



# BOARD OF SUPERVISORS

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Denny Stevenson

Doug Cupples

Brandon Talsma

**July 23, 2024**

9:30 a.m.

[www.jasperia.org](http://www.jasperia.org)

Live Stream: <https://zoom.us/j/8123744948>

Meeting ID: 812 374 4948

Dial In: +1-646-931-3860

**-Anyone that has an item on the agenda must appear in person for the Board to consider it.-**

## Pledge of Allegiance

### Item 1 Newton Main Street – Erin Yeager

- a) RVTV - Use the Courthouse Yard on September 6, 2024

### Item 2 Sheriff – John Halferty

- a) Approval of the Sheriff's Quarterly Report from April - June 2024
- b) Approval of the Sheriff's FY 2023-2024 Report
- c) Approval of the EMS Fund Quarterly Report from April – June 2024
- d) Approval of the EMS Fund FY 2023-2024 Report
- e) Resolution Approving the Increase of Out of County Inmate Housing Daily
- f) Resolution Approving the Increase of the Minimum Hourly Rate for Reserve Deputies
- g) Approval of the Law Enforcement Service Contract between the City of Baxter and the Jasper County Sheriff's Office

### Item 3 Human Resources – Dennis Simon

- a) Traveler's Cyber Bond: Coverage and Payment Options
  - a. One-Year = \$1,637.00
  - b. Three-Years (pay in full) \$4,665.00
  - c. Three-Year (installments) \$,911.00
- b) Valuations Northwest; Appraisal of Courthouse
  - a. \$2,500 Flat-Rate for Evaluation
  - b. Share Travel Expenses with Marshall County
  - c. Option for Additional Buildings
- c) Shared Benefits Coordinator, General Assistance and Veterans Affairs Salary and Benefits Distribution Split 50/50

### Item 4 Resolution for Central Iowa Regional Housing Authority Appointment

### Item 5 Approval of Canvass of the City of Baxter & Board of Supervisors Minutes for July 16, 2024

### Item 6 Board Appointments

## PUBLIC INPUT & COMMENTS

**Close Session requested by Dennis Simon in Accordance with Iowa Code Section 21.5(c)** to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation.

**After the Regular Meeting – Work Session**

# Jasper County Property Use Application

Group Name: Newton Main Street  
Contact Info: Erin Yeager (MUST BE 18 YEARS OF AGE)  
Address: 303 W 4<sup>th</sup> St N STE 509  
City/State/Zip: Newton, IA 50208  
Phone: 641-791-9617 Alt Phone: 641-521-4306  
Email: newtonmainstreet@gmail.com

Name of Event: RVTV  
Area of Use: Downtown Square (Same set up as bike night)  
Date of Event: September 6<sup>th</sup>, 2024  
Time of Event: Road Closure 1pm - 9pm 4-7:30 event time  
Description of Event: Town Square Pep Rally we will be hosting RVTV from WHO TV. we will have food trucks entertainment, Beverage Garden.



Signed Jasper County Property Usage Agreement

I understand that I am liable for any damage that occurs to the requested property and any of its contents during the time I have reserved. I FURTHER ACKNOWLEDGE RESPONSIBILITY FOR THE PAYMENT OF ANY DAMAGES THAT MIGHT OCCUR TO THE PROPERTY DURING THE DESIGNATED EVENT.

Signature: Erin Yeager Date: 6/13/24

**Jasper County Contact Information:**

(641) 521-8844	Adam Sparks – Buildings & Grounds
(641) 792-7016	Auditor's Office (M-F 8:00 a.m. to 4:30 p.m.)
(641) 521-7713	Dennis Parrott – Auditor
911	Emergency

## Jasper County Property Usage Agreement

Use of any Jasper County property requires approval from the Jasper County Auditor or one of their authorized staff. Please see the Auditor's Office for Application Request Form.

The Auditor, or one of their authorized staff, in the exercise of their own discretion may grant variances from these rules and requirements for cause shown on a case-by-case basis and reserves the right to refuse use of any Jasper County property for any event that may compromise the security of the grounds or the safety of either the employees or the general public.

The Auditor, or one of their authorized staff, also reserves the right to request a date change and/or cancel an event due to conflicts with County operations.

### Rules of Use:

1. Jasper County property shall not be used for any unlawful purpose.
2. Use of Jasper County property shall not interfere with normal County operations or with normal public access to the property during business hours. (Monday through Friday 8:00 a.m. to 5:00 p.m.)
3. No animals (except guide dogs) or vehicles are allowed on Jasper County property.
4. Nothing shall be placed on Jasper County property that could be harmful to the asphalt, grass, or trees. (examples: bounce houses, large tent steaks, grills, chemicals, etc.)
5. No glass bottles are allowed on Jasper County property.
6. No form of open flame fire may be used on Jasper County property.
7. Jasper County property shall be cleaned and returned to its pre-event condition immediately following the event.

Violation of any of these rules may be cause for the Auditor to deny an applicant's future use of Jasper County property.

I understand that I am liable for any damage that occurs to the requested property and any of its contents during the time I have reserved. I FURTHER ACKNOWLEDGE RESPONSIBILITY FOR THE PAYMENT OF ANY DAMAGES THAT MIGHT OCCUR TO THE PROPERTY DURING THE DESIGNATED EVENT.

My signature affixed hereto attests that I have read, understand and agree to comply with restrictions and procedures herein and to follow rules of use while using Jasper County property and I further agree and attest to the following:

I, Erin Yeager, shall personally and individually, indemnify, save and hold harmless Jasper County, Iowa and all of their officers, agents and employees, from and against any and all claims, liability, expenses, demands, actions or causes of action of whatever nature or character including attorney fees and expenses of litigation, for loss, damage or injury to any person or property of Jasper County, Iowa an or guests, invitees, trespassers or any other persons arising out of or in any way connected with the occupancy of use of Jasper County property by the undersigned responsible party and all persons on whose behalf I am acting.

Erin Yeager  
Responsible Party Signature

(Date)

\_\_\_\_\_  
Jasper County Auditor/Staff Signature

(Date)

**JASPER COUNTY SHERIFF'S  
REPORT OF RECEIPTS AND DISBURSEMENTS  
For the 4th Quarter Ending**

Item 2a  
July 23, 2024

FY: 2023-2024  
QTR: 4th

June 30, 2024  
**APR-MAY-JUN**

**RECEIPTS:**

Fees	\$	35,313.65
Mileage	\$	10,809.30
Miscellaneous to Treasurer	\$	98,806.00
Board/Care Prisoners	\$	79,200.00
Work Release & Prisoner Reimb	\$	6,132.46
C/W Permits County	\$	1,740.00
Purchase Permits	\$	1,500.00
	\$	-
	\$	-
Miscellaneous	\$	1,266.85
Sex Offender Registry	\$	500.00
Prisoner's Phone	\$	7,128.19
	\$	-
In House Detention	\$	720.00
	\$	-
	\$	-
	\$	-
	\$	-
	\$	-
Overpayment-\$5 or less	\$	21.01
	\$	-
Inmate Medical Reimbursement	\$	597.49
	\$	-
Miscellaneous Trusts	\$	87,505.32
C/W Permits to State IDPS	\$	760.00
Condemnations	\$	-
Sheriff's Sale	\$	249,262.67
<b>APPLIED RECEIPTS for the Qtr TOTAL</b>	<b>\$</b>	<b>482,456.94</b>
Voided Checks outside Date Parameter-Redeposited	\$	215.27
<b>{DEPOSITS FOR THE QTR}</b>	<b>\$</b>	<b>482,672.21</b>

**DISBURSEMENTS:**

County Treasurer Receipts	\$	144,928.95
Clerks of Court	\$	43,030.01
Garnished Funds (other)	\$	-
C/W Permits to IDPS	\$	760.00
Miscellaneous Trusts	\$	26,682.67
Sheriff's Sale	\$	249,262.67
MT Disbursed	\$	21,208.35

\*\* DISBURSEMENTS for the QTR SUB TOTAL \$ 485,872.65

(minus) Unclaimed fees to Treasurer \$ 215.27

BALANCE ON HAND BEGINNING OF QUARTER	\$	10,501.02
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Total Receipts	\$	482,672.21
Total Disbursements	\$	485,872.65

BALANCE ON HAND END OF QUARTER	\$	7,300.58
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I, the undersigned, do hereby certify that the report given above is a correct report of fees and expenses charged, and of collections and disbursements by me as Sheriff during the specified period.

Dated this 8<sup>th</sup> day of July, 2024.

  
\_\_\_\_\_  
JOHN R. HALFERTY, Sheriff  
Jasper County, Iowa

prepared by   
\_\_\_\_\_

## JASPER COUNTY SHERIFF'S REPORT OF RECEIPTS AND DISBURSEMENTS For the FISCAL YEAR 2023-2024

July 1, 2023 through June 30, 2024 Year End TOTALS

**RECEIPTS:**

Fees	\$ 131,299.10
Mileage	\$ 42,051.34
Miscellaneous to Treasurer	\$ 306,527.40
Board/Care Prisoners	\$ 237,380.00
Work/Release & Prisoner Reimb	\$ 19,586.70
C/W Permits County	\$ 12,280.00
Purchase Permits	\$ 2,060.00
	\$ -
	\$ -
Miscellaneous	\$ 3,304.04
Sex Offender Registry	\$ 1,100.00
Prisoner's Phone	\$ 25,753.58
K-9	\$ -
In House Detention	\$ 1,440.00
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Overpayment-\$5 or less	\$ 51.08
	\$ -
Inmate Medical Reimbursement	\$ 3,572.00
Motor Vehicle Inspection Fee	\$ -
Miscellaneous Trusts	\$ 614,966.16
C/W Permits to State IDPS	\$ 3,395.00
Condemnations	\$ -
Sheriff's Sale	\$ 1,637,337.52
<b>APPLIED RECEIPTS for the FY TOTAL</b>	<b>\$ 2,735,576.52</b>
Voided Checks outside Date Parameter-Redeposited	\$ 515.27
<b>{DEPOSITS FOR THE FY}</b>	<b>\$ 2,736,091.79</b>

**DISBURSEMENTS:**

County Treasurer Receipts	\$ 479,877.84
Clerk of Courts	\$ 388,548.44
Garnished Funds (other)	\$ -
C/W Permits to IDPS	\$ 3,395.00
Miscellaneous Trusts	\$ 153,011.97
Sheriff's Sales	\$ 1,637,337.52
MT Disbursed	\$ 73,877.40


**\*\* DISBURSEMENTS TOTAL \$ 2,736,048.17**

Unclaimed fees to Treasurer \$ 215.27

Balance on Hand Beginning of Year	\$ 7,256.96
Total Receipts	\$ 2,736,091.79
Total Disbursements	\$ 2,736,048.17
Balance on Hand Ending of Year	\$ 7,300.58

I, the undersigned, do hereby certify that the report given above is a correct report of fees and expenses charged, and of collections and disbursements by me as Sheriff during the specified period.

Dated this 8<sup>th</sup> day of July, 2024.

  
\_\_\_\_\_  
JOHN R. HALFERTY, Sheriff  
Jasper County, Iowa

prepared by 

JASPER COUNTY SHERIFF

Item 2c  
July 23, 2024

Treasurer's Report - EMS FUND

04/01/2024 thru 06/30/2024

*JH Qtr*  
*2023-2024*

Credit (Receipt) Details - Includes all Fees not paid to ending date

Item/Service

Account Number

Amount

EMS

0305-1-05-1200-539100

3,445.00

**Total Due County Treasurer:**

**3,445.00**

*John R. Halferty*  
\_\_\_\_\_  
JOHN HALFERTY, SHERIFF

*Julie P. Dadds*  
\_\_\_\_\_  
prepared by

JASPER COUNTY SHERIFF

Item 2d  
July 23, 2024

Treasurer's Report - EMS FUND

07/01/2023 thru 06/30/2024

2023-2024 FY

Credit (Receipt) Details - Includes all Fees not paid to ending date

Item/Service	Account Number	Amount
EMS	0305-1-05-1200-539100	4,045.00
	<b>Total Due County Treasurer:</b>	<b>4,045.00</b>

JASPER COUNTY AUDITOR  
2024 JUL 17 AM 9:52  
FILED

*John R Halferty*  
\_\_\_\_\_  
JOHN HALFERTY, SHERIFF

*prepared by Julie Rodds*  
\_\_\_\_\_

Resolution 24-\_\_\_\_\_

Whereas the Jasper County Sheriff's Office currently charges \$55 per day for inmates being held in the Jasper County Jail, for other counties.

Whereas with the increase in housing costs, including food service, health services, and maintenance, and consistent with other inmate housing fees charged by sheriff's offices in Iowa, the fee shall be increased to \$60/day per inmate.

Whereas, inmates who require additional care, supervision or special holding circumstances such as high profile cases, major felony cases, and/or identified mental health/substance abuse conditions and behaviors, the fee shall be \$75/day as determined by the Chief Jailer or designee.

Enacted this \_\_\_\_ day of \_\_\_\_\_ 2024

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Brandon Talsma, Chairperson

Jasper County Board of Supervisors

Attest: \_\_\_\_\_

Jasper County Auditor Jenna Jennings



Resolution 24-\_\_\_\_\_

Whereas, the Jasper County Sheriff's Office Reserve Deputies provide law enforcement and security services during special events in Jasper County. Jasper County Reserve Deputies are compensated an hourly rate for special events at \$25/hour.

Whereas, the Jasper County Sheriff's Office proposes to raise the fee to a minimum of \$35/hour or as negotiated by contract during special events.

Enacted this \_\_\_\_\_ day of \_\_\_\_\_, 2024

\_\_\_\_\_  
Brandon Talsma, Chairperson

Jasper County Board of Supervisors

Attest: \_\_\_\_\_

Jasper County Auditor Jenna Jennings

JASPER COUNTY SHERIFF'S OFFICE  
LAW ENFORCEMENT SERVICE CONTRACT

On this 1<sup>st</sup> day of August, 2024, the City of Baxter, and the Sheriff of Jasper County, Iowa, (with approval of the Jasper County Board of Supervisors), hereby enter into the following agreement:

A contract for providing temporary law enforcement services with an expiration date of December 31st, 2024. This contract does not automatically renew. This contract may continue on a month to month basis on the mutual agreement of the Jasper County Sheriff and the City of Baxter. Either the Jasper County Sheriff or the City of Baxter may terminate this contract by providing written notice prior to the 1<sup>st</sup> day of the month. The contract will then terminate at the end of the month following the notice.

This agreement creates no new legal entity. In accordance with Chapter 28E, Code of Iowa, (2023), a copy of this agreement shall be filed with the Iowa Secretary of State and recorded with the Jasper County Recorder.

**Law Enforcement Services provided**

1-The Jasper County Sheriff's Office will provide the City of Baxter, with the following services.

- a. Respond to and handle emergency and nonemergency calls for service
- b. Investigation of traffic complaints and accidents
- c. Investigation of crimes
- d. Enforcement of traffic violations under 321 Code of Iowa
- e. Routine and Special patrols as requested by the Mayor or members of the city council.

2- The Jasper County Sheriff's Office will not respond and handle the following complaints or incident.

- a. Nuisance complaints

- b. Municipal Infraction complaints
- c. Animal complaints
- d. Special events, sporting events and street dances

3- In the event of a significant event, such as a natural disaster or major crime investigation, the Jasper County Sheriff's Office may request additional compensation to cover costs of increasing staffing levels, overtime and equipment expenses. An itemized invoice would be provided to the City Clerk if such compensation is requested. Additionally, it is up to the discretion of the Jasper County Sheriff or his designee, to contact additional resources and agencies if deemed necessary.

4- The Mayor, City Clerk or designee, will be provided a monthly report on hours and calls for service. This report will be sent electronically by office staff from the Jasper County Sheriff's Office to the designee. All incident reports, arrest reports, traffic citations and warnings, and accident reports will be completed and stored under Jasper County Sheriff's Office policy and procedure. These reports will be released when applicable and in accordance with the open records law.

5- The Jasper County Sheriff or designee will attend city council meetings when requested to provide information and update the Mayor and council members on law enforcement activities.

6- In consideration of law enforcement services provided, the City of Baxter will pay a monthly fee of \$3000 to the Jasper County Sheriff's Office. The fee shall be paid to the Jasper County Sheriff's Office by the 15<sup>th</sup> of the Month following invoice by the Jasper County Sheriff.

Special events requiring additional staff and at the request by the City of Baxter, may be staffed by Jasper County Reserve Deputies, when available, at a cost of \$45/hour for each deputy and \$35/hour for each reserve deputy assigned. Payment shall be made directly to each reserve deputy by and from the City of Baxter.

7- The Jasper County Sheriff shall be the administrator of this agreement. Law Enforcement Policy and Procedures, and other matters pertaining to the

employment of Jasper County Sheriff's Office employees are to be determined solely by the Jasper County Sheriff. The Jasper County Sheriff's Office provides law enforcement services 24 hours a day in such a manner as to afford the maximum possible law enforcement to all the citizens of the county to whom the sheriff owes a statutory or contractual obligation for such services. The time, place and manner, in which these services are implemented, shall be in the sole discretion of the Jasper County Sheriff.

8- The Jasper County Sheriff's Office will not be responsible for any city owned equipment, maintenance and certifications of such equipment.

9- The Jasper County Sheriff's Office will not be responsible for maintaining any current evidence, case investigations, reports and documentation that is or has been recorded by other law enforcement services.

10- This is considered a short-term Law Enforcement Coverage Contract with the City of Baxter, providing law enforcement coverage for approximately 4 months, until they are able to hire a new police chief.

**OFFICE OF THE JASPER COUNTY SHERIFF:**

**CITY OF BAXTER, IA:**

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John R. Halferty,  
Jasper County Sheriff

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Doug Bishop, Mayor,  
City of Baxter

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Baxter City Clerk

**JASPER COUNTY IOWA:**

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Brandon Talsma, Chairperson  
Board of Supervisors, Jasper County

**ATTEST:**

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Jenna Jennings, Jasper County Auditor



PO Box 2950  
Hartford, CT 06104-2950

July 15, 2024

JASPER COUNTY  
PO BOX 944  
NEWTON, IA 50208-3272

Re: Important Information about Claims Information Line

Dear JASPER COUNTY

Travelers Bond & Specialty Insurance is pleased to announce its **1-800-842-8496** Claims Information Line. This line is designed to provide insureds with an additional resource on how to report claims or those circumstances or events which may become claims.

Policyholders will be able to obtain assistance on the following topics from the Claims Information Line:

- The information that needs to be included with the claim notice
- The address, electronic mail address and/or facsimile number to which the policyholder can send claims related information
- Get questions on the claim process answered

The Declarations Page of your policy sets forth where you should report claims and claims related information. You should also review the policy's reporting requirements to be aware of how much time you have to report a claim to Travelers. The sooner Travelers is notified, the sooner we can become involved in the process and offer assistance to our policyholder. A delay in reporting may result in all or part of a matter to fall outside of the coverage provided.

The Claims Information Line should streamline the claim reporting process and allow policyholders to ask questions on what information is needed as well as other questions which will assist them in working with Travelers. While the Claims Information Line provides policyholders a valuable resource by answering questions and providing information, the line does not replace the reporting requirements contained in the Policy.

We hope this improvement to customer service is something our policyholders will find helps them understand the claim process and provides them a resource for reporting.

**Travelers Casualty and Surety Company of America**  
**Hartford, Connecticut**  
 (A Stock Insurance Company, herein called the Company)

<b>ITEM 1</b>	<b>NAMED INSURED:</b>  <b>JASPER COUNTY</b>   D/B/A:   Principal Address: <b>PO BOX 944</b> <b>NEWTON, IA 50208-3272</b>
<b>ITEM 2</b>	<b>POLICY PERIOD:</b>  Inception Date: <b>July 1, 2024</b> Expiration Date: <b>July 1, 2027</b> 12:01 A.M. standard time both dates at the Principal Address stated in ITEM 1.
<b>ITEM 3</b>	<b>ALL NOTICES OF CLAIM OR LOSS MUST BE SENT TO THE COMPANY BY EMAIL, FACSIMILE, OR MAIL AS SET FORTH BELOW:</b>  <b>Email: BSIclaims@travelers.com</b> <b>Fax: 1-888-460-6622</b>  <b>Mail: Travelers Bond &amp; Specialty Insurance Claim</b> <b>P.O. Box 2989</b> <b>Hartford, CT 06104-2989</b>  <b>Overnight Mail: Travelers Bond &amp; Specialty Insurance Claim</b> <b>One Tower Square, MN06</b> <b>Hartford, CT 06183</b>  <b>For questions related to claim reporting or handling, please call 1-800-842-8496.</b>
<b>ITEM 4</b>	<b>COVERAGE INCLUDED AS OF THE INCEPTION DATE IN ITEM 2:</b>  Crime

ITEM 5	CRIME		
	Insuring Agreement	Single Loss Limit of Insurance	Single Loss Retention
	<b>A. Fidelity</b> 1. Employee Theft 2. ERISA Fidelity 3. Employee Theft of Client Property	See Endorsement Not Covered Not Covered	
	<b>B. Forgery or Alteration</b>	\$250,000	\$5,000
	<b>C. On Premises</b>	\$50,000	\$1,000
	<b>D. In Transit</b>	\$50,000	\$1,000
	<b>E. Money Orders and Counterfeit Money</b>	\$250,000	\$5,000
	<b>F. Computer Crime</b> 1. Computer Fraud 2. Computer Program and Electronic Data Restoration Expense	\$250,000 \$100,000	\$5,000 \$5,000
	<b>G. Funds Transfer Fraud</b>	\$250,000	\$5,000
	<b>H. Personal Accounts Protection</b> 1. Personal Accounts Forgery or Alteration 2. Identity Fraud Expense Reimbursement	Not Covered Not Covered	
	<b>I. Claim Expense</b>	\$5,000	\$0

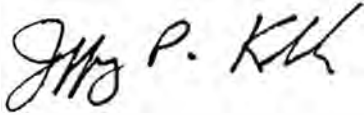
<p><b>ITEM 5. (Cont'd)</b></p>	<p>If "<i>Not Covered</i>" is inserted above opposite any specified Insuring Agreement, or if no amount is included in the Limit of Insurance, such Insuring Agreement and any other reference thereto is deemed to be deleted from this <b>Crime Policy</b>.</p> <p><b>Policy Aggregate Limit of Insurance:</b>    <input type="checkbox"/> Applicable                      <input checked="" type="checkbox"/> Not Applicable</p> <p>If a Policy Aggregate Limit of Insurance is applicable, then the Policy Aggregate Limit of Insurance for each <b>Policy Period</b> for Insuring Agreements A through H, inclusive, is:                      <b>Not Applicable</b></p> <p>If a Policy Aggregate Limit of Insurance is not included, then this <b>Crime Policy</b> is not subject to a Policy Aggregate Limit of Insurance as set forth in Section V. CONDITIONS B. PROVISIONS AFFECTING LOSS ADJUSTMENT AND SETTLEMENT 1. <u>Limit of Insurance</u> a. <u>Policy Aggregate Limit of Insurance</u>.</p> <p><b>Cancellation of Prior Insurance:</b> By acceptance of this <b>Crime Policy</b>, the <b>Insured</b> gives the Company notice canceling prior policies or bonds issued by the Company that are designated by policy or bond numbers <b>Not Applicable</b>, such cancellation to be effective at the time this <b>Crime Policy</b> becomes effective.</p> <p><b>INSURED'S PREMISES COVERED:</b></p> <p>All Premises of the Insured in the United States of America, its territories and possessions, Canada, or any other country throughout the world, except: <b>Not Applicable</b></p>
<p><b>ITEM 6</b></p>	<p><b>PREMIUM FOR THE POLICY PERIOD:</b></p> <p><b>\$4,665.00</b>                                      Policy Premium</p> <p><b>N/A</b>    Annual Installment Premium</p>
<p><b>ITEM 7</b></p>	<p><b>FORMS AND ENDORSEMENTS ATTACHED AT ISSUANCE:</b> <b>ACF-7006-0511; CRI-3001-0109; CRI-7126-0109; CRI-7129-0109; CRI-19072-0315; CRI-19101-1117; CRI-19115-0519; CRI-19085-0919; CRI-19122-1120; CRI-5016-0613</b></p>



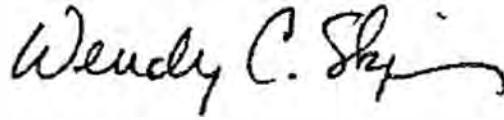
THE DECLARATIONS, THE APPLICATION, THE CRIME TERMS AND CONDITIONS, ANY PURCHASED INSURING AGREEMENTS, AND ANY ENDORSEMENTS ATTACHED THERETO, CONSTITUTE THE ENTIRE AGREEMENT BETWEEN THE COMPANY AND THE NAMED INSURED.

\_\_\_\_\_  
Countersigned By

IN WITNESS WHEREOF, the Company has caused this policy to be signed by its authorized officers.



President



Corporate Secretary

RESOLUTION NO. \_\_\_\_\_

WHEREAS, the City/County of \_\_\_\_\_ has considered and adopted a Resolution declaring the need for a Housing Authority in the City/County of \_\_\_\_\_, said Resolution No. \_\_\_\_\_, dated \_\_\_\_\_ and;

WHEREAS, the City/County of \_\_\_\_\_ has adopted the Articles of Agreement creating the Central Iowa Regional Housing Authority (CIRHA), dated February 12, 1980, and;

WHEREAS, each member government shall have one Representative and one Alternate to CIRHA to serve for a term of three years, and;

WHEREAS, such Representative and Alternate shall be appointed by the Mayor/Chairperson with the approval of the local governing body.

NOW THEREFORE BE IT RESOLVED, pursuant to the provisions of Chapter 28E, Code of Iowa, 1981, and by virtue of our office, we hereby approve the Mayor's/Chairperson's appointment of the persons hereinafter named to serve as Representative and Alternate to CIRHA, representing this City/County and to serve for the number of years appearing, as specified above, respectfully, from this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

REPRESENTATIVE

(current mailing address,  
phone number & email address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ALTERNATE REPRESENTATIVE

(current mailing address, phone number  
and email address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IN WITNESS WHEREOF, I have hereunto signed my name as Mayor/Chairperson of the local governing body of this City/County, to be attached hereto this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

SEAL

\_\_\_\_\_  
Mayor/Chairperson

ATTEST

\_\_\_\_\_

\_\_\_\_\_  
City Clerk/Auditor

July 16, 2024

CANVASS of the CITY OF BAXTER SPECIAL ELECTION

Held July 9, 2024, to fill 2 vacancies on City Council

Tuesday, July 16, 2024, the Jasper County Board of Supervisors Talsma and Stevenson along with Auditor Jennings and Deputy Auditor Carley canvassed the City of Baxter Special Election. The results of the canvass confirmed the results from election night:

City of Baxter Council Member:

Joel Schabilion	154
Dalton Kinzel	188
Michael Churchill	87
Scattering	4

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Brandon Talsma, Chairman

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Denny Stevenson, Supervisor

---

Jenna Jennings, Auditor

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Kristin Carley, Deputy Auditor

July 16, 2024

Tuesday, July 16, 2024, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Talsma and Stevenson present and accounted for; Chairman Talsma presiding.

Motion by Stevenson, seconded by Talsma to open a Public Hearing for Donna Smith on behalf of Home Key Lc, requesting a rezone for parcel #13.09.100.004, from agricultural (A) to rural residential (RR1).

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to close the public hearing.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to approve the rezone request for Donna Smith on behalf of Home Key Lc, for parcel #13.09.100.004 from agricultural (A) to rural residential (RR1).

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to open a Public Hearing for Jeff & Kimberly Light on behalf of JKL Properties LLC, requesting a rezone for parcel #06.07.351.024 located at 14606 N. 51<sup>st</sup> Ave. W., Mingo, IA 50168, from rural residential large lot (RR5) to rural residential (RR1).

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to close the public hearing.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to approve a rezone request for Jeff & Kimberly Light on behalf of JKL Properties LLC, for parcel #06.07.351.024 located at 14606 N. 51<sup>st</sup> Ave. W., Mingo, IA 50168, from rural residential large lot (RR5) to rural residential (RR1).

YEA: STEVENSON & TALSMA

Jenn Cross with IT spoke with the Board regarding a Be With proposal. Be With would help manage our calendar on the new website and allow citizens to register for events, RSVP for events and even pay for certain events should the County allow for that option. It would be a 1-year contract in the amount of \$10,800.00 annually.

Motion by Stevenson, seconded by Talsma to approve the Be With Service Agreement in the amount of \$10,800.00 annually pending County Attorney review and approval.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to approve plans for bridge replacement project number BRS-C050(132)—60-50.

YEA: STEVENSON & TALSMA

Engineer, Mike Frietsch presented quotes to replace the current 2000 Mack semi-truck with a newer used semi-truck. There were 4 companies with quotes:

Vander Haag's, Inc	2018 Freightliner Cascadia	\$36,000.00
	2018 Freightliner Cascadia	\$36,000.00
Truck Center Companies	2021 Freightliner Cascadia	\$35,000.00
	2021 Freightliner Cascadia	\$42,900.00
	2018 Freightliner Cascadia CA125	\$34,900.00
Housby Mack	2016 Volvo VNL64T300	\$33,900.00
Ascendance Truck Center	2016 International ProStar	\$32,000.00

Motion by Stevenson, seconded by Talsma to accept a quote from Truck Center Companies in the amount of \$34,900.00 for a 2018 Blue Freightliner Cascadia CA125 manual transmission.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to approve 2024 Homestead and Military Acknowledged, Allowance, and Disallowance recommendations.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to approve the Recorder's Quarterly Report for the period of April 1, 2024, through June 30, 2024.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to adopt Resolution 24-70 approving transfer order #1525 in the amount of \$21,696.00 from General Basic fund to Ashton/Mariposa Parks Maintenance fund.

YEA: STEVENSON & TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Stevenson, seconded by Talsma to adopt Resolution 24-71 approving transfer order #1526 in the amount of \$28,958.30 from General Basic fund to Secondary Roads fund.

YEA: STEVENSON & TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Stevenson, seconded by Talsma to adopt Resolution 24-72 approving transfer order #1527 in the amount of \$330,052.03 from Rural Services fund to Secondary Roads fund.

YEA: STEVENSON & TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Stevenson, seconded by Talsma to approve claims paid through July 16, 2024.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to approve Board of Supervisors minutes from July 9, 2024.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to re-appoint Jerry Nelson to the Veterans Affairs Commission, term to expire 6-30-2027.

YEA: STEVENSON & TALSMA

Motion by Stevenson, seconded by Talsma to adjourn the regular meeting and enter into a work session.

YEA: STEVENSON & TALSMA

The Board discussed setting dates to start having virtual and live town hall meetings to discuss our bonding project with citizens for the upcoming General Election. Virtual meetings will be set for Tuesdays at 6:30 on September 10<sup>th</sup>, September 24<sup>th</sup>, October 8<sup>th</sup>, and October 22<sup>nd</sup>, 2024, in the Board of Supervisors room. Live Town Hall meetings will be on Thursdays starting at 6:30 on August 29<sup>th</sup> in Prairie City, September 19<sup>th</sup> in Sully, October 10<sup>th</sup> in Baxter, October 17<sup>th</sup> in Newton, and October 24<sup>th</sup> in Kellogg. Mike Frietsch had Engineers from FRK and Stahl in the work session to review and discuss Phase 2 of Liberty Ave. The plans are 95% complete and the 236x90 shop will consist of a wash bay area, sign shop, 6 bay maintenance vehicle area, welding shop, bridge crew area, and office staff offices. Dennis Simon spoke with the board regarding the need for formal action on the Board of Supervisors agenda for the shared employee to be paid 50% out of Veterans Affairs and 50% out of General Assistance. The Board also discussed partnering with Marshall County at 50% of the cost to hire Evaluations Northwest to do an appraisal on the Courthouse. We have done significant work on the Courthouse, and it's been 13 years since the last one was done. The final piece the Board discussed was renewing our current policy with Travelers Insurance on Cyber security coverage. The Board would like Dennis Simon to work with IT Director, Ryan Eaton, to determine if we should continue with the policy and if so, recommend paying for 3 years in full.

Motion by Stevenson, seconded by Talsma to adjourn the Tuesday, July 16, 2024, meeting of the Jasper County Board of Supervisors.

YEA: STEVENSON & TALSMA

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Jenna Jennings, Auditor

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Brandon Talsma, Chairman