: Manatt's, Inc

6-26-2024

Date

\_\_\_\_\_  
Recommended by Engineer: Michael Frietsch

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved by Chairperson, Board of Supervisors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Attest: Jenna Jennings, County Auditor

\_\_\_\_\_  
Date

June 25, 2024

Tuesday, June 25, 2024, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Talsma, Stevenson, and Cupples present and accounted for; Chairman Talsma presiding.

Motion by Stevenson, seconded by Cupples to open a Public Hearing for the amendment of the current budget FY2023-2024.

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Stevenson, seconded by Cupples to close the Public Hearing.

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Cupples, seconded by Stevenson to adopt Resolution 24-63 approving the current budget amendment.

YEA: CUPPLES, STEVENSON, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to adopt Resolution 24-64 approving the appropriations for 2023-2024 budget amendment.

YEA: CUPPLES, STEVENSON, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to approve an agreement between Jasper County, Iowa and Colfax Community Senior Citizens Center, Colfax, Iowa in the amount of \$400.00 per month for site rent.

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Cupples, seconded by Stevenson to approve an agreement between Jasper County, Iowa and The Gathering Place, Monroe, Iowa in the amount of \$400.00 per month for site rent.

YEA: CUPPLES, STEVENSON, TALSMA

Rusty Smith with A/C Lightning Protection presented a product that can be installed to help prevent future lightning strikes and damage to the Courthouse. They would install approximately 5 different ground rods throughout the Courthouse lawn that would take more of the direct hit in the future, mitigating equipment failure in the Courthouse. Although it would not be a complete guarantee it would be a one-time investment of approximately \$50,000.00. There was no Board action taken on this.

Motion by Cupples, seconded by Stevenson to approve a quote from Heartland Business Systems in the amount of \$47,597.62 for a 40kw system that will fill in the gaps between losing power and the generator kicking on.

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Stevenson, seconded by Cupples to deny 2 State Historic Property Exemption Applications presented by the Assessor's Office.

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Stevenson, seconded by Cupples to reject all bids for 65/330 Rock Stockpile Bids – LL-FLOODROCK(FY25)—73-50 due to inflation in prices.

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Stevenson, seconded by Cupples to approve plans for BROS-5110(602)—8J-50 (aka Bridge F04 Replacement).

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Cupples, seconded by Stevenson to approve plans for FM-C050(140)—55-50 (aka E 125<sup>th</sup> St N HMA Pavement w/Full Depth Reclamation).

YEA: CUPPLES, STEVENSON, TALSMA

Motion by Stevenson, seconded by Cupples to adopt Resolution 24-65 approving transfer order 1522 in the amount of \$1,028,564.04 from the General Fund to Various Funds.

YEA: CUPPLES, STEVENSON, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Stevenson, seconded by Cupples to adopt Resolution 24-66 approving transfer order 1523 in the amount of \$30,000.00 from Property Damage Fund to May24 Property Damage Insurance Reimbursement fund.

YEA: CUPPLES, STEVENSON, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to adopt Resolution 24-67 approving the appropriation for FY24-25 Budget.

YEA: CUPPLES, STEVENSON, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Stevenson to approve the Board of Supervisors minutes from June 18, 2024.

YEA: CUPPLES, STEVENSON, TALSMA

There were no Board Appointments.

Motion by Stevenson, seconded by Cupples to adjourn from the regular meeting and enter into the work session.

YEA: CUPPLES, STEVENSON, TALSMA

Dennis Simon discussed the membership with IMWCA's partner GovInvest. After further review it was discovered that this would only be a wage study comparison and would not include benefits. The Board decided it would not be worth our investment as we can get these same results from ISAC. Jenn Cross reviewed the Zencity survey and asked the Board to think about their future goals for Jasper County and communicating more information to the citizens effectively. Mike Frietsch asked the Board about attending an informational meeting with Des Moines Metropolitan Area regarding EV charging stations. The Board is not interested in installing charging stations currently.

Motion by Cupples, seconded by Stevenson to adjourn the Tuesday, June 25, 2024, meeting of the Jasper County Board of Supervisors.

YEA: CUPPLES, STEVENSON, TALSMA

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Jenna Jennings, Auditor

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Brandon Talsma, Chairman