



# BOARD OF SUPERVISORS

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Thad Nearmyer

Doug Cupples

Brandon Talsma

**February 11, 2025**

9:30 a.m.

[www.jasperia.org](http://www.jasperia.org)

Live Stream: <https://zoom.us/j/8123744948>

Meeting ID: 812 374 4948

Dial In: +1-646-931-3860

***-Anyone that has an item on the agenda must appear in person for the Board to consider it.-***

## Pledge of Allegiance

### Item 1 General Assistance – Connie McQuiston

- a) Central Iowa Housing Trust Fund Grant Agreement for 2025

### Item 2 Jasper County EMA – Steve Ashing

- a) Jasper County EMA-EMS Affiliation, Buildout/Funding

### Item 3 Human Resources – Dennis Simon

- a) Crew Leader Positions Memorandum of Understanding between Public, Professional and Maintenance Employee Union and Jasper County Secondary Roads

### Item 4 Engineer – Mike Frietsch

- a) Approve Agreement with Purple Wave to Auction Surplus Equipment on Behalf of the County
- b) Agreement for Professional Services with Hutchison Engineering Inc for Bridge L01 Substructure Design
- c) Agreement for Professional Services with Hutchison Engineering Inc for Bridge A08 Substructure Design
- d) Agreement for Professional Services with Hutchison Engineering Inc for Bridge M03 Substructure Design
- e) Agreement for Professional Services with Hutchison Engineering Inc for Bridge H08 Substructure Design
- f) Pipe Stockpile Quote

### Item 5 Approval of 2024 Publication of Gross Wages

### Item 6 Approval of Claims Paid through February 11, 2025

### Item 7 Approval of Board of Supervisors Minutes for February 4, 2025

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# BOARD OF SUPERVISORS

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**Item 8 Board Appointments**

## **PUBLIC INPUT & COMMENTS**

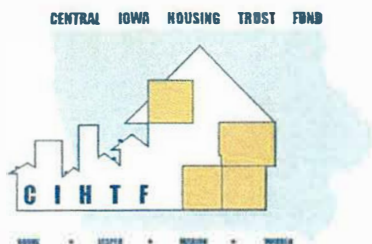
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**Item 9 Employee Evaluation: Ryan Eaton, Jasper County Chief Information Officer**

**After the Regular Meeting  
Work Session**

**Recess until 1:00 pm**

**Item 10 Budget Workshop**



## CENTRAL IOWA HOUSING TRUST FUND GRANT AGREEMENT

**RECIPIENT:** Jasper County  
**PROJECT NAME:**  
Jasper County General Assistance

**CIHTF CONTRACT NUMBER:** 2025-3  
**FUNDING TYPE:** Grant  
**CIHTF FUNDING AMOUNT:** \$12,780.00

This Central Iowa Housing Trust Fund Contract ("**Contract**") is effective as of January 27, 2025 (the "**Effective Date**") by and between the **Central Iowa Housing Trust Fund** (together with its successors, the "**TRUST FUND**") and **Jasper County, Iowa**, an eligible applicant, (the "**RECIPIENT**").

WHEREAS, the RECIPIENT is certified as such by the Trust Fund based upon qualifications specified in the most recently approved RECIPIENT Application, as applicable;

WHEREAS, the RECIPIENT has been awarded CIHTF funds for an eligible RECIPIENT project in which the RECIPIENT will act as the developer, owner, or sponsor;

WHEREAS, the RECIPIENT is eligible for a Grant under the CIHTF Program;

WHEREAS, the Trust Fund has approved a Grant to the RECIPIENT for rental assistance for eligible households in the amount of **\$12,780.00** (the "**CIHTF Grant**"), and the RECIPIENT has agreed to accept the CIHTF Grant subject to the terms and conditions set forth herein;

WHEREAS, the CIHTF Grant amount is the combined amounts of **\$10,000.00 in CIHTF funds** and **\$2,780.00 of local funds** utilized as local match;

WHEREAS, the RECIPIENT has agreed that 100% of the funds will be used to benefit households at or below 80% Area Median Income (AMI) and **approximately \$9,000.00 will be used to benefit households with incomes at or below 30% AMI**;

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

**Section 1. CIHTF Grant:** Subject to the terms and conditions contained in this Contract, including Exhibit A, the Trust Fund agrees to disburse the CIHTF Grant to help finance the reasonable and necessary costs for the approved project. CIHTF funds for eligible RECIPIENT activities are reserved for Eligible Costs incurred during the period commencing on the Effective Date. Such disbursements shall not, in the aggregate, exceed that amount designated as the CIHTF Grant in this Contract, and all disbursements shall be made in accordance with the certification made in Exhibit B and the procedures set forth in the Trust Fund's CIHTF Program Rules and Regulations. In no instance shall the Trust Fund be liable for any costs incurred in excess of the CIHTF Grant, nor for any unauthorized or ineligible costs.

**Section 2. Eligible Costs:** The CIHTF Grant will be expended only for reasonable and necessary costs for the project as outlined in the RECIPIENT's application (Exhibit C) and generally defined as follows: The project funds will be utilized to provide emergency rental assistance to eligible households in Jasper County.

**Section 3. Disbursement of Funds:** The CIHTF Grant will be disbursed by the Trust Fund via check upon submission of an executed copy of Exhibit B to this Contract, verified invoices, and household information. The proposed use of the funds must be certified in the Exhibit B and limited to Eligible Costs. All disbursements must be expended for Eligible Costs within 15 days after receipt by the RECIPIENT or returned to the Trust Fund.

**Section 4. Compliance with Program Requirements:** During the performance of this Contract, the RECIPIENT shall comply with any and all applicable legal requirements, including, but not limited to, the following:

- (i) The National Affordable Housing Act of 1990; and Department of Housing and Urban Development regulations at 24 CFR 92.
- (ii) Title VI of the Civil Rights Act of 1964 as amended (Public Law 88-352; 42 U.S.C. 2000d et seq.); Title VIII of the Civil Rights Act of 1968 as amended (Public Law 90-284; 42 U.S.C. 3601 et seq.); the Iowa Civil Rights Act of 1965; Iowa Code section 19B.7, and Executive Order #34, dated July 22, 1988; Iowa Code Chapter 216; Presidential Executive Order 11063, as amended by Executive Order 12259; Presidential Executive Order 11246, as amended; Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. 794); the Americans with Disabilities Act, as applicable, (P. L. 101-336, 42 U.S.C. 12101-12213; the Age Discrimination Act of 1975 as amended (42 U.S.C. 6101 et seq.); and related Civil Rights and Equal Opportunity statutes; and regulations which implement these laws.
- (iii) Fair Housing Act, Public Law 90-284. The Fair Housing Act is part of Title VIII of the Civil Rights Act of 1968 as amended (42 U.S.C. 3601 et seq.) and regulations such as Section 92.351 of the Final Rule which implement these laws.
- (iv) Executive Orders 11625, 12432, and 12138 as amended and Section 92.351 of the Final Rule, to encourage the use of minority and women's business enterprises in connection with activities funded under the program.
- (v) Fair Labor Standards Act and implementing regulations.
- (vi) Government-wide Restriction on Lobbying Certification [Section 319 of Public Law 101-121] and implementing regulations such as 24 CFR 91.225, 24 CFR 91.235, and 24 CFR 91.425.
- (vii) Hatch Act (regarding political partisan activity and federally funded activities) and implementing regulations.

**Section 5. Right to Inspect Records:** The RECIPIENT shall permit the Trust Fund, its agents and designees reasonable access to its books and records, including all financial statements and records. The RECIPIENT further agrees to furnish such other information to the Trust Fund, as and

when requested, for the purpose of determining the RECIPIENT's compliance with this Contract and the CIHTF Program Rules and Regulations.

**Section 6. Record Retention:** All records pertaining to this Agreement shall be retained for a period of five (5) years beginning with the date upon which the final disbursement under this Agreement is made.

**Section 7. Non-Discrimination:** The RECIPIENT shall ensure that no person shall on the grounds of race, color, religion, creed, sex, sexual orientation, gender identity, national origin, age, disability, or familial status be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds provided under this Contract.

**Section 8. Term of the Contract:** This Contract shall be in full force and effect from the Effective Date and shall continue in effect until **12/31/2025**, unless extended by mutual agreement of the parties.

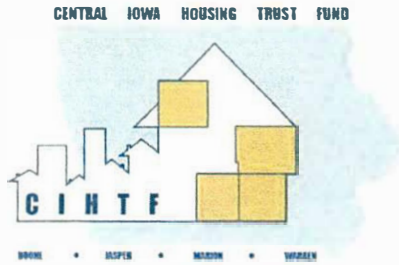
IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their duly authorized officers as of the Effective Date.

By: \_\_\_\_\_

Title: \_\_\_\_\_

**Central Iowa Housing Trust Fund**

By: \_\_\_\_\_  
Deven Markley, Board Chair



## Exhibit A

**Project Name and Contract Number:** Jasper County General Assistance, 2025-3

**Name of RECIPIENT:** Jasper County

**Authorized Representative of RECIPIENT:** Connie McQuiston

**Date of CIHTF's Approval of Application:** January 27, 2025

**Amount of Grant:** up to \$12,780.00

**Other Participant's Contributions:** See Exhibit C, Application

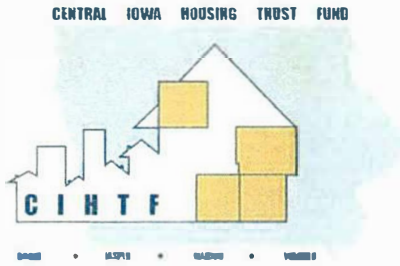
**Project Commencement Date:** January 27, 2025

**Project Completion Date:** December 31, 2025

**Housing Benefiting:** 100% of the funds will be used to benefit households at or below 80% Area Median Income (AMI) and approximately \$9,000.00 will be used to benefit households with incomes at or below 30% AMI

### **Special Conditions:**

1. The Central Iowa Housing Trust Fund shall provide up to \$12,780, which includes the required local match of \$2,780 donated to the CIHTF Program and drawn down with all other funding and in accordance with this Agreement.
2. Applicable local match, beyond the required CIHTF Program local match, shall be provided as applicable.
3. Funds will be provided as outlined in the Grant Agreement (dispersed on invoice).
4. Necessary agreement(s) shall be executed and in place prior to dispersal of funds.
5. The use of the funds shall be in accordance with the application, Grant Agreement, and discussions held with Jasper County staff.
6. No CIHTF funds shall be used for administrative costs.
7. All applicable Iowa Finance Authority requirements shall apply, including:
  - a. Household Application. Sample form is available upon request.
  - b. Verification of income and assets. Sample forms are available upon request.
8. Local match funding must be received before the contract is considered executed.



# Recipient Payment Request Form & Certification

Email complete requests with documentation to: [lyoung@midowapanning.org](mailto:lyoung@midowapanning.org)

Recipient: Jasper County

Payment Request Number: \_\_\_\_\_

Pursuant to, and in accordance with, the provisions of the Contract #2025-3 under the CIHTF Program, dated as of January 27, 2025 (the "Contract"), between the Central Iowa Housing Trust Fund (the "Trust Fund"), and Jasper County, an eligible applying organization in good standing in the State of Iowa (the "RECIPIENT"), the Trust Fund is hereby requested to pay to the RECIPIENT the following sum, which amount is to be used pursuant to the following Certification submitted by the RECIPIENT to the Trust Fund, and in accordance with the Trust Fund's Rules concerning the CIHTF Program.

<b>Total amount requested:</b>	\$	insert amount requested
--------------------------------	----	-------------------------

**THE RECIPIENT HEREBY CERTIFIES:**

1. The RECIPIENT is receiving CIHTF funding for eligible activities as outlined in the RECIPIENT's application and as approved by the CIHTF Board of Directors;
2. The obligation with respect to which this disbursement is being requested has been properly incurred in accordance with the Contract after the date of the Trust Fund's approval;
3. None of the items for which disbursement is requested has formed the basis for any disbursement heretofore made under the Contract;
4. No Event of Default is continuing under the Contract;
5. The attached invoices accurately reflect the costs incurred and are reasonable, necessary, and proper;
6. The attached demographic report is accurate and reflects the claim amount requested herein; and
7. The RECIPIENT further certifies that the requested CIHTF Program funds will be used only for the following eligible costs:

Eligible RECIPIENT Expense Category	Total Amount Awarded	Total Amount Previously Requested	Amount Requested for this Payment Request	Unclaimed Balance
Rental Assistance	\$12,780.00	\$	\$	\$

\_\_\_\_\_  
**Signature of Authorized Representative for Recipient**

\_\_\_\_\_  
 Name, Title

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Mailing Address





Please respond to questions 8-15 on a separate page(s)

**8. Project Overview** - Briefly describe your program or project proposal and how the Central Iowa Housing Trust Fund Program funds will be utilized. Include details such as:

- Total cost
- Number of housing units to be impacted or created
  - Include total square feet, if available
  - Include number of bedrooms and bathrooms, if available
- Households to be served
- Characteristics of clientele/beneficiaries served (senior citizens, developmentally disabled, minority populations, etc.)
- Any other relevant data; including any requirement and proposal for inclusionary housing.
- If the proposed program/project involves the acquisition of real property (i.e. site for a construction project) attach documentation of "site control" such as grant, deed, or option agreement.

**9. Experience** - Describe your organization's structure and previous experience in implementing projects similar to the activity proposed. Attach resumes and references for each member of the proposed development team (i.e. developer, architect, consultants, project contractor, etc.).

**10. Objectives** - Briefly describe the goals and objectives to be achieved by the proposed project. Explain why this program or project will further the mission to improve affordable housing in the CIHTF region.

**11. Timeline** - What is the estimated date of construction or program start? Identify and describe your plans to overcome any barriers to the project/program start date (e.g., zoning, environmental issues, and relocation). Attach a list of major benchmarks in the development and implementation of the project, including receipt of funding commitments. Be sure to include completion dates and explain your ability to meet the projected timeline.

**12. For proposed rental projects**, identify the number of existing units, and rents by apartment size, including inclusionary housing. Include the number of households targeted at Extremely-Low (30% AMI) area median income or Low (80% AMI) area median income. Specify what other funds are proposed for the project and the status of each application/commitment of funds. Attach a detailed project pro forma that includes the development budget with sources and uses of funds, the operating budget and a minimum 15-year cash flow projection.

**13. For proposed homeownership projects**, describe the proposed sale price by size of unit, market value, down payment assistance, estimated range of family incomes expected to be served, and all other relevant underwriting assumptions, including any inclusionary housing. Specify what other funds are proposed for the project and the status of each application/commitment of funds. Attach a detailed project pro forma that includes the sources and uses of funds for the project.

**14. Proposed Financing:** Please describe in detail the proposed financing plan and attach evidence of any financial commitments, including equity. List existing and proposed loans in order of priority. Attach additional pages as necessary, to describe non-conventional loan terms or other unusual arrangements for financing the project.

**15. Qualification Process:** The CIHTF requires funds to be used for LMI households as outlined on page 4 of this application. Please explain how you will ensure funds will be used appropriately and provide a brief explanation of your income verification process. If available, please include a copy of your program application.

Questions? Contact Lucas Young with the Mid-Iowa Planning Alliance for Community Development (MIPA) [lyoung@mid-iowaplanning.org](mailto:lyoung@mid-iowaplanning.org) or 515-304-3524

**Central Iowa Housing Trust Fund**  
**APPLICATION FOR FUNDING – 2025**

**8. Project Overview**

General Assistance provides temporary assistance to low income residents of Jasper County when such persons are not supported by their own means or other public or private resources, and in accordance with Chapter 252 of the Code of Iowa and the Jasper County General Assistance Resolution. An application process is utilized to determine eligibility. Applicants must be a resident of Jasper County, 18 years of age or older, and meet income and resource guidelines. Federal poverty guidelines are utilized in determining income eligibility for households at or below 200% of poverty. All others may be considered on a case by case basis.

**9. Experience**

The General Assistance program was established many years ago. The current Director has been administering the program for over 15 years. We have been fortunate to have received a CIHTF grant for the past 4 years.

**10. Objectives**

The current program sets rental assistance for needy applicants in an amount up to \$500.00, one time only, in emergency situations when an eviction notice or notice of nonpayment has been received. Deposits or first month's rent are not covered, but are frequently requested. Additionally, inflation and the current economic environment have contributed to an increased past due amount for many renters. We hope to utilize the additional grant funds to expand assistance and fill this need by waiving the late payment requirement to allow for help with deposits or first month's rent, and to increase the maximum amount of assistance to aid individuals in obtaining and maintaining affordable housing and prevent homelessness.

**11. Timeline**

Funds will be distributed on a monthly basis until the entire grant amount is utilized, or the grant deadline for expenditures has been reached, whichever comes first.

**12. For Proposed Rental Projects**

Number of families served and individual assistance amounts will be determined by our application process. Applicants currently served span the Area Median Income limits of 30% AMI, 50% AMI, and 80% AMI. The majority and target group fall under the 30% threshold.

**13. For Proposed Homeownership Projects**

Not applicable. We assist with rent only. No mortgage payments are made.

**14. Proposed Financing**

Not applicable.

**15. Qualification Process**

The General Assistance Program requires that our Application be completed and income verification documents submitted to determine eligibility. Backup documents include photo ID, bank statements for any bank accounts, wage stubs for the household, and award letter from social security as applicable. Other documentation may be requested such as SNAP and FIP benefits, child support, unemployment, etc., as determined by the information shown on the application. We also require that the landlord complete a form to verify occupancy and rent amounts. Copies of the General Assistance Application and Landlord Questionnaire Form are attached.

**Provide information on current indebtedness if related to request for funds**

**1st Loan:**

**2nd Loan:**

Source: \_\_\_\_\_

Source: \_\_\_\_\_

Amount: \_\_\_\_\_

Amount: \_\_\_\_\_

Interest Rate: \_\_\_\_\_

Interest Rate: \_\_\_\_\_

Term: \_\_\_\_\_

Term: \_\_\_\_\_

Annual Debt Service: \_\_\_\_\_

Annual Debt Service: \_\_\_\_\_

Amount of Private Equity: \_\_\_\_\_

Name of investor group: \_\_\_\_\_

Low-Income Tax Credits: \_\_\_\_\_

Name of equity source: \_\_\_\_\_

Other: \_\_\_\_\_

Name of equity source: \_\_\_\_\_

Total Equity Financing: \_\_\_\_\_

**TOTAL PROJECT FINANCING:** \_\_\_\_\_

**CERTIFICATION:** I certify that the information included within this application is true and complete to the best of my knowledge.

Applicant Name:                     Connie McQuiston                    

Applicant Organization:                     Jasper County, Iowa – General Assistance                    

EIN number/SS number:                     42-6005041                    

APPLICANT SIGNATURE:                     *Connie McQuiston*

# Maximum Income Limits as of June 10, 2024

Subject to change without notice, contact CIHTF staff to verify.

## Owner Occupied Project Income Limits

30% (extremely-low) and 80% (low) of Area Median Household Income (AMI)

80% AMI	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Boone	\$80,160	\$80,160	\$92,184	\$92,184	\$92,184	\$93,000	\$99,400	\$105,800
Jasper	\$77,200	\$77,200	\$88,780	\$88,780	\$88,780	\$88,780	\$88,780	\$91,550
Marion	\$77,200	\$77,200	\$88,780	\$88,780	\$88,780	\$88,950	\$95,050	\$101,200
Warren	\$90,400	\$90,400	\$103,960	\$103,960	\$103,960	\$104,900	\$112,100	\$119,350

30% AMI	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Boone	\$30,060	\$30,060	\$34,569	\$34,569	\$34,569	\$34,875	\$37,275	\$39,675
Jasper	\$28,950	\$28,950	\$33,292	\$33,292	\$33,292	\$33,292	\$33,292	\$34,331
Marion	\$28,950	\$28,950	\$33,292	\$33,292	\$33,292	\$33,356	\$35,643	\$37,950
Warren	\$33,900	\$33,900	\$38,985	\$38,985	\$38,985	\$39,337	\$42,037	\$44,756

Source: 2024 IFA Income Limits for the State Housing Trust Fund

## Rental Project Income Limits

30% (extremely-low) and 80% (low) of Area Median Household Income

80% AMI	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Boone	\$66,150	\$64,150	\$72,150	\$80,150	\$86,600	\$93,000	\$99,400	\$105,800
Jasper	\$48,550	\$55,500	\$62,450	\$69,350	\$74,900	\$80,450	\$86,000	\$91,550
Marion	\$53,700	\$61,350	\$69,000	\$76,650	\$82,800	\$88,950	\$95,050	\$101,200
Warren	\$63,300	\$72,350	\$81,400	\$90,400	\$97,650	\$104,900	\$112,100	\$119,350

30% AMI	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Boone	\$21,050	\$24,050	\$27,050	\$31,200	\$36,580	\$41,960	\$47,340	\$52,720
Jasper	\$18,200	\$20,800	\$25,820	\$31,200	\$36,580	\$41,960	\$47,340	\$52,720
Marion	\$20,150	\$23,000	\$25,900	\$31,200	\$36,580	\$41,960	\$47,340	\$52,720
Warren	\$23,750	\$27,150	\$30,550	\$33,900	\$36,650	\$41,960	\$47,340	\$52,720

Source: 2024 HUD County Income Limits

Questions? Contact Lucas Young with the Mid-Iowa Planning Alliance for Community Development (MIPA)

[lyoung@mid-iowaplanning.org](mailto:lyoung@mid-iowaplanning.org) or 515-304-3524

## Application for Jasper County General Assistance

Name: \_\_\_\_\_ Age \_\_\_\_\_ Co Applicant \_\_\_\_\_ Age \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Phone \_\_\_\_\_

What are you applying for?  Rent  Utilities  Rxs  Other \_\_\_\_\_

Do you have an eviction notice or disconnect notice?  No  Yes (*Required for those able to work*)

Is anyone in your household a veteran?  No  Yes

Is everyone in your household a US citizen?  No  Yes

List all persons living at present residence (**Include yourself**)

Name	Relationship	Social Security #	Birth date	Place of Birth
	Head of Household			

Is anyone in your household presently employed?  No  Yes

Name	Employer/Address of Employer	Monthly Income

Is anyone in your household presently unemployed?  No  Yes Who? \_\_\_\_\_

When and where did this person last work? \_\_\_\_\_  
*(Applicants unemployed will need to fill out a job search form or notice of incapacity)*

Is anyone in your household currently on strike?  No  Yes

Has anyone in your household quit a job in the last 60 days?  No  Yes

Has anyone moved into or out of your home in the last 30 days?  No  Yes Who? \_\_\_\_\_

**Resources**

Complete this form including everyone in your home

	Yes	No	Amount	Location	Names of Persons
Cash					
Checking Acct					
Savings Acct					
Online Acct					
IRA/CD's/Bonds					
Debit Card (ReliaCard)					
Stocks/Trust					
Burial Contract					
Life Insurance					
Real Estate (property)					
Other					

Do you or anyone in your household own cars, trucks, boats, campers, motorcycles, or other vehicles?

Make	Model	Year	Amount Owed

Where have you lived prior to your current residence?

Start Mo/Yr	End Mo/Yr	Street/City	State

Have you applied for all other types of benefits for which you may be eligible?

Program	Applied	Approved	Denied	Amount / Or reason for denial
SSDI or SSI (disability)				
FIP				
Medical				
Veterans' Benefits				
Unemployment Benefits				
Heating Assistance				
Food Stamps				

Have you received any lump sum payments in the last year? (insurance, Social Security, Inheritance or other)

NO  Yes

Amount \_\_\_\_\_ When Received \_\_\_\_\_

Have you ever had a diagnosis of Chronically Mentally ill, Mentally ill, Mentally Retarded, Developmentally Disabled or Chemically Dependent? List Main Diagnosis \_\_\_\_\_





**This Application must be signed**

**READ CAREFULLY**

I understand that Chapter 252, Code of Iowa, provides for the repayment of General Assistance Claims by the applicant if he/she becomes able.

I recognize the need for the County General Assistance Director to investigate my financial resources and I give him/her permission to do so. I also authorize the Director to contact my creditors to verify my accounts with them. I authorize the Director to contact my FIP/FS/Medical worker, Social Security Administration, and Child Support Recovery to verify my circumstances, including income, resources and benefits. I authorize the Director to contact IMPACT, Salvation Army, Veterans Affairs, United Way and local faith communities to share information regarding my application and to coordinate services between those agencies.

I certify under perjury, that:

The answers I am about to give are correct and complete to the best of my knowledge.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**For office use only**

Action Taken:  Approved  Denied  Referred

Date:

NOD:

Reason:

LANDLORD QUESTIONNAIRE FORM

\*\*\*\*\*

REQUIRED IF APPLYING FOR RENT ASSISTANCE

Jasper County General Assistance

315 W. 3<sup>rd</sup> St. N., Suite 200

Newton IA 50208

641-791-2609 Fax 641-787-1302

Email: [cmcquiston@jasperia.org](mailto:cmcquiston@jasperia.org)

This authorizes you to release information to Jasper County General Assistance.

Date: RE:

Please provide the requested information regarding the property at . I release you from liability for disclosing this information even if it is confidential.

Tenant's signature Date:

The following information is to be completed by the landlord only.

1. Did you rent the property at the above address to the person signing this form? Yes No

If No, to whom was the property rented? Is there a lease agreement? Yes No If yes, state the names of all persons signing the lease.

Is there a co-signer to the lease? Yes No If yes, state the names

2. List the names of all persons living in the household.

3. List the start date of the lease and end date

4. How much is the rent per month? Deposit paid Deposit owed If Low Rent Housing, how much rent is billed to Low Rent Housing?

5. Does the rent include extra charges? (Pets, Garage, Other)

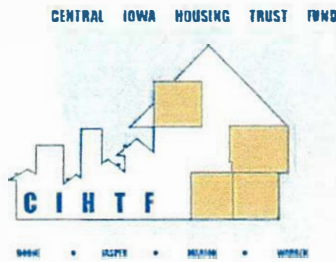
6. Which utilities are included in the rent?

7. How does the tenant pay rent? Cash Check Money order Other

8. Do you have a rental permit?

Table with 2 columns: Landlord's Name, Address, Signature and Phone, City, State, Zip, Taxpayer ID #

Date:



## FY 2025 Central Iowa Housing Trust Fund Local Match Document

The applicant understands that a 27.8% match requirement is required for all projects funded by the Central Iowa Housing Trust Fund. Local funds will be given to the Central Iowa Housing Trust Fund before a grant agreement is executed. Such funds will be allocated to the proposed project and drawn down with grant funding.

The applicant understands that local match funding is subject to the same restrictions, guidelines, and other encumbrances as funding awarded by the Central Iowa Housing Trust Fund.

If funding remains unspent by the end of the grant agreement or is returned to the Central Iowa Housing Trust Fund in any capacity, all unallocated local match will be returned to the applicant sans any outstanding or otherwise encumbered funds.

By signing below, the applicant understands and agrees to these conditions.

Applicant Name: Connie McQuiston  
Applicant Organization: Jasper County, Iowa General Assistance  
Date: 12-26-24

Applicant Signature: Connie McQuiston



# INTERNET AUCTION AGREEMENT



purplewave.com  
Straight. Simple. Sold.

This Internet Auction Agreement ("Agreement") is made by and between the Seller identified below and Purple Wave, Inc. 825 Levee Dr., Manhattan, KS 66502, 866-608-9283 ("Auctioneer"), together, ("Parties"). For good and valuable consideration, Auctioneer authorizes Seller's use of Auctioneer's website, www.purplewave.com, as an online auction platform where Auctioneer will list Seller's property ("Property") as Seller makes available to Auctioneer on any valid Exhibit 1, online account, or any Property list, as set forth below:

ANTICIPATED AUCTION DATE(S): \_\_\_\_\_ TITLE: \_\_\_\_\_

SELLER INFORMATION: Customer Number: 494128 Segment: Government

Seller Legal Name: Jasper County Iowa Company Name: \_\_\_\_\_

Seller Address: 101 1st St. N City: Newton State: IA Zip: 50208

Phone: 641-792-5862 Email: mfrietsch@jasperia.org

Representative Name: Michael Frietsch Title: County Engineer

SETTLEMENT: The Auctioneer will distribute auction proceeds to Seller within 15 business days of auction or receipt of all title or ownership documents, whichever is later. The Auctioneer will deduct its fees directly from the auction proceeds prior to settlement. All settlements are subject to the Auctioneer's ability to collect auction proceeds from buyers and subject to lawful encumbrances, withholding orders, or security interests. In the event of a dispute about Property ownership, claims affecting the property, or settlement, the Seller authorizes the auctioneer to hold money in escrow pending the resolution of any such claim.

SELLER FEES: Seller shall pay a listing fee of \$100 per lot. If applicable, Seller will also pay a service fee(s) of 0 %

Of the winning bid(s). Other: Listing Fee Waived

Internal Use Only	G
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OWNERSHIP: - Does the Seller own all of the Property to be sold at Auction?  Yes  No  
If No, please provide documentation with the Seller's legal authority to sell the Property: \_\_\_\_\_

- Is a separate parent or subsidiary legal entity involved? Yes  No   
If Yes, Please identify the name of the related entity: \_\_\_\_\_

- Does the Seller owe any money on the Property? Yes  No

- Is the Property pledged as collateral or securing a debt or line of credit? Yes  No

**IF MONEY IS OWED OR IF THE PROPERTY IS PLEDGED AS COLLATERAL, PLEASE IDENTIFY ALL LENDERS OR FINANCIAL INSTITUTIONS:**

Lending Institution: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Lending Institution: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

OTHER CLAIMS AGAINST PROPERTY: Seller represents and warrants it has listed all encumbrances and security interests affecting the Property, Seller, or owner (if different). Seller hereby provides Seller's written consent for Auctioneer to work directly with any financial institution, government agency, encumbering party, or otherwise to clear or manage any security interest or lien affecting the Property or Property transferability. Seller authorizes Auctioneer to perform, at its discretion, title, lien, or UCC searches related to the sale of Property. Seller's authorization for Auctioneer to check security interests in no way relieves the Seller of the duty to accurately disclose security interests or encumbrances affecting the Property or Property owner. Seller represents and warrants that Seller owns and has the authority to sell the Property without consent of any third party and without condition except as noted above. Unless otherwise agreed, Seller will ensure Property is, or will be, free and clear of encumbrances or liens before the conclusion of the Auction. Seller agrees to defend and indemnify the Auctioneer for any claim made against the Property in the event a third party claims to have any interest in the Property. To the extent a government agency cannot agree to indemnification by law, this indemnification duty shall not apply.

PROCEEDINGS AFFECTING PROPERTY: Does the Seller have a recent, current, or pending bankruptcy, lawsuit, tax lien, SBA Covid-19 EIDL loan, or any other circumstance that could result in another party making a claim against the Property or the auction proceeds. Yes  No

SIGNATURES: The Parties execute this Agreement effective the last date written below. This Agreement, including the accompanying exhibits or documents referred to in this Agreement, if any, is the entire agreement between the Parties and all prior discussions, agreements or understandings are completely merged into and superseded by this Agreement. Seller's representative below has authority to commit the Seller contractually and agrees to the Agreement including the Terms & Conditions on the following page.

Seller: \_\_\_\_\_  
Signature Printed Title Date

Auctioneer: \_\_\_\_\_  
Signature Printed Title Date

# TERMS AND CONDITIONS

**EXCLUSIVE LISTING AND HOSTING.** As agreed upon, the Seller shall host inspections, answer bidder questions about the Property, and coordinate the release of Property directly with the buyer. As of the effective date of this Agreement, the Seller shall cease all use of the Property to be sold at auction unless otherwise communicated to Auctioneer in writing. Seller shall withdraw the Property from any other selling service. The Seller will list the Property for sale exclusively with the Auctioneer. The Seller will not withdraw any portion of the Property from the Auction except with (a) prior written consent of the Auctioneer and only after (b) reimbursing Auctioneer for Compensation described below based on a 3rd party appraisal and all expenses for advertising retractions and similar expenditures to cancel the Auction. The Auctioneer shall refuse consent to withdraw Property at auction if doing such would be in violation of any rule, regulation, or industry standard. If Seller withdraws Property without the Auctioneer's consent, the Seller agrees to pay Auctioneer liquidated damages of 50% of the estimated sale price plus the buyer's premium of 10% on the estimated sale price. To the extent allowed by law, the Auctioneer shall be entitled to reasonable attorney fees for collection costs associated with the Seller's failure to sell or release the Property to the highest bidder as set forth in this Agreement. The Parties acknowledge that the liquidated damages are reasonable and account for reputational damages to Auctioneer.

**USE OF THE WEBSITE.** The Property will be sold in an Internet-only auction on the Auctioneer's website at [www.purplewave.com](http://www.purplewave.com). The Auctioneer, in its sole and absolute discretion, will manage the website listing based on the information Seller provides to the Auctioneer. If Seller notices missing or incorrect information in the Property description on the website or auction advertising, the Seller will notify Auctioneer immediately. The Seller agrees Auctioneer may post the Auction results and listings on Auctioneer's affiliates and syndicates' website both before and after the auction.

**TITLES.** Seller authorizes the Auctioneer, as Seller's agent and power of attorney, to execute any documents necessary to transfer, or document the transfer, of the Property sold at this Auction, including bills of sale, titles, or requests for duplicate titles. If required, the Seller shall execute any additional powers of attorney as may be required to transfer lawful title to any buyer.

**RIGHT TO POSTPONE.** In event of a technical failure, bidding error, or other unforeseen emergency, Auctioneer may, at its discretion, cancel or postpone any item(s) in the Auction and may take actions, such as re-listing items in a future Auction, to allow a natural conclusion to the sale.

**PROPERTY CONDITION.** The Property will be represented and sold in its "AS IS, WHERE IS" condition, without warranties of any kind by Seller or Auctioneer. Notwithstanding, Seller agrees to accurately disclose all Property information and condition disclosures and represents that Property is in safe and working order unless specifically disclosed otherwise in the description. Seller represents the Property has not been modified or tampered with in violation of any laws, including tampering with emission control devices. The Seller agrees to pay for all costs and fines for any violation of applicable emission laws, ordinances, or regulations. If there is a dispute with a winning bidder over the condition of the Property, Auctioneer will attempt to resolve the issue on behalf of Seller but may, if necessary, seek Seller's assistance in the resolution. Seller agrees that Auctioneer shall not be liable for any losses or claims related to the Property except in situations where Auctioneer, or its agents, are at fault. Seller shall otherwise assume full responsibility for such Property losses or claims. Seller should maintain casualty insurance (including self-insurance) for the Property until possession is transferred to the winning bidder or the Property is deemed abandoned by the buyer pursuant to Auctioneer's buyer terms and conditions.

**UNRESERVED AUCTION.** The Property will be sold "absolute" and "without reserve." Once Auctioneer has placed the Property on [www.purplewave.com](http://www.purplewave.com) and received a bid on it, the Auction has begun, and the Property must and will be sold for the highest bid received at the end of the Auction. Auctioneer will use words indicating the absolute nature of the auction in event advertising. Although the Auctioneer will use its best efforts, no guarantees or representations regarding the level of bidder interest the Property may attract, number of bids or ultimate price that may be received are made by Auctioneer. The Seller will accept for the Property the highest winning bid accepted by the Auctioneer (also called the hammer price), less the Compensation due Auctioneer. For Illinois Auctions, unless otherwise agreed upon, the Auctioneer shall pay auction advertising costs. If applicable, the Auctioneer shall pay actual advertising costs exceeding 120% of the estimated costs, unless otherwise agreed in writing. Illinois Auction Firm License # 444.000465.

**SHILL BIDDING PROHIBITED.** It is illegal and against Auctioneer's policies for the Seller, Auctioneer (acting as Seller's agent), or anyone else acting on Seller's behalf to bid on the Property. If an innocent third party is declared the winning bidder, the Auctioneer may complete the sale to that innocent third party and adjust the purchase price to reflect the last good faith bid. In the event the Auctioneer determines the Seller or someone bidding on Seller's behalf, bids on the Property, the Seller will pay Auctioneer an additional administrative fee of two-times the combined Seller Commission and Buyer's Premium the Auctioneer would have otherwise collected from the final winning bid for the Property as compensation for the expense and effort of any related corrective action taken by the Auctioneer, regardless of whether Seller, Seller's agent or an innocent third party is the declared winner of the Property.

**COLLECTIONS.** Auctioneer will use reasonable efforts to qualify bidders and collect payments from winning bidders however, Auctioneer does not guarantee collection of payment. The Auctioneer will collect and remit sales taxes in accordance with state and local regulations. The Auctioneer will pay all banking fees and retain any interest or credits earned related to collection of the auction proceeds. In the event of a default, the Auctioneer shall be authorized to relist the Property for the Seller on the same terms as contained herein unless the Seller objects to the relist as soon as practicable after the default.

**COMPENSATION.** Seller agrees to pay Auctioneer the Seller fee previously stated, if any, applied against the winning bid(s) received and collected for the Property. Seller also agrees Auctioneer shall collect and retain from winning bidders a standard buyer's premium of 10% of the winning bid(s) for the Property. Lastly, Seller agrees that Auctioneer may charge and collect late payment or similar reasonable administrative fees from winning bidders when warranted and retain those fees as compensation for additional efforts to address such issues.

**RELEASE TO BUYERS.** After collecting payment for the Property, the Auctioneer will notify the Seller. After receiving notice of proof of payment, the Seller shall coordinate and release the Property to the winning bidder. The Seller shall notify Auctioneer if there are removal issues, or the buyer has not removed the Property by the removal deadline. If Seller fails to release the Property, the Seller agrees to pay Auctioneer liquidated damages of 50% of the Property's sale price. To the extent allowed by law, the Auctioneer shall be entitled to reasonable attorney fees for the Seller's failure to release the Property. The Parties acknowledge that the liquidated damages are reasonable and account for reputational damages to Auctioneer. In the event the Seller fails to release Property, the Parties agree that the Auctioneer may seek equitable or legal relief at the Seller or Auctioneer's location. The Parties agree to waive any bond requirement for any type of action related to securing the release of the Property.

**LIMITATION OF LIABILITY FOR PROPERTY LOSSES OR DAMAGES.** EXCEPT AS SET FORTH IN THIS AGREEMENT, NEITHER PARTY WILL BE LIABLE TO THE OTHER UNDER OR IN CONNECTION WITH THIS AGREEMENT FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE, OR INDIRECT DAMAGES OF ANY NATURE, FOR ANY REASON CLAIMED BY THE OTHER PARTY, INCLUDING WITHOUT LIMITATION, THE BREACH OF THIS AGREEMENT, WHETHER THIS LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT (INCLUDING NEGLIGENCE OR STRICT LIABILITY), OR OTHERWISE, EVEN IF THE PARTY HAS BEEN WARNED OF THE POSSIBILITY OF THESE DAMAGES. AUCTIONEER'S LIABILITY FOR DAMAGE TO PROPERTY IS LIMITED TO THE LESSER OF (I) THE ACTUAL COST TO REPAIR THE DAMAGE CAUSED BY THE NEGLIGENCE OF AUCTIONEER; OR (II) THE ORDERLY LIQUIDATION FAIR MARKET VALUE OF THE PROPERTY CAUSED BY THE NEGLIGENCE OF AUCTIONEER. IN NO EVENT WILL AUCTIONEER BE LIABLE FOR ANY DAMAGE TO PROPERTY DUE TO A WEATHER EVENT OR OTHER AN ACT OF GOD.

**JURISDICTION.** Agreement shall be governed by the law of the auction location. The auction location shall be the location where the asset is sold from. Auctioneer may waive any provision of this Agreement that benefits the Auctioneer at any time, but no such waiver shall affect any other provisions, nor shall it amount to a permanent waiver of that particular provision. This Agreement may be executed in duplicate and in counterparts, but all counterpart signatures shall constitute one original. Facsimile signatures scanned or electronic signatures on this Agreement shall be as sufficient as original ink signatures.



# EXHIBIT 1 PROPERTY LIST

Seller: Jasper County Highway Department Customer Number: 494128

*This Exhibit 1 established the assets that will be auctioned under the terms and conditions of the attached Auction Agreement and includes by reference any other assets the Seller makes available to the Auctioneer for sale, included on any subsequent or updated Property List, and posted for bidding on the purplewave.com website.*

Description of asset(s)	Additions
<i>Example: Cat D8R dozer</i>	<i>Example: Cat D8R dozer</i>
2011 Volvo VHD Tandem Axle Dump	
1992 Chevrolet Kodiak Water Truck	
2000 Mack CH613 Semi Tractor	
1989 Little Giant Model 48 Crane	
Leads and Hammer	
Clam Bucket	
1985 Mack Cab Over Truck	
Tailgate Chloride Tank	
Truck Plows	
Above Ground Diesel Fuel Tanks	
Above Ground Gas Tank	
Gas and Diesel Fuel Dispensers	
2009 John Deere 220DW Excavator	
Water Tank and Pump on Skid	

You will provide a separate list of assets to be consigned as Exhibit 1.

Seller Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT made this 29th day of January, 2025 by and between

Jasper County Highway Department

910 N. 11<sup>th</sup>. Ave. E Newton, IA

hereinafter called the OWNER and **Hutchison Engineering, Inc.**,  
1801 W. Lafayette Avenue, P. O. Box 820, Jacksonville, IL 62651, hereinafter called the ENGINEER.

WITNESSETH: That whereas the OWNER desires Professional Engineering or Land Survey Services as follows:

See attached scope – Bridge L01 Substructure Design

NOW THEREFORE:

The ENGINEER AGREES to provide the above-described services in accordance with the generally accepted engineering practices.

The OWNER AGREES to compensate the ENGINEER for the actual time spent in providing the above-described services in accordance with the ENGINEER's attached Schedule of Hourly Charges in effect at the time the services are performed, unless otherwise provided herein.

IT IS MUTUALLY AGREED:

Payment for the services rendered shall be made monthly in accordance with invoices issued by the ENGINEER. Invoices not paid within forty-five (45) days from the date of the invoice will be considered delinquent and shall bear interest at the rate of 12% per annum from the date of invoice until fully paid and OWNER shall be liable to ENGINEER for any reasonable attorney's fees, court costs or related expenses incurred in connection with the effort to collect said delinquencies. Services may be suspended by ENGINEER if payments are not paid within forty-five (45) days of OWNER's receipt of invoice. In the event that the ENGINEER deems that a lien or other legal action is necessary to enforce collection of services rendered, the OWNER shall bear all lien fees, legal expenses and court costs.

Either the OWNER or the ENGINEER may terminate this agreement at any time by giving the other party five (5) days written notice thereof, in which case, the ENGINEER shall be paid in full for all services performed to the date of termination.

The OWNER agrees to limit the ENGINEER's liability to the OWNER and to all construction contractors and sub-contractors on the PROJECT, due to the ENGINEER's negligent acts, errors or omissions, such that the total aggregate liability of the ENGINEER to all those named shall not exceed fifty thousand dollars (\$50,000.00) or the ENGINEER's total fee for services rendered on this PROJECT, whichever is greater.

IT IS FURTHER MUTUALLY AGREED:

**Lump Sum of \$10,000**

The OWNER and the ENGINEER each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and except as above, neither the OWNER nor the ENGINEER shall assign or transfer any part of his interest in this AGREEMENT without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day and year first above written.

OWNER:

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

ENGINEER:

HUTCHISON ENGINEERING, INC.

By: 

Title: Director of Operations - MO



**HUTCHISON ENGINEERING, INC.**

Jacksonville, IL  
Shorewood, IL  
Peoria, IL  
Moline, IL  
Carbondale, IL  
Hannibal, MO  
Beloit, WI

**SCHEDULE OF HOURLY CHARGES**  
Effective January 1, 2025

Engineering Technician 1.....	95.00 per hour
Engineering Technician 2.....	115.00 per hour
Engineering Technician 3.....	130.00 per hour
Engineering Technician 4.....	155.00 per hour
Engineering Technician 5.....	175.00 per hour
Engineering Technician 6.....	195.00 per hour
Engineer 1.....	115.00 per hour
Engineer 2.....	125.00 per hour
Engineer 3.....	150.00 per hour
Engineer 4.....	175.00 per hour
Engineer 5.....	205.00 per hour
Engineer 6.....	230.00 per hour
Architect 3.....	165.00 per hour
Architect Associate.....	105.00 per hour
Project Manager.....	265.00 per hour
Principal of Firm.....	275.00 per hour
Computer Aided Design/Drafting.....	13.00 per hour
Nuclear Density Equipment.....	50.00 per day ((\$25.00 Minimum))
Breaking Concrete Cylinders.....	50.00 Each
GPS Equipment.....	200.00 per day ((\$100.00 Minimum))
Robotic Survey Equipment.....	100.00 per day ((\$50.00 Minimum))

Expenses such as sub-surface investigations, laboratory testing, bituminous proportioning, printing, mileage, subsistence and overtime premium shall be billed at actual cost.

The above rates shall apply to any services for the calendar year in effect, after which the rates shall be adjusted to the then current calendar year schedule used by the firm.

Jasper County, Iowa  
Estimate of Cost  
Request for Proposal  
Bridge L01 Substructure Design

Scope of Work

<u>Item</u>	<u>Proposed Fee</u>
Review Superstructure Design & Geotechnical Report	\$200
Hydraulic Calculations	\$1,400
Concept Statement*	\$700
Substructure Design**	\$2,800
Bridge Final Design***	\$4,200
Cost estimate	<u>\$700</u>
<b>Total: \$10,000</b>	

\* Information for proposed and existing structure only. Items 5 -25 to be completed by County.

\*\* Structural calculations for all substructure structural members signed and sealed by a Professional Engineer licensed in the State of Iowa.

\*\*\* Final plans to include Cover Sheet, Typical Section and End Bent Substructure Details (with estimated quantities). Pile lengths estimated based on information included in Geotechnical Report. Actual lengths should be based on bearing capacity as calculated by Dynamic Pile Driving Formula in the field.



**Contact:**

**Hutchison Engineering, Inc.**

**Michael Purol, PE | Principal | 8965 Highway 36, Ste 5, Hannibal, MO 63401**

**O: 573-240-9577 | E: mpurol@hutchisoneng.com**

**The undersigned has the authority to submit this RFP Response on behalf of Hutchison Engineering, Inc. to the Jasper County for Final Design of Bridge L01 Replacement**

**In response to your request:**

Hutchison Engineering Inc. (HEI) is pleased to submit this Statement of Interest and Qualifications. HEI is a full service civil engineering firm that has served clients throughout Illinois since 1945. HEI is known as a firm that has successfully completed some of the region's bigger civil engineering projects but also routinely partners with municipalities and other public agencies on projects of all sizes. Each project is treated with the same attention to detail and professional project management.

HEI routinely works with municipalities, IDOT, and county highway departments. We are proud to say that a majority of our work comes from long-standing clients.

**Depth and Experience of Staff:**

Our staff of approximately 100 engineers, engineering technicians and professional land surveyors is consistently involved in large municipal, IDOT, and county projects. Our seven offices in Peoria, Moline, Carbondale, Shorewood, and Jacksonville, IL; **Hannibal, MO**; Beloit, WI routinely provide survey, planning, design, and construction inspection services for transportation clients. We have engineers and technicians on staff that have held upper-level positions at various DOT locations. These staff members allow HEI to maintain outstanding relationships with DOT that consistently prove to be beneficial for our clients in getting timely DOT approvals and securing state and federal funding for projects.

**Capability:**

HEI's Missouri office staff have completed more than a hundred local bridge projects in Missouri, Iowa and Kansas. Our experience takes the project from concept to completion. All work, will be completed in our Missouri office. Understanding none of us are invincible, our staffing model provides available redundancy for every aspect of your project. This ensures your project receives the attention and experience it deserves. I am

a believer in always having a plan A, B & C, just in case. Matt Walker and myself have each completed every aspect of projects like yours. From completing the field survey, hydraulic study, structural calculation, plan and specification development, construction observation and material testing. We have worked together since 2006 when Matt was attending University of Missouri and worked for me as an intern.

**Technical Approach:**

HEI has reviewed the scope of services outlined in the Request for Proposal (RFP) and understands the requirements of Jasper County. HEI will perform the scope of services described in the RFP.

At HEI, we approach things a little differently. As your engineer and partner, we have a unique opportunity to solve these challenges for you. We are there with you when the concept design begins, we align the design intent to your goals, we serve as your partner throughout the construction process, and then see that the initial goals are achieved in actual operation.

Team members are chosen based on both availability and experience with the project scope. Schedule of estimated man- hours is coordinated with our rolling four-month database of assignments. Also, we have the manpower to commit to begin working on projects to the County immediately upon award.

With this approach, there is no fragmentation or hand-off, we take you through the entire process from start to finish. It is our standard practice that no team members will be replaced for the duration of a project without prior approval of the County.

We understand that each project presents a unique set of challenges that demands the attention of the design team to develop innovative solutions to meet the County's objectives.

It is our mission to provide high quality consulting engineering services to our clients. Our team is highly



qualified with many years of experience in engineering, analysis, design, review and construction projects. Every team member firmly embraces a philosophy that identifies the client's project needs from concept to design and through completion of construction.

We understand that each project presents a unique set of challenges that demands the attention of the design team to develop innovative solutions to meet the project objectives.

### **Firm Experience & Past Performances with Steel Girder, Single Span Bridge:**

HEI has been "Delivering Timely Infrastructure Solutions since 1945". We currently serve more than 100 municipalities in Iowa, Missouri, Illinois and Wisconsin.

Moreover, HEI has considerable experience with Jasper County on these success projects over the years. Michael Purol and Matt Walker have successfully submitted and received great accolades on the following projects.

#### **Recent Iowa County Bridges:**

- Project No. L-C050(L01) - 73-50 & L-C050(A08) - 73-50; Jasper County, Iowa superstructure Design; Two (2) Single Span (50') W24x94 Steel Bridges
- Project No. L-C050(K15) - 73-50 & L-C050(C05) - 73-50; Jasper County, Iowa Superstructure Design; Two (2) Single Span (80') W36x135 Steel Bridges
- Project No. L-C050(D05)-73-50; Jasper County Iowa Superstructure Design, Single Span (120') W40-249 Steel Bridge
- Project No. L-C050(H08) - 73-50; Jasper County, Iowa Superstructure Design; Single Span (80') W36x135 Steel Bridge
- Project No. L-C050(M03) - 73-50; Jasper County, Iowa Superstructure Design; Single Span (120') W40x249 Steel Bridge
- Project No. L-137 - 73-26; Davis County Superstructure Design, Single Span (90') W36x210
- Bridge No 0814300095, Powershiek County Superstructure Design, Single Span (74') W36x165
- Project No L-2024-78, Pattawattamie County Superstructure Design, Single Span (60') W30x108

#### **Current Missouri County Steel Bridges:**

- Ralls County Bridge No 2410023 Design and Construction Admin.; Single Span (92') W36x210

- Montgomery County Bridge No 0600001 Design and Construction Admin, Single Span (117') W44x290
- Monroe County Bridge No. 23600131 Design and Construction Admin, Single Span (81') W30x173
- Randolph County Bridge No. Design and Construction Admin, Single Span (55') W21x132
- Monroe county Bridge No 07100001 Design and Construction Admin, Single Span (100') W40x215
- Warren County Bridge No 07300101 Design and Construction Admin, Single Span (89') W33x241)

Michael Purol and Matt Walker have been providing design services to Iowa Counties for more than two decades.

#### **Experienced Staff:**



**Michael Purol, PE - Project Manager,** Mr. Michael Purol, PE who serves HEI as the company's Director of Operations - Missouri, will serve as the Project Manager for your project. Mr. Purol has 20+ years

of experience in on and off system transportation projects for the DOT's and LPA's. His experience includes project delivery, special traffic studies, detail plans, specification, estimates, and construction administration.



**Project Engineer | Mr. Matt Walker, PE,** will serve as the Project Engineer for this project. Mr. Walker has served as a Project Engineer on bridge replacement projects for 15 years. Mr. Walker has extensive experience with the LPA planning and design process for roadway and bridge projects. His experience includes contract negotiations, hydraulics and preliminary design, right of way acquisition, environmental permits and clearances, development of detailed Plans, Specifications and Estimates (PSE's) and construction engineering services.

### Understanding of Project Requirements:

1. Review Superstructure Design and Geotechnical Report Finding: HEI completed the Superstructure design for this project and will utilize the same team for the substructure design. We have reviewed the Geotechnical Report and have a good understanding of the findings.
2. HEI has experience in Hydraulic Calculation as required for Iowa DOT and will following instruction outline in I.M No 3.500 dated July 7, 2023.
3. HEI has experience with the Concept Design Statement (Form 517001) and will complete in accordance with I.M. 3.020. Items 5-25 to be completed by the County.
4. HEI has experience with the design and construction of structural steel abutments. We have worked with Oden Enterprises on several supplier designed projects, as well as other counties for design-bid-build project or county-built project's such as this one.
5. HEI has experience design of all required components for design, approval, and construction of this structures. We are familiar with I.M. 3.500 and I.M. 3.700. Additional details are outlined in our cost proposal shown below.
6. Detailed cost estimate for the proposed bridge as designed and for in-kind bridge replacement are typical task for any FEAM funded project. HEI has experience and understands the requirements of this work.

### Project Approach and Understanding of Requirements:

HEI has firm understanding of bridge design. More specifically for this project LRFD Substructure design utilizing structural steel construction methods. We have worked with suppliers and contractors for years to develop cost effective solutions that will withstand natural events as specified in this RFP.

Jasper County Highway Department has done a great job providing us with the information needed to complete this project. We would begin by checking the hydraulic parameters of the project, verifying hydraulic capacity and determining scour limitations. Once these have been confirmed/determined we will utilize loading criteria provided and being calculations for the substructure members. The conceptual statement will be completed and submitted to the County for review. Upon receiving comments concerning the conceptual statement, HEI will make required revisions and begin final design. Jasper County has short design window planed for this

project with all design work, drawing development, and review being completed in a 45 day window. To meet this requirement, HEI will staff this project with a small but experienced team. This will provide well thought out design, in an efficient manner.

### Federal Funded Project Experience:

HEI staff has assisted counties and municipalities in Iowa, Missouri, and Illinois on FEMA funded project for 20+ years. If often feels like each Disaster Declaration, has its own set of rules, and each FEMA Project Manager has their own opinion of a project should be managed. HEI staff has learned over the years what information is generally required and how to connect this information to industry published standards. This has proven to provide more favorable and timely results for our clients.

### Jasper County, Iowa Estimate of Cost | Request for Proposal Bridge L01 Substructure Design

#### Review Superstructure Design & Geotechnical Report \$200

Hydraulic Calculations \$1,400

Concept Statement\* \$700

Substructure Design\*\* \$2,800

Bridge Final Design\*\*\* \$4,200

Cost Estimate \$700

Total: \$10,000

\* Information for proposed and existing structure only. Items 5 -25 to be completed by County.

\*\* Structural calculations for all substructure structural members signed and sealed by a Professional Engineer licensed in the State of Iowa.

\*\*\* Final plans to include Cover Sheet, Typical Section and End Bent Substructure Details (with estimated quantities). Pile lengths estimated based on information included in Geotechnical Report. Actual lengths should be based on bearing capacity as calculated by Dynamic Pile Driving Formula in the field.

**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT made this 29th day of January, 2025 by and between

Jasper County Highway Department

910 N. 11<sup>th</sup>. Ave. E Newton, IA

hereinafter called the OWNER and **Hutchison Engineering, Inc.**,  
1801 W. Lafayette Avenue, P. O. Box 820, Jacksonville, IL 62651, hereinafter called the ENGINEER.

WITNESSETH: That whereas the OWNER desires Professional Engineering or Land Survey Services as follows:

See attached scope – Bridge A08 Substructure Design

NOW THEREFORE:

The ENGINEER AGREES to provide the above-described services in accordance with the generally accepted engineering practices.

The OWNER AGREES to compensate the ENGINEER for the actual time spent in providing the above-described services in accordance with the ENGINEER's attached Schedule of Hourly Charges in effect at the time the services are performed, unless otherwise provided herein.

IT IS MUTUALLY AGREED:

Payment for the services rendered shall be made monthly in accordance with invoices issued by the ENGINEER. Invoices not paid within forty-five (45) days from the date of the invoice will be considered delinquent and shall bear interest at the rate of 12% per annum from the date of invoice until fully paid and OWNER shall be liable to ENGINEER for any reasonable attorney's fees, court costs or related expenses incurred in connection with the effort to collect said delinquencies. Services may be suspended by ENGINEER if payments are not paid within forty-five (45) days of OWNER's receipt of invoice. In the event that the ENGINEER deems that a lien or other legal action is necessary to enforce collection of services rendered, the OWNER shall bear all lien fees, legal expenses and court costs.

Either the OWNER or the ENGINEER may terminate this agreement at any time by giving the other party five (5) days written notice thereof, in which case, the ENGINEER shall be paid in full for all services performed to the date of termination.

The OWNER agrees to limit the ENGINEER's liability to the OWNER and to all construction contractors and sub-contractors on the PROJECT, due to the ENGINEER's negligent acts, errors or omissions, such that the total aggregate liability of the ENGINEER to all those named shall not exceed fifty thousand dollars (\$50,000.00) or the ENGINEER's total fee for services rendered on this PROJECT, whichever is greater.

IT IS FURTHER MUTUALLY AGREED:

**Lump Sum of \$10,000**

The OWNER and the ENGINEER each binds himself, his partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and except as above, neither the OWNER nor the ENGINEER shall assign or transfer any part of his interest in this AGREEMENT without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day and year first above written.

OWNER:

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

ENGINEER:

HUTCHISON ENGINEERING, INC.

By: 

Title: Director of Operations - MO

**HUTCHISON ENGINEERING, INC.**

Jacksonville, IL  
Shorewood, IL  
Peoria, IL  
Moline, IL  
Carbondale, IL  
Hannibal, MO  
Beloit, WI

**SCHEDULE OF HOURLY CHARGES**  
Effective January 1, 2025

Engineering Technician 1.....	95.00 per hour
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Engineering Technician 3.....	130.00 per hour
Engineering Technician 4.....	155.00 per hour
Engineering Technician 5.....	175.00 per hour
Engineering Technician 6.....	195.00 per hour
Engineer 1.....	115.00 per hour
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Engineer 5.....	205.00 per hour
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Project Manager.....	265.00 per hour
Principal of Firm.....	275.00 per hour
Computer Aided Design/Drafting.....	13.00 per hour
Nuclear Density Equipment.....	50.00 per day (\$25.00 Minimum)
Breaking Concrete Cylinders.....	50.00 Each
GPS Equipment.....	200.00 per day (\$100.00 Minimum)
Robotic Survey Equipment.....	100.00 per day (\$50.00 Minimum)

Expenses such as sub-surface investigations, laboratory testing, bituminous proportioning, printing, mileage, subsistence and overtime premium shall be billed at actual cost.

The above rates shall apply to any services for the calendar year in effect, after which the rates shall be adjusted to the then current calendar year schedule used by the firm.

Jasper County, Iowa  
Estimate of Cost  
Request for Proposal  
Bridge A08 Substructure Design

Scope of Work

<u>Item</u>	<u>Proposed Fee</u>
Review Superstructure Design & Geotechnical Report	\$200
Hydraulic Calculations	\$1,400
Concept Statement*	\$700
Substructure Design**	\$2,800
Bridge Final Design***	\$4,200
Cost estimate	<u>\$700</u>
<b>Total: \$10,000</b>	

\* Information for proposed and existing structure only. Items 5 -25 to be completed by County.

\*\* Structural calculations for all substructure structural members signed and sealed by a Professional Engineer licensed in the State of Iowa.

\*\*\* Final plans to include Cover Sheet, Typical Section and End Bent Substructure Details (with estimated quantities). Pile lengths estimated based on information included in Geotechnical Report. Actual lengths should be based on bearing capacity as calculated by Dynamic Pile Driving Formula in the field.





**Contact:**

Hutchison Engineering, Inc.

Michael Purol, PE | Principal | 8965 Highway 36, Ste 5, Hannibal, MO 63401

O: 573-240-9577 | E: mpurol@hutchisoneng.com

The undersigned has the authority to submit this RFP Response on behalf of Hutchison Engineering, Inc. to the Jasper County for Final Design of Bridge A08 Replacement

**In response to your request:**

Hutchison Engineering Inc. (HEI) is pleased to submit this Statement of Interest and Qualifications. HEI is a full service civil engineering firm that has served clients throughout Illinois since 1945. HEI is known as a firm that has successfully completed some of the region's bigger civil engineering projects but also routinely partners with municipalities and other public agencies on projects of all sizes. Each project is treated with the same attention to detail and professional project management.

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**Depth and Experience of Staff:**

Our staff of approximately 100 engineers, engineering technicians and professional land surveyors is consistently involved in large municipal, IDOT, and county projects. Our seven offices in Peoria, Moline, Carbondale, Shorewood, and Jacksonville, IL; Hannibal, MO; Beloit, WI routinely provide survey, planning, design, and construction inspection services for transportation clients. We have engineers and technicians on staff that have held upper-level positions at various DOT locations. These staff members allow HEI to maintain outstanding relationships with DOT that consistently prove to be beneficial for our clients in getting timely DOT approvals and securing state and federal funding for projects.

**Capability:**

HEI's Missouri office staff have completed more than a hundred local bridge projects in Missouri, Iowa and Kansas. Our experience takes the project from concept to completion. All work, will be completed in our Missouri office. Understanding none of us are invincible, our staffing model provides available redundancy for every aspect of your project. This ensures your project receives the attention and experience it deserves. I am

a believer in always having a plan A, B & C, just in case. Matt Walker and myself have each completed every aspect of projects like yours. From completing the field survey, hydraulic study, structural calculation, plan and specification development, construction observation and material testing. We have worked together since 2006 when Matt was attending University of Missouri and worked for me as an intern.

**Technical Approach:**

HEI has reviewed the scope of services outlined in the Request for Proposal (RFP) and understands the requirements of Jasper County. HEI will perform the scope of services described in the RFP.

At HEI, we approach things a little differently. As your engineer and partner, we have a unique opportunity to solve these challenges for you. We are there with you when the concept design begins, we align the design intent to your goals, we serve as your partner throughout the construction process, and then see that the initial goals are achieved in actual operation.

Team members are chosen based on both availability and experience with the project scope. Schedule of estimated man- hours is coordinated with our rolling four-month database of assignments. Also, we have the manpower to commit to begin working on projects to the County immediately upon award.

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We understand that each project presents a unique set of challenges that demands the attention of the design team to develop innovative solutions to meet the County's objectives.

It is our mission to provide high quality consulting engineering services to our clients. Our team is highly



qualified with many years of experience in engineering, analysis, design, review and construction projects. Every team member firmly embraces a philosophy that identifies the client's project needs from concept to design and through completion of construction.

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### **Firm Experience & Past Performances with Steel Girder, Single Span Bridge:**

HEI has been "Delivering Timely Infrastructure Solutions since 1945". We currently serve more than 100 municipalities in Iowa, Missouri, Illinois and Wisconsin.

Moreover, HEI has considerable experience with Jasper County on these success projects over the years. Michael Purol and Matt Walker have successfully submitted and received great accolades on the following projects.

#### **Recent Iowa County Bridges:**

- Project No. L-C050(L01) - 73-50 & L-C050(A08) - 73-50; Jasper County, Iowa superstructure Design; Two (2) Single Span (50') W24x94 Steel Bridges
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- Project No. L-C050(D05)-73-50; Jasper County Iowa Superstructure Design, Single Span (120') W40-249 Steel Bridge
- Project No. L-C050(H08) - 73-50; Jasper County, Iowa Superstructure Design; Single Span (80') W36x135 Steel Bridge
- Project No. L-C050(M03) - 73-50; Jasper County, Iowa Superstructure Design; Single Span (120') W40x249 Steel Bridge
- Project No. L-137 - 73-26; Davis County Superstructure Design, Single Span (90') W36x210
- Bridge No 0814300095, Powershiek County Superstructure Design, Single Span (74') W36x165
- Project No L-2024-78, Pattawattamie County Superstructure Design, Single Span (60') W30x108

#### **Current Missouri County Steel Bridges:**

- Ralls County Bridge No 2410023 Design and Construction Admin.; Single Span (92') W36x210

- Montgomery County Bridge No 0600001 Design and Construction AdminA, Single Span (117') W44x290
- Monroe County Bridge No. 23600131 Design and Construction Admin, Single Span (81') W30x173
- Randolph County Bridge No. Design and Construction Admin, Single Span (55') W21x132
- Monroe county Bridge No 07100001 Design and Construction Admin, Single Span (100') W40x215
- Warren County Bridge No 07300101 Design and Construction Admin, Single Span (89') W33x241

Michael Purol and Matt Walker have been providing design services to Iowa Counties for more than two decades.

#### **Experienced Staff:**



**Michael Purol, PE - Project Manager,** Mr. Michael Purol, PE who serves HEI as the company's Director of Operations - Missouri, will serve as the Project Manager for your project. Mr. Purol has 20+ years

of experience in on and off system transportation projects for the DOT's and LPA's. His experience includes project delivery, special traffic studies, detail plans, specification, estimates, and construction administration.



**Project Engineer | Mr. Matt Walker, PE,** will serve as the Project Engineer for this project. Mr. Walker has served as a Project Engineer on bridge replacement projects for 15 years. Mr. Walker has extensive experience with the LPA planning and design process for

roadway and bridge projects. His experience includes contract negotiations, hydraulics and preliminary design, right of way acquisition, environmental permits and clearances, development of detailed Plans, Specifications and Estimates (PSE's) and construction engineering services.

### Understanding of Project Requirements:

1. Review Superstructure Design and Geotechnical Report Finding: HEI completed the Superstructure design for this project and will utilize the same team for the substructure design. We have reviewed the Geotechnical Report and have a good understanding of the findings.
2. HEI has experience in Hydraulic Calculation as required for Iowa DOT and will following instruction outline in I.M No 3.500 dated July 7, 2023.
3. HEI has experience with the Concept Design Statement (Form 517001) and will complete in accordance with I.M. 3.020. Items 5-25 to be completed by the County.
4. HEI has experience with the design and construction of structural steel abutments. We have worked with Oden Enterprises on several supplier designed projects, as well as other counties for design-bid-build project or county-built project's such as this one.
5. HEI has experience design of all required components for design, approval, and construction of this structures. We are familiar with I.M. 3.500 and I.M. 3.700. Additional details are outlined in our cost proposal shown below.
6. Detailed cost estimate for the proposed bridge as designed and for in-kind bridge replacement are typical task for any FEAM funded project. HEI has experience and understands the requirements of this work.

### Project Approach and Understanding of Requirements:

HEI has firm understanding of bridge design. More specifically for this project LRFD Substructure design utilizing structural steel construction methods. We have worked with suppliers and contractors for years to develop cost effective solutions that will withstand natural events as specified in this RFP.

Jasper County Highway Department has done a great job providing us with the information needed to complete this project. We would begin by checking the hydraulic parameters of the project, verifying hydraulic capacity and determining scour limitations. Once these have been confirmed/determined we will utilize loading criteria provided and being calculations for the substructure members. The conceptual statement will be completed and submitted to the County for review. Upon receiving comments concerning the conceptual statement, HEI will make required revisions and begin final design. Jasper County has short design window planed for this

project with all design work, drawing development, and review being completed in a 45 day window. To meet this requirement, HEI will staff this project with a small but experienced team. This will provide well thought out design, in an efficient manner.

### Federal Funded Project Experience:

HEI staff has assisted counties and municipalities in Iowa, Missouri, and Illinois on FEMA funded project for 20+ years. If often feels like each Disaster Declaration, has its own set of rules, and each FEMA Project Manager has their own opinion of a project should be managed. HEI staff has learned over the years what information is generally required and how to connect this information to industry published standards. This has proven to provide more favorable and timely results for our clients.

### Jasper County, Iowa Estimate of Cost | Request for Proposal Bridge A08 Substructure Design

#### Review Superstructure Design & Geotechnical Report \$200

Hydraulic Calculations \$1,400

Concept Statement\* \$700

Substructure Design\*\* \$2,800

Bridge Final Design\*\*\* \$4,200

Cost Estimate \$700

**Total: \$10,000**

*\* Information for proposed and existing structure only. Items 5 -25 to be completed by County.*

*\*\* Structural calculations for all substructure structural members signed and sealed by a Professional Engineer licensed in the State of Iowa.*

*\*\*\* Final plans to include Cover Sheet, Typical Section and End Bent Substructure Details (with estimated quantities). Pile lengths estimated based on information included in Geotechnical Report. Actual lengths should be based on bearing capacity as calculated by Dynamic Pile Driving Formula in the field.*

**AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT made this 29th day of January 2025 by and between

Jasper County Highway Department

910 N. 11<sup>th</sup>. Ave. E Newton, IA

hereinafter called the OWNER and **Hutchison Engineering, Inc.**,  
1801 W. Lafayette Avenue, P. O. Box 820, Jacksonville, IL 62651, hereinafter called the ENGINEER.

WITNESSETH: That whereas the OWNER desires Professional Engineering or Land Survey  
Services as follows:

See attached scope – Bridge M03 Substructure Design

NOW THEREFORE:

The ENGINEER AGREES to provide the above-described services in accordance with the generally  
accepted engineering practices.

The OWNER AGREES to compensate the ENGINEER for the actual time spent in providing the above-  
described services in accordance with the ENGINEER's attached Schedule of Hourly Charges in effect at the  
time the services are performed, unless otherwise provided herein.

IT IS MUTUALLY AGREED:

Payment for the services rendered shall be made monthly in accordance with invoices issued by  
the ENGINEER. Invoices not paid within forty-five (45) days from the date of the invoice will be considered  
delinquent and shall bear interest at the rate of 12% per annum from the date of invoice until fully paid and  
OWNER shall be liable to ENGINEER for any reasonable attorney's fees, court costs or related expenses  
incurred in connection with the effort to collect said delinquencies. Services may be suspended by  
ENGINEER if payments are not paid within forty-five (45) days of OWNER's receipt of invoice. In the event  
that the ENGINEER deems that a lien or other legal action is necessary to enforce collection of services  
rendered, the OWNER shall bear all lien fees, legal expenses and court costs.

Either the OWNER or the ENGINEER may terminate this agreement at any time by giving the other party  
five (5) days written notice thereof, in which case, the ENGINEER shall be paid in full for all services performed  
to the date of termination.

The OWNER agrees to limit the ENGINEER's liability to the OWNER and to all construction contractors  
and sub-contractors on the PROJECT, due to the ENGINEER's negligent acts, errors or omissions, such that  
the total aggregate liability of the ENGINEER to all those named shall not exceed fifty thousand dollars  
(\$50,000.00) or the ENGINEER's total fee for services rendered on this PROJECT, whichever is greater.

IT IS FURTHER MUTUALLY AGREED:

**Lump Sum of \$10,000**

The OWNER and the ENGINEER each binds himself, his partners, successors, executors, administrators  
and assignees to each other party hereto in respect to all the covenants and agreements herein and except as  
above, neither the OWNER nor the ENGINEER shall assign or transfer any part of his interest in this  
AGREEMENT without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day  
and year first above written.

OWNER:

ENGINEER:

HUTCHISON ENGINEERING, INC.

By: \_\_\_\_\_

By:  \_\_\_\_\_

Title: \_\_\_\_\_

Title: Director of Operations - MO

**HUTCHISON ENGINEERING, INC.**

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Shorewood, IL  
Peoria, IL  
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Jasper County, Iowa  
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Request for Proposal  
Bridge M03 Substructure Design

Scope of Work

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Cost Estimate \$700

**Total: \$10,000**

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Jasper County Highway Department

910 N. 11<sup>th</sup>. Ave. E Newton, IA

hereinafter called the OWNER and **Hutchison Engineering, Inc.**,  
1801 W. Lafayette Avenue, P. O. Box 820, Jacksonville, IL 62651, hereinafter called the ENGINEER.

WITNESSETH: That whereas the OWNER desires Professional Engineering or Land Survey  
Services as follows:

See attached scope – Bridge H08 Substructure Design

NOW THEREFORE:

The ENGINEER AGREES to provide the above-described services in accordance with the generally  
accepted engineering practices.

The OWNER AGREES to compensate the ENGINEER for the actual time spent in providing the above-  
described services in accordance with the ENGINEER's attached Schedule of Hourly Charges in effect at the  
time the services are performed, unless otherwise provided herein.

IT IS MUTUALLY AGREED:

Payment for the services rendered shall be made monthly in accordance with invoices issued by  
the ENGINEER. Invoices not paid within forty-five (45) days from the date of the invoice will be considered  
delinquent and shall bear interest at the rate of 12% per annum from the date of invoice until fully paid and  
OWNER shall be liable to ENGINEER for any reasonable attorney's fees, court costs or related expenses  
incurred in connection with the effort to collect said delinquencies. Services may be suspended by  
ENGINEER if payments are not paid within forty-five (45) days of OWNER's receipt of invoice. In the event  
that the ENGINEER deems that a lien or other legal action is necessary to enforce collection of services  
rendered, the OWNER shall bear all lien fees, legal expenses and court costs.

Either the OWNER or the ENGINEER may terminate this agreement at any time by giving the other party  
five (5) days written notice thereof, in which case, the ENGINEER shall be paid in full for all services performed  
to the date of termination.

The OWNER agrees to limit the ENGINEER's liability to the OWNER and to all construction contractors  
and sub-contractors on the PROJECT, due to the ENGINEER's negligent acts, errors or omissions, such that  
the total aggregate liability of the ENGINEER to all those named shall not exceed fifty thousand dollars  
(\$50,000.00) or the ENGINEER's total fee for services rendered on this PROJECT, whichever is greater.

IT IS FURTHER MUTUALLY AGREED:

**Lump Sum of \$10,000**

The OWNER and the ENGINEER each binds himself, his partners, successors, executors, administrators  
and assignees to each other party hereto in respect to all the covenants and agreements herein and except as  
above, neither the OWNER nor the ENGINEER shall assign or transfer any part of his interest in this  
AGREEMENT without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have made and executed this AGREEMENT as of the day  
and year first above written.

OWNER:

ENGINEER:

HUTCHISON ENGINEERING, INC.

By: \_\_\_\_\_

By: 

Title: \_\_\_\_\_

Title: Director of Operations - MO

**HUTCHISON ENGINEERING, INC.**

Jacksonville, IL  
Shorewood, IL  
Peoria, IL  
Moline, IL  
Carbondale, IL  
Hannibal, MO  
Beloit, WI

**SCHEDULE OF HOURLY CHARGES**

Effective January 1, 2025

Engineering Technician 1.....	95.00 per hour
Engineering Technician 2.....	115.00 per hour
Engineering Technician 3.....	130.00 per hour
Engineering Technician 4.....	155.00 per hour
Engineering Technician 5.....	175.00 per hour
Engineering Technician 6.....	195.00 per hour
Engineer 1.....	115.00 per hour
Engineer 2.....	125.00 per hour
Engineer 3.....	150.00 per hour
Engineer 4.....	175.00 per hour
Engineer 5.....	205.00 per hour
Engineer 6.....	230.00 per hour
Architect 3.....	165.00 per hour
Architect Associate.....	105.00 per hour
Project Manager.....	265.00 per hour
Principal of Firm.....	275.00 per hour
Computer Aided Design/Drafting... ..	13.00 per hour
Nuclear Density Equipment.....	50.00 per day (\$25.00 Minimum)
Breaking Concrete Cylinders.....	50.00 Each
GPS Equipment.....	200.00 per day (\$100.00 Minimum)
Robotic Survey Equipment.....	100.00 per day (\$50.00 Minimum)

Expenses such as sub-surface investigations, laboratory testing, bituminous proportioning, printing, mileage, subsistence and overtime premium shall be billed at actual cost.

The above rates shall apply to any services for the calendar year in effect, after which the rates shall be adjusted to the then current calendar year schedule used by the firm.

Jasper County, Iowa  
Estimate of Cost  
Request for Proposal  
Bridge H08 Substructure Design

Scope of Work

<u>Item</u>	<u>Proposed Fee</u>
Review Superstructure Design & Geotechnical Report	\$200
Hydraulic Calculations	\$1,400
Concept Statement*	\$700
Substructure Design**	\$2,800
Bridge Final Design***	\$4,200
Cost estimate	<u>\$700</u>
	<b>Total: \$10,000</b>

\* Information for proposed and existing structure only. Items 5 -25 to be completed by County.

\*\* Structural calculations for all substructure structural members signed and sealed by a Professional Engineer licensed in the State of Iowa.

\*\*\* Final plans to include Cover Sheet, Typical Section and End Bent Substructure Details (with estimated quantities). Pile lengths estimated based on information included in Geotechnical Report. Actual lengths should be based on bearing capacity as calculated by Dynamic Pile Driving Formula in the field.



**Contact:**

Hutchison Engineering, Inc.  
Michael Purol, PE | Principal | 8965 Highway 36, Ste 5, Hannibal, MO 63401  
O: 573-240-9577 | E: mpurol@hutchisoneng.com

The undersigned has the authority to submit this RFP Response on behalf of Hutchison Engineering, Inc. to the Jasper County for Final Design of Bridge H08 Replacement

**In response to your request:**

Hutchison Engineering Inc. (HEI) is pleased to submit this Statement of Interest and Qualifications. HEI is a full service civil engineering firm that has served clients throughout Illinois since 1945. HEI is known as a firm that has successfully completed some of the region's bigger civil engineering projects but also routinely partners with municipalities and other public agencies on projects of all sizes. Each project is treated with the same attention to detail and professional project management.

HEI routinely works with municipalities, IDOT, and county highway departments. We are proud to say that a majority of our work comes from long-standing clients.

**Depth and Experience of Staff:**

Our staff of approximately 100 engineers, engineering technicians and professional land surveyors is consistently involved in large municipal, IDOT, and county projects. Our seven offices in Peoria, Moline, Carbondale, Shorewood, and Jacksonville, IL; Hannibal, MO; Beloit, WI routinely provide survey, planning, design, and construction inspection services for transportation clients. We have engineers and technicians on staff that have held upper-level positions at various DOT locations. These staff members allow HEI to maintain outstanding relationships with DOT that consistently prove to be beneficial for our clients in getting timely DOT approvals and securing state and federal funding for projects.

**Capability:**

HEI's Missouri office staff have completed more than a hundred local bridge projects in Missouri, Iowa and Kansas. Our experience takes the project from concept to completion. All work, will be completed in our Missouri office. Understanding none of us are invincible, our staffing model provides available redundancy for every aspect of your project. This ensures your project receives the attention and experience it deserves. I am

a believer in always having a plan A, B & C, just in case. Matt Walker and myself have each completed every aspect of projects like yours. From completing the field survey, hydraulic study, structural calculation, plan and specification development, construction observation and material testing. We have worked together since 2006 when Matt was attending University of Missouri and worked for me as an intern.

**Technical Approach:**

HEI has reviewed the scope of services outlined in the Request for Proposal (RFP) and understands the requirements of Jasper County. HEI will perform the scope of services described in the RFP.

At HEI, we approach things a little differently. As your engineer and partner, we have a unique opportunity to solve these challenges for you. We are there with you when the concept design begins, we align the design intent to your goals, we serve as your partner throughout the construction process, and then see that the initial goals are achieved in actual operation.

Team members are chosen based on both availability and experience with the project scope. Schedule of estimated man- hours is coordinated with our rolling four-month database of assignments. Also, we have the manpower to commit to begin working on projects to the County immediately upon award.

With this approach, there is no fragmentation or hand-off, we take you through the entire process from start to finish. It is our standard practice that no team members will be replaced for the duration of a project without prior approval of the County.

We understand that each project presents a unique set of challenges that demands the attention of the design team to develop innovative solutions to meet the County's objectives.

It is our mission to provide high quality consulting engineering services to our clients. Our team is highly



qualified with many years of experience in engineering, analysis, design, review and construction projects. Every team member firmly embraces a philosophy that identifies the client's project needs from concept to design and through completion of construction.

We understand that each project presents a unique set of challenges that demands the attention of the design team to develop innovative solutions to meet the project objectives.

### **Firm Experience & Past Performances with Steel Girder, Single Span Bridge:**

HEI has been "Delivering Timely Infrastructure Solutions since 1945". We currently serve more than 100 municipalities in Iowa, Missouri, Illinois and Wisconsin.

Moreover, HEI has considerable experience with Jasper County on these success projects over the years. Michael Purol and Matt Walker have successfully submitted and received great accolades on the following projects.

#### **Recent Iowa County Bridges:**

- Project No. L-C050(L01) - 73-50 & L-C050(A08) - 73-50; Jasper County, Iowa superstructure Design; Two (2) Single Span (50') W24x94 Steel Bridges
- Project No. L-C050(K15) - 73-50 & L-C050(C05) - 73-50; Jasper County, Iowa Superstructure Design; Two (2) Single Span (80') W36x135 Steel Bridges
- Project No. L-C050(D05)-73-50; Jasper County Iowa Superstructure Design, Single Span (120') W40-249 Steel Bridge
- Project No. L-C050(H08) - 73-50; Jasper County, Iowa Superstructure Design; Single Span (80') W36x135 Steel Bridge
- Project No. L-C050(M03) - 73-50; Jasper County, Iowa Superstructure Design; Single Span (120') W40x249 Steel Bridge
- Project No. L-137 - 73-26; Davis County Superstructure Design, Single Span (90') W36x210
- Bridge No 0814300095, Powershiek County Superstructure Design, Single Span (74') W36x165
- Project No L-2024-78, Pattawattamie County Superstructure Design, Single Span (60') W30x108

#### **Current Missouri County Steel Bridges:**

- Ralls County Bridge No 2410023 Design and Construction Admin.; Single Span (92') W36x210

- Montgomery County Bridge No 0600001 Design and Construction Admin, Single Span (117') W44x290
- Monroe County Bridge No. 23600131 Design and Construction Admin, Single Span (81') W30x173
- Randolph County Bridge No. Design and Construction Admin, Single Span (55') W21x132
- Monroe county Bridge No 07100001 Design and Construction Admin, Single Span (100') W40x215
- Warren County Bridge No 07300101 Design and Construction Admin, Single Span (89') W33x241

Michael Purol and Matt Walker have been providing design services to Iowa Counties for more than two decades.

#### **Experienced Staff:**



**Michael Purol, PE - Project Manager,** Mr. Michael Purol, PE who serves HEI as the company's Director of Operations - Missouri, will serve as the Project Manager for your project. Mr. Purol has 20+ years

of experience in on and off system transportation projects for the DOT's and LPA's. His experience includes project delivery, special traffic studies, detail plans, specification, estimates, and construction administration.



**Project Engineer | Mr. Matt Walker, PE,** will serve as the Project Engineer for this project. Mr. Walker has served as a Project Engineer on bridge replacement projects for 15 years. Mr. Walker has extensive experience with the LPA planning and design process for

roadway and bridge projects. His experience includes contract negotiations, hydraulics and preliminary design, right of way acquisition, environmental permits and clearances, development of detailed Plans, Specifications and Estimates (PSE's) and construction engineering services.

### Understanding of Project Requirements:

1. Review Superstructure Design and Geotechnical Report Finding: HEI completed the Superstructure design for this project and will utilize the same team for the substructure design. We have reviewed the Geotechnical Report and have a good understanding of the findings.
2. HEI has experience in Hydraulic Calculation as required for Iowa DOT and will following instruction outline in I.M No 3.500 dated July 7, 2023.
3. HEI has experience with the Concept Design Statement (Form 517001) and will complete in accordance with I.M. 3.020. Items 5-25 to be completed by the County.
4. HEI has experience with the design and construction of structural steel abutments. We have worked with Oden Enterprises on several supplier designed projects, as well as other counties for design-bid-build project or county-built project's such as this one.
5. HEI has experience design of all required components for design, approval, and construction of this structures. We are familiar with I.M. 3.500 and I.M. 3.700. Additional details are outlined in our cost proposal shown below.
6. Detailed cost estimate for the proposed bridge as designed and for in-kind bridge replacement are typical task for any FEAM funded project. HEI has experience and understands the requirements of this work.

### Project Approach and Understanding of Requirements:

HEI has firm understanding of bridge design. More specifically for this project LRFD Substructure design utilizing structural steel construction methods. We have worked with suppliers and contractors for years to develop cost effective solutions that will withstand natural events as specified in this RFP.

Jasper County Highway Department has done a great job providing us with the information needed to complete this project. We would begin by checking the hydraulic parameters of the project, verifying hydraulic capacity and determining scour limitations. Once these have been confirmed/determined we will utilize loading criteria provided and being calculations for the substructure members. The conceptual statement will be completed and submitted to the County for review. Upon receiving comments concerning the conceptual statement, HEI will make required revisions and begin final design. Jasper County has short design window planed for this project with all design work, drawing development, and

review being completed in a 45 day window. To meet this requirement, HEI will staff this project with a small but experienced team. This will provide well thought out design, in an efficient manner.

### Federal Funded Project Experience:

HEI staff has assisted counties and municipalities in Iowa, Missouri, and Illinois on FEMA funded project for 20+ years. If often feels like each Disaster Declaration, has its own set of rules, and each FEMA Project Manager has their own opinion of a project should be managed. HEI staff has learned over the years what information is generally required and how to connect this information to industry published standards. This has proven to provide more favorable and timely results for our clients.

### Jasper County, Iowa Estimate of Cost | Request for Proposal Bridge H08 Substructure Design

#### Review Superstructure Design & Geotechnical Report \$200

Hydraulic Calculations \$1,400

Concept Statement\* \$700

Substructure Design\*\* \$2,800

Bridge Final Design\*\*\* \$4,200

Cost Estimate \$700

**Total:** \$10,000

*\* Information for proposed and existing structure only. Items 5 -25 to be completed by County.*

*\*\* Structural calculations for all substructure structural members signed and sealed by a Professional Engineer licensed in the State of Iowa.*

*\*\*\* Final plans to include Cover Sheet, Typical Section and End Bent Substructure Details (with estimated quantities). Pile lengths estimated based on information included in Geotechnical Report. Actual lengths should be based on bearing capacity as calculated by Dynamic Pile Driving Formula in the field.*

**LL-PIPE(FY25)--73-50**  
**Jasper County**  
**Bid Tabulation**

**Project Award Amount:** \$0.00  
**Route:**  
**Location:**  
**Work Type:** Pipe Stockpile

**Letting Date:**  
**Approximate Start Date:** 3/3/2025  
**Contract Period:** 10 Work Days  
**Award Recommendation:** METAL CULVERTS, INC

Rank	Contractor	Total Bid	Percent of Estimate	% Over Low Bid
1	METAL CULVERTS, INC	\$24,159.89	72.90%	0.00%
2	CONTECH ENGINEERED SOLUTIONS	\$25,020.51	75.50%	3.56%



**LL-PIPE(FY25)--73-50  
Jasper County  
Bid Tabulation**

Item Number/Description	Quantity	Units	Engineer's Estimate		METAL CULVERTS, INC JEFFERSON CITY, MO 65102		CONTECH ENGINEERED SOL... 1114 SE LORENZ DR ANKENY, IA 50021	
			Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1. 2599-9999005 16G 15" x 30'	3	EACH	\$1,075.40	\$4,301.60	\$383.10	\$1,149.30	\$422.40	\$1,267.20
2. 2599-9999005 16G 18" x 30'	6	EACH	\$1,613.10	\$11,291.70	\$454.80	\$2,728.80	\$501.90	\$3,011.40
3. 2599-9999005 16G 24" x 20'	6	EACH	\$548.40	\$1,645.20	\$405.80	\$2,434.80	\$453.60	\$2,721.60
4. 2599-9999005 16G 24" x 30'	6	EACH	\$683.40	\$4,100.40	\$608.70	\$3,652.20	\$680.40	\$4,082.40
5. 2599-9999005 14G 36" x 20'	4	EACH	\$578.80	\$3,472.80	\$747.80	\$2,991.20	\$789.00	\$3,156.00
6. 2599-9999005 14G 36" x 30'	7	EACH	\$868.20	\$5,209.20	\$1,121.70	\$7,851.90	\$1,183.50	\$8,284.50
7. 2599-9999005 2' x 15" Band	2	EACH	\$228.22	\$456.44	\$25.54	\$51.08	\$49.57	\$99.14
8. 2599-9999005 2' x 18" Band	4	EACH	\$45.70	\$91.40	\$30.32	\$121.28	\$51.96	\$207.84
9. 2599-9999005 18" 6 to 1 Safety Slope - No Bars	2	EACH	\$56.94	\$227.76	\$592.60	\$1,185.20	\$154.72	\$309.44
10. 2599-9999005 2' x 24" Band	10	EACH	\$72.36	\$723.60	\$40.58	\$405.80	\$62.38	\$623.80
11. 2599-9999005 24" 6 to 1 Safety Slope - No Bars	1	EACH	\$134.44	\$806.64	\$790.25	\$790.25	\$277.46	\$277.46
12. 2599-9999005 2' x 36" Band	6	EACH	\$161.30	\$322.60	\$74.78	\$448.68	\$87.38	\$524.28
13. 2599-9999005 2' x 48" Band	2	EACH	\$187.20	\$187.20	\$105.20	\$210.40	\$134.10	\$268.20
14. 2599-9999005 2' x 72" Band - Corrigation 3 to 1	1	EACH	\$304.30	\$304.30	\$139.00	\$139.00	\$187.25	\$187.25
<b>Contract Totals</b>				<b>\$33,140.84</b>		<b>\$24,159.89</b>		<b>\$25,020.51</b>
<b>Percent of Estimate</b>				<b>100.00%</b>		<b>72.90%</b>		<b>75.50%</b>

## QUOTE FORM FOR JASPER COUNTY

**Project Number: LL-PIPE(FY25)--73-50**

Type of Work: Pipe Stockpile

System: Local

Miles: 0.000

**Location and Description : -**

Riveted Galvanized Corrugated Metal Pipe

Proposal of: Metal Culverts, Inc.

Name of Bidder \_\_\_\_\_

P.O. Box 330

Street Address \_\_\_\_\_

Jefferson City MO 65074

City State Zip Code

43-0916928

Federal Tax I.D. Number \_\_\_\_\_

573-636-7312 573-634-8729 sales@metalculverts.com

Phone Fax Email

The vendor hereby certifies that no other principal is involved in or has an interest in this proposal; that the vendor has thoroughly examined the plans and specifications and this contract form and is aware of the provisions contained herein; that the vendor has examined the site of the work and understands that the quantities of work required by the plans and specifications are approximate only and are subject to increases and decreases; that the vendor understands that all quantities of work actually required must be performed and that payment therefore shall be at the unit prices stipulated herein; that the vendor proposes to timely furnish the specified material in the quantities required and to furnish the machinery, equipment, labor and expertise necessary to competently complete this project by the time specified; that no state or county official or employee has a direct or indirect interest in the contract which would cause violation of Iowa Code Section 314.2; that the vendor has made no agreement with any supplier of motor fuel or special fuel which will result in a violation of Iowa Code Section 452A.17(8).

If this quote is accepted, Vendor agrees: to perform all "extra work" required to complete the project at unit prices or lump sums to be agreed upon in writing prior to commencement of such "extra work" or if prior agreement cannot be reached, to perform the work on a "force-account basis" as provided in the specifications; to execute the formal contract within thirty days of the date of approval for award or to forfeit the proposal guaranty furnished herewith; to begin work in accordance with the contract documents and to complete the work within the contract period.

Work Days	Date Type	Date	Liquidated Damages Per Day
10	Approximate Start Date	3/3/2025	\$0.00
Proposal Guaranty: \$0.00			

The signing of this quote shall serve as an unsworn declaration that, I (the owner, partner, President, other corporate officer, or an authorized representative) hereby certify under penalty of perjury under the laws of the United States and the State of Iowa that I have read, understand, and accept the provisions contained in this Proposal Notice.

Bret Mathews 1/31/25

Signature Bret Mathews, Sales Representative Date

Signature \_\_\_\_\_ Date \_\_\_\_\_

Date quotes due: Thursday, February 6, 2025, Newton, Iowa

**SCHEDULE OF PRICES – PROPOSAL**  
**Jasper County, Iowa -- Project LL-PIPE(FY25)--73-50**

Type of work : Pipe Stockpile

UNIT PRICES AND AMOUNTS MUST BE TYPED OR SHOWN IN INK.

Bidder shall show unit price and extension for each item and total for each division.

Item Number	Description	Units	Quantity	Unit Price	Total
Pipe Stockpile					
1. 2599 - 9999005	16G 15" x 30'	EACH	3	383.10	1,149.30
2. 2599 - 9999005	16G 18" x 30'	EACH	6	454.80	2,728.80
3. 2599 - 9999005	16G 24" x 20'	EACH	6	405.80	2,434.80
4. 2599 - 9999005	16G 24" x 30'	EACH	6	608.70	3,652.20
5. 2599 - 9999005	14G 36" x 20'	EACH	4	747.80	2,991.20
6. 2599 - 9999005	14G 36" x 30'	EACH	7	1,121.70	7,851.90
7. 2599 - 9999005	2' x 15" Band	EACH	2	25.54	51.08
8. 2599 - 9999005	2' x 18" Band	EACH	4	30.32	121.28
9. 2599 - 9999005	18" 6 to 1 Safety Slope - No Bars	EACH	2	592.60	1,185.20
10. 2599 - 9999005	2' x 24" Band	EACH	10	40.58	405.80
11. 2599 - 9999005	24" 6 to 1 Safety Slope - No Bars	EACH	1	790.25	790.25
12. 2599 - 9999005	2' x 36" Band	EACH	6	74.78	448.68
13. 2599 - 9999005	2' x 48" Band	EACH	2	105.20	210.40
14. 2599 - 9999005	2' x 72" Band - Corrivation 3 to 1	EACH	1	139.00	139.00
<b>Total Bid</b>				<b>24,159.89</b>	

STANDARD SPECIFICATIONS OF THE IDOT, SERIES 2023, AND CURRENT SUPPLEMENTAL SPECIFICATIONS SHALL APPLY.

# Addendum 1

LL-PIPE(FY25)--73-50

Jasper County

Type of Work: Pipe Stockpile

System: Local

Miles: 0.000

## Addendum Details

This addendum clarifies the description on some of the bid items.

This bid is for Riveted Galvanized Corrugated Metal Pipe, not Spiral Pipe.

The Responsibility for notifying potential subcontractors or suppliers lies with the proposal holder.

Bid List changed: discard previous Form of Proposal and use the one that accompanies this addendum.

Bret Mathews

Bret Mathews

Signature

1/31/25

Date

Addendum must be signed and attached to Proposal or the bid will be rejected.

# QUOTE FORM FOR JASPER COUNTY

Project Number: LL-PIPE(FY25)--73-50

Type of Work: Pipe Stockpile

System: Local

Miles: 0.000

## Location and Description :-

Riveted Galvanized Corrugated Metal Pipe

Proposal of: Contech Engineered Solutions

Name of Bidder

1112 SE Lorenz Dr

Street Address

Ankeny

City

IA

State

50021

Zip Code

31-1177165

Federal Tax I.D. Number

515-964-0497

Phone

515-964-0545

Fax

brent.baskerville@conteches.com

Email

The vendor hereby certifies that no other principal is involved in or has an interest in this proposal; that the vendor has thoroughly examined the plans and specifications and this contract form and is aware of the provisions contained herein; that the vendor has examined the site of the work and understands that the quantities of work required by the plans and specifications are approximate only and are subject to increases and decreases; that the vendor understands that all quantities of work actually required must be performed and that payment therefore shall be at the unit prices stipulated herein; that the vendor proposes to timely furnish the specified material in the quantities required and to furnish the machinery, equipment, labor and expertise necessary to competently complete this project by the time specified; that no state or county official or employee has a direct or indirect interest in the contract which would cause violation of Iowa Code Section 314.2; that the vendor has made no agreement with any supplier of motor fuel or special fuel which will result in a violation of Iowa Code Section 452A.17(8).

If this quote is accepted, Vendor agrees: to perform all "extra work" required to complete the project at unit prices or lump sums to be agreed upon in writing prior to commencement of such "extra work" or if prior agreement cannot be reached, to perform the work on a "force-account basis" as provided in the specifications; to execute the formal contract within thirty days of the date of approval for award or to forfeit the proposal guaranty furnished herewith; to begin work in accordance with the contract documents and to complete the work within the contract period.

Work Days	Date Type	Date	Liquidated Damages Per Day
10	Approximate Start Date	3/3/2025	\$0.00

Proposal Guaranty: \$0.00

The signing of this quote shall serve as an unsworn declaration that, I (the owner, partner, President, other corporate officer, or an authorized representative) hereby certify under penalty of perjury under the laws of the United States and the State of Iowa that I have read, understand, and accept the provisions contained in this Proposal Notice.



Signature

1/29/2025

Date

Signature

Date

Date quotes due: Thursday, February 6, 2025, Newton, Iowa

**SCHEDULE OF PRICES -- PROPOSAL**  
**Jasper County, Iowa -- Project LL-PIPE(FY25)--73-50**

Type of work : Pipe Stockpile

UNIT PRICES AND AMOUNTS MUST BE TYPED OR SHOWN IN INK.

Bidder shall show unit price and extension for each item and total for each division.

Item Number	Description	Units	Quantity	Unit Price	Total
Pipe Stockpile					
1. 2599 - 9999005	16G 15" x 30'	EACH	3	422.40	1,267.40
2. 2599 - 9999005	16G 18" x 30'	EACH	6	501.90	3,011.40
3. 2599 - 9999005	16G 24" x 20'	EACH	6	453.60	2,721.60
4. 2599 - 9999005	16G 24" x 30'	EACH	6	680.40	4,082.40
5. 2599 - 9999005	14G 36" x 20'	EACH	4	789.00	3,156.00
6. 2599 - 9999005	14G 36" x 30'	EACH	7	1183.50	8,284.50
7. 2599 - 9999005	2' x 15" Band	EACH	2	49.57	99.14
<del>8. 2599 - 9999005</del>	<del>2' x 18" Band</del>	<del>EACH</del>	<del>4</del>	<del>51.96</del>	<del>207.84</del>
9. 2599 - 9999005	18" 6 to 1 Safety Slope - No Bars	EACH	2	154.72	309.44
10. 2599 - 9999005	2' x 24" Band	EACH	10	62.38	623.80
11. 2599 - 9999005	24" 6 to 1 Safety Slope - No Bars	EACH	1	277.46	277.46
12. 2599 - 9999005	2' x 36" Band	EACH	6	87.38	524.28
13. 2599 - 9999005	2' x 48" Band	EACH	2	134.10	268.20
14. 2599 - 9999005	2' x 72" Band - Corrigation 3 to 1	EACH	1	187.25	187.25
<b>Total Bid</b>					<b>\$25,020.51</b>

STANDARD SPECIFICATIONS OF THE IDOT, SERIES 2023, AND CURRENT SUPPLEMENTAL SPECIFICATIONS SHALL APPLY.

# Addendum 1

LL-PIPE(FY25)--73-50

Jasper County

Type of Work: Pipe Stockpile

System: Local

Miles: 0.000

## Addendum Details

This addendum clarifies the description on some of the bid items.

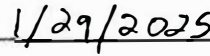
This bid is for Riveted Galvanized Corrugated Metal Pipe, not Spiral Pipe.

The Responsibility for notifying potential subcontractors or suppliers lies with the proposal holder.

Bid List changed: discard previous Form of Proposal and use the one that accompanies this addendum.



Signature



Date

Addendum must be signed and attached to Proposal or the bid will be rejected.

Jasper County 2024 Gross Wages

<u>Employee Name</u>	<u>Wages</u>	<u>Employee Name</u>	<u>Wages</u>	<u>Employee Name</u>	<u>Wages</u>
Aldrich, Nicholas	4,462.50	Gran, James	510.50	Otto, Gaylene	469.55
Allan, Denise	92,613.18	Gran, Mary	254.71	Owen, Andrew	15,196.60
Anderson, Dale	565.44	Gregerson, Janice	507.74	Painter, Lawrence	413.68
Andrews, Pamela	434.10	Gregory, Albert	219.44	Panko, Molly	54,864.01
Angle McGinnis, Allyssa	221.36	Griggs, Sherry	212.68	Parkinson, Michael	218.80
Arkema, Paula	458.13	Grigsby, Ronald	224.74	Paul, Brian	4,895.30
Arnold, Anita	9,042.59	Gunsaulus, Michael	120,806.84	Penton, Maria	46,915.08
Arrowood, Brad	57,861.56	Guthrie, Leyna	52,946.24	Peters, David	150.00
Arrowood, Jacob	54,729.38	Guy, Michael	50.00	Pickett, Alvin	63,263.93
Arrowood, Teresa	77,191.56	Guy, Rhonda	50.00	Pietrack, Nicholas	92,240.10
Ashing, Steven	60,307.66	Guy, Summer	51,482.84	Pion, Fredena	229.49
Atchison, Jannette	260.92	Hackathorn, Adam	54,562.80	Porter, Paul	469.64
Aurand, Micah	345.00	Halferty, Jacob	6,228.98	Poulter, Bryan	250.92
Baker, Kay	231.44	Halferty, John	147,499.34	Poulter, Mary	737.55
Balmer, Michael	2,091.43	Hallam, Mark	403.34	Pratt, Jasmine	58,226.22
Barnett, Wyatt	25.00	Harding, Josh	12,929.95	Preston, Heather	60,136.09
Barnum, Linda	454.52	Harned, James	60,038.02	Price, Joshua	31,866.89
Barr, Barbara	1,489.16	Harsseelaar, Kimberly	262.20	Pryke, James	208.02
Barr, Dale	63,243.33	Hartgers, Melissa	77,191.56	Pryor, Rebecca	104,478.71
Barton, Jason	64,296.11	Harthoorn, Norma	491.60	Rader, Cassandra	10,815.10
Barton, Whitney	63,047.76	Hasselmann, Joann	471.62	Rains, Michael	525.50
Batthey, Cara	207.35	Hay, Madison	52,196.94	Ratcliff, Linda	212.01
Beckert, Mark	210.67	Headington, Amanda	66,127.32	Ratliff, Jerry	72,940.09
Beintema, Daniel	325.00	Headington, Marc	83,295.46	Rawlins, Karen	642.91
Bell, David	100.00	Heath, Jeanann	33,726.52	Read, Jade	47,589.02
Bennett, Kelly	120,501.60	Hecox, Wendy	82,197.51	Rhone, Ericka	77,191.53
Benskin, Terry	50.00	Henning, Kelley	32,865.16	Rice, Randall	1,971.95
Beukema, Michael	100.00	Henry, Natasha	63,247.89	Richards, Randal	415.34
Beukema, Susan	100.00	Heston, Margie	432.73	Richards, Signe	416.01
Birchard, Diane	306.00	Hjortshoj, Paul	25.00	Richardson, Danny	389.68
Birkenholtz, Todd	60,263.23	Hobbs, Shelby	25,034.70	Richardson, Lisa	47,545.62
Bishop, Douglas	90,813.18	Hodge, Tiffany	51,154.44	Richardson-Fry, Kimberly	7,617.07
Blackford, Dylan	76,161.34	Hodnett, Steve	69,625.85	Ricks, Allen	513.07
Blair, Cindy	577.52	Hofer, Jerry	25.00	Robeson, Carla	415.02
Bleeker, Paul	437.43	Holley, Robert	415.43	Robinson, Jamey	87,554.19
Block, Benjamin	63,897.05	Hoover, Michael	46,395.60	Ross, Heather	77,191.57
Blom, Brandon	7,823.07	Hoskins, Deborah	660.33	Rozendaal, Coretha	545.83
Blythe, Donna	220.78	Howard, Gary	209.36	Rozendaal, Duane	127,275.69
Bohn, Kimberly	7,758.25	Hubbard-Heidemann, Inabelle	415.02	Rozendaal, Randol	50.00
Bookbinder, Isabella	12,864.72	Huber, Jourdan	20,755.12	Runner-Krough, Marlene	456.25
Borg, Joshua	68,596.25	Hull, Dawn	50,079.51	Samson II, David	53,654.97
Borkowski, Kimberly	414.10	Hull, Michelle	42,447.20	Samuelson, Richard	220.42
Borts, Kevin	25.00	Hunt, Tristan	29,140.80	Saul, Shannon	394.75
Bottorff, Mollie	336.96	Imerman, Eric	482.34	Scroggins, Carrie	50.00
Boyens, Steven	212.68	Ingram, Wyatt	2,846.02	Seiberling, Randal	230.10
Braaksma, Janette	131.42	Jacobsen, Collin	9,457.50	Self, Pepper	33,135.21
Bracy, Jennifer	38,464.16	Jaggars, Shawna	53,181.57	Shahriari, Kurosh	451.58
Brandhof, Doug	50.00	Janssen, Levi	6,665.00	Shangarapu, Carmen	64,873.05
Brandhof, Duane	50.00	Jennings, Brett	58,604.80	Sheeder, Bradley	61,063.54
Brindle, Noah	18,439.78	Jennings, Jenna	90,813.18	Sheeder, Erika	65,403.21
Britton, Joshua	73,205.32	Johnson, Deborah	242.80	Shepherd, Anthony	13,895.37
Bruhn, Mary	210.00	Jones, Carol	417.48	Shepley, Abigail	83,076.84
Brunner, Cynthia	748.06	Jones, Karla	227.10	Shutts, Brad	119,012.53
Bruxvoort, Brandon	101,692.63	Jones, Todd	240.76	Sielaff, Brenton	1,308.12
Buck, James	511.06	Jordan, Karla	599.20	Simon, Dennis	107,493.39
Bucklin, Brandon	60,747.63	Kaisand, Timothy	25.00	Skaggs, Kelli	459.16
Bucklin, Delaine	2,702.49	Keenan, Pamela	77,191.57	Smith, Barbara	246.12
Burg Jr, John	554.58	Keith, Craig	74,391.90	Smith, Brenda	50.00
Burg, Barbara	612.30	Kelley, Jody	260.86	Smith, Justin	20,864.50
Busby, Christine	468.00	Kelsey, Victoria	410.10	Smith, Marc	69,365.81
Butterfield, Donald	220.40	Kenney, Darrell	50.00	Spangenburg, Edward	65,566.37



Cable, Carl	175.00	Kenney, Sandra	50.00	Sparks, Adam	104,531.65
Cantu, Katie	75,018.59	Keuning, Judd	63,354.11	Sparks, Julie	250.20
Carley, Kristin	55,698.29	Kingery, Jonathon	57,825.58	Spataru, Leon	29,161.06
Carrothers, Joann	460.30	Kirk, Kenneth	415.72	Spragg, Steven	413.68
Cash, Robert	180.00	Klein, Paul	64,007.17	Spray, Michael	61,978.25
Chabot, Ferdinand	650.00	Koenig, Heather	215.42	Springer, Curtis	10,313.38
Chance, Debra	50.00	Kotowski, Brianna	6,977.82	Springer, Susan	250.00
Chance, Tim	50.00	Kriegel, Julia	49,915.04	Springer, Taylor	21,588.35
Chatfield, Peter	184.00	Lafferty, Mason	46,614.55	Squires, Michelle	688.14
Clement, Sabrina	57,614.40	Lamb, Renee	7,740.99	Staecker, Dennis	337.58
Clymer, Jacob	73,935.65	Lanferman, Nathan	56,177.17	Stephenson, Michael	15,999.11
Coleman, Chad	71,155.92	Langmaid, Kent	50.00	Sterbick, Kathleen	420.82
Colgrove, Nikki	26,199.20	Lazenby, Kira	82,015.92	Stevens, Judith	30.00
Cooling, Dennis	50,056.66	Lee, Laura	759.57	Stevenson, Dennis	41,773.65
Cope, Micah	215.09	Lenz, Regina	51,382.47	Stewart, Samantha	40,556.82
Criswell, Landon	59,722.73	Leon, Anthony	92,240.10	Stratton, Martin	221.43
Crook, Victoria	62,940.25	Lepley, Colleen	21,395.68	Suesakul, Robert	500.85
Cross, Jennifer	9,919.09	Lewis, Bobbi	41,069.32	Swersie, Abigail	214.02
Cross, Tracy	106,743.26	Lewis, James	60,305.80	Swersie, Jennifer	428.46
Crossland, Catherine	213.02	Lillard, Brenda	58,689.60	Swihart, Barbara	1,203.98
Cummings, Daniel	441.18	Loder, Gregory	425.36	Talsma, Brandon	45,384.70
Cummings, Linda	235.52	Loder, Rhonda	426.03	Talsma, Holly	230.59
Cummings, Sharon	421.08	Lokenvitz, Joshua	551.85	Tavegia, Phillip	199.34
Cunningham, Cynthia	268.96	Luetters, Kevin	98,766.77	Thompson, Katherine	87,858.17
Cupples, Roger	44,235.34	Lundberg, Leonard	7,510.50	Tiffany, Carolyn	446.68
Daehler, Troy	1,908.02	Main, Andrew	57,402.80	Titus, Jill	200.00
Davis, Bret	62,497.60	Main, Annie	422.04	Tool, Jacob	55,281.15
De Nooy, Brenda	460.90	Main, Landon	206.68	Topp, Connie	433.92
De Vries, John	61.80	Main, Rachel	422.04	Topp, Jack	200.00
Decker, Todd	64,668.58	Manning-Eddy, Donna	2,300.74	Townley, Gregory	237.50
Deegan, Ann	489.29	Marconi, Dolores	46,467.20	Trease, Patricia	387.50
Deegan, John	564.45	Marshall, Brian	63,226.12	Turner, Leland	211.34
DeJong, Douglas	233.04	Massengill, Gwynne	195.44	Ulrey, Dawn	476.36
Dennis, William	733.23	Masteller, Nicole	1,552.50	Van Der Hart, Courtney	23,189.10
Derry, Logan	15,969.22	Maxwell, Mary	709.24	Van Der Hart, Kyle	55,398.40
Derry, Matthew	58,542.12	Maxwell, Susan	216.00	Van Der Kamp, Caryl	25.00
DeWitt, Joshua	56,736.80	May, Diana	205.34	Van Der Wilt, Maury	100.00
DeZwarte, Carol	501.79	Mc Adams, Lisa	60,323.47	Van Dusseldorp, Karen	422.51
DeZwarte, Glen	479.54	Mc Quiston, Connie	73,215.75	Van Genderen, Gary	50.00
Dillon, Wyatt	7,274.89	McCuen, Sarah	832.16	Van Kooten, Corey	79,336.84
Dodds, Cameron	61,763.46	McCumber, Mary	31.34	Van Kooten, Laura	21,402.94
Dodds, Julie	69,729.46	McGill, Autumn	237.07	Van Maanen, Dennis	50.00
Doland, Jason	82,210.05	McLaughlin, Regina	125.00	Van Manen, Kelli	69,845.81
Doll, Melissa	503.36	McManus, Stephen	11,491.08	Van Manen, Ryan	61,919.63
Doolittle, Michael	58,275.57	Menninga, Linda	479.60	Van Tomme, Shauna	25,946.88
Dougall, Nancy	212.01	Meredith, Virginia	4,215.19	Van Veen, Donna	224.10
Douglas Jr, Charles	55,508.85	Metz, John	399.38	Van Waardhuizen, Scott	86,537.66
Dove, James	246.76	Meyer, Kelley	69,275.20	Van Wyk, Rebecca	54.82
Duffus, Glenda	432.09	Meyer, Mazi	49,677.44	Van Zante, Keri	97,930.49
Duffus, Michael	216.70	Meyer, Megan	200.00	Van Zante, Marlis	774.63
Dunsbergen, Debra	229.46	Meyer, Troy	50.00	Van Zee, John	200.00
Dunsbergen, Kent	72,963.20	Miller, Kimberly	216.03	VanBaale, Mickey	422.50
Dunsbergen, Velda	719.65	Modlin, Alayna	58,941.17	Vander Leest, Carmen	420.70
Dydell, Christopher	77,191.56	Moore, Vicki	23,618.65	Vander Pol, Ethan	72,307.18
Dykstra, Lance	53,168.33	Morrissey, Mel	125.00	Vanderlaan, Thomas	49,292.81
Eaton, Ryan	124,012.42	Moss, Landon	54,250.94	Veasman, Adam	125.00
Eatwell, John	50.00	Moss, Mackenzie	41,686.19	Ver Ploeg, Karna	750.60
Elam, Jamie	60,907.23	Mouchka, Ruth	200.68	Volk, Ryan	522.80
Elliott, Rickie	86,187.66	Mullan, Mary	2,075.63	Von Dielingen, Stacey	103,362.61
Ellis, Kathryn	31,733.41	Mullan, Steven	462.00	Vos, June	13,784.75
Emmack, Daphne	225.00	Murphy, Stephen	1,900.83	Wagaman, Velvet	238.14
Engle, Daniel	69,887.06	Murray, Leon	9,051.74	Warrick, Lucas	52,027.31
Ergebright, Michele	52,658.82	Nation, Susan	80,302.49	Warrick, Noralee	457.58
Eslinger, Renee	25.00	Nearmyer, Richard	200.00	Webster, Cindy	6,331.07

Faidley, Frank	250.00	Nearmyer, Thad	3,961.69	Webster, Mariah	44,033.40
Faidley, Margaret	225.00	Neleman, Todd	60,440.68	Weithers, Joshua	224.68
Farver, Carol	432.09	Nelson, Jerald	59,083.12	Wells, Megan	11,040.81
Ferguson, Jean	474.24	Nelson, Nicole	46,615.20	Wendt, Kyle	50.00
Fitzgerald, Reanna	58,175.54	Newell, Sarah	202.69	Whitaker, Kathy	422.07
Flattery, Mary	50.00	Nichol, Chad	59,948.51	Whitaker, Timothy	448.20
Flora, Kyle	52,262.36	Nicholson, Scott	143,567.40	White-Staecker, Denise	325.58
Ford, Derick	63,291.65	Nikkel, Betty	50.00	Wickett, Thomas	62,956.50
Ford, Marta	600.00	Nolin, Craig	60,977.51	Wiggins, Brad	57,566.18
Foreman, Stacy	26,334.95	Nolin, Michael	25.00	Wiggins, Bret	54,095.51
Frasher, Carrie	248.19	Norberg, Naomi	47,532.20	Willer, Thomas	219.38
Freese, Jayne	230.68	Nore, Lori	43,103.74	Williams, Nicole	67,932.87
Freese, Randy	96,289.24	Norman, Jerad	63,860.63	Wilson, Alyssa	66,347.17
Frietsch, Michael	135,053.01	Northrup, Jon	50.00	Wilson, Malissa	4,103.93
Galbraith, Darin	478.15	Nunnikhoven, Jennifer	54,325.63	Winfield, Kristina	75,770.93
Gary, Melissa	48,003.22	Ohmstede, Janelle	225.00	Wing, Darin	57,341.37
Gifford, Colton	29,329.60	Oldham, James	50,227.22	Witte, Donna	226.75
Gillum, Anthony	59,962.46	Oldsen, Gregory	69,039.64	Wobschall, Nancy	466.93
Goff-Berry, Jane	454.87	Oleson, Jonah	41,634.20	Worthington, Karen	228.09
Good, Deborah	455.35	Oleson, Joseph	18,603.50	Young, Susan	65,994.81
Goode, Donald	428.38	Opfer, Christine	259.52	Ziesman, Brad	50.00
Gorsuch, Michael	225.44	Osborn, Gary	426.40	Total Wages	11,824,683.36
Gragg, Terry	61,656.32	Osborn, Linda	426.40		

February 4, 2025

Tuesday, February 4, 2025, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Talsma, Nearmyer and Cupples present and accounted for; Chairman Talsma presiding.

Motion by Cupples, seconded by Nearmyer to approve an amendment to the agreement with Tyler Technologies in the amount of \$51,114.55 for periods 6/1/23 to 5/31/24 and \$53,670.22 for periods 6/1/24 to 5/31/25 due to a billing issue where Jasper County was not charged for that period.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to set a Public Hearing for a rezone request from agricultural "A" to rural residential large lot "RR5" for parcel #16.34.300.012 with recommended dates and times of February 18<sup>th</sup>, February 25<sup>th</sup> and March 4<sup>th</sup>, 2025, at 9:30 a.m. in the Board of Supervisors room.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to set a Public Hearing for a rezone request from agricultural "A" to rural residential "RR1" for parcel #14.08.300.003 with recommended dates and times of February 18<sup>th</sup>, February 25<sup>th</sup>, and March 4<sup>th</sup>, 2025, at 9:30 a.m. in the Board of Supervisors room.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to set a Public Hearing for a rezone request from agricultural "A" to commercial "C" for parcel #20.33.400.009 with recommended dates and times of February 18<sup>th</sup>, February 25<sup>th</sup>, and March 4<sup>th</sup>, 2025, at 9:30 a.m. in the Board of Supervisors room.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Nearmyer, seconded by Cupples to adopt Resolution 25-20, a revised hiring resolution approving the request from Jasper County Sheriff's Office to create one (1) position of Permanent full-time Sergeant "Patrol" and one (1) position of Permanent full-time Sergeant "Investigations" replacing Resolution 24-100.

YEA: CUPPLES, NEARMYER, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Nearmyer to award the only bid submitted for Contract ID No. 50-C050-132 for the replacement of bridge T06 to Peterson Contractors, Inc. in the amount of \$2,233,387.47.

YEA: CUPPLES, NEARMYER, TALSMA

Engineer, Mike Frietsch presented bids for the granular resurfacing rock for Spring 2025. There were two (2) bids submitted:

Martin Marietta	\$2,155,300.55
Peterson Contractors, Inc	\$2,497,552.50

Motion by Cupples, seconded by Nearmyer to approve the bid from Martin Marietta in the amount of \$2,155,300.55 for Spring 2025 granular resurfacing rock.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to award the only Contract bid submitted for bridge C05 substructure packages to Oden Enterprises in the amount of \$72,178.02,

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to award the only Contract bid submitted for bridge K15 substructure packages to Oden Enterprises in the amount of \$63,650.02.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to approve the professional service agreement with Jackson's Heavy Equipment Training, LLC for motor grader training in the amount not to exceed \$20,000.00.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Nearmyer, seconded by Cupples to approve a supplemental agreement for additional services #01 with Snyder and Associates Inc. for Hwy F-48 Phase III for basic services in the amount of \$209,000.00.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Nearmyer, seconded by Cupples to approve a Memorandum of Understanding between Jasper County and Marshall County for total construction costs in the amount of \$250,000.00 of Bridge C05 to be split evenly.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Nearmyer, seconded by Cupples to adopt Resolution 25-21, approving the Elected Officials Salaries for FY2026.

YEA: CUPPLES, NEARMYER, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Nearmyer, seconded by Cupples to adopt Resolution 25-22, approving transfer order 1540 in the amount of \$15,740.00 from General Basic Fund to Attorney Collections.

YEA: CUPPLES, NEARMYER, TALSMA

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Nearmyer to approve the Board of Supervisors minutes for January 28, 2025.

YEA: CUPPLES, NEARMYER, TALSMA

There were no Board Appointments.

Motion by Cupples, seconded by Nearmyer to enter into Closed Session requested by Engineer, Mike Frietsch in accordance with Iowa Code Section 21.5(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharged is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a close session.

YEA: CUPPLES, NEARMYER, TALSMA

ROLL CALL YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to come out of closed session.

YEA: CUPPLES, NEARMYER, TALSMA

There was no work session.

Motion by Cupples, seconded by Nearmyer to recess until 3:00 p.m.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to come out of recess.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Nearmyer, seconded by Cupples to enter into Closed Session requested by Dennis Simon in accordance with Iowa Code Section 21.9 employment conditions discussed. A meeting of a governmental body to discuss strategy in matters relating to employment conditions of employees of the governmental body who are not covered by a collective bargaining agreement under chapter 20 is exempt from this chapter. For the purpose of this section, "employment conditions" mean areas included in the scope of negotiations listed in section 20.9 [81 Acts, ch 30 §1] C83, §28A.9 C85, §21.9 21.10 Information to be provided; Non-bargaining employee pay plans.

YEA: CUPPLES, NEARMYER, TALSMA

ROLL CALL YEA: CUPPLES, NEARMYER, TALSMA

Motion by Nearmyer, seconded by Cupples to come out of closed session.

YEA: CUPPLES, NEARMYER, TALSMA

Motion by Cupples, seconded by Nearmyer to adjourn the Tuesday, February 4, 2025, meeting of the Jasper County Board of Supervisors.

YEA: CUPPLES, NEARMYER, TALSMA

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Jenna Jennings, Auditor

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Brandon Talsma, Chairman