

Jasper County Board of Health- Minutes

Thursday, March 13, 2025, 11 AM

Jasper Co. Office Building, 315 W 3rd St N, Large Conference Room, Newton, Iowa

Also available via Zoom.

Call to Order Time: 11:00 AM

Roll call: Jasper County Board of Health Members. Julie Smith, Dr. Andrew Cope (Medical Director), Donna Akins, and Doug Cupples

Board members absent: Jody Eaton

Introduction of others present: Staff: Becky Pryor, Kristina Winfield, and Melissa Gary

Outside Agencies: Kevin Luetters, Community Development, Heather Bombei: IHHS

Members of the public: Jamee Pierson, Newton News

Approval of Minutes: **Motion** to approve January 9, 2025, minutes. See 2-page attachment.

Motion: Dr. Cope

Seconded by: Donna Akins

Motion passed: unanimously

Agenda: **Motion** to approve the agenda: See 3-page attachment

Motion: Donna

Seconded by: Dr. Cope

Motion passed: unanimously

Citizen comments: None

Outside Agency Reports:

1. Environmental Health: Jasper County Community Development subcontract. January & February report presented by Kevin Luetters. See 2-page attachment.
2. Employee and Family Resources (EFR): March report. See 1-page attachment. Noone present.
3. Mid-Iowa Community Action (MICA): Report for January 2025. See 1-page attachment. Noone present.

Old Business: Information Only

- IHHS updates: Shared Responsibility Model see 1-page attachment Information Only
- **Motion** to approve the budget adjustments for FY26 including staff wages, staff no longer on pay plans per Board of Supervisors, and County policy pay changes. See 3-page attachments
Motion: Donna Akins
Seconded by: Dr. Cope
Motion passed: unanimously

New Business:

Motion to approve the Jasper County Board of Health annual policy review. This will allow the Administrator to adjust policies with the State of Iowa codes, laws, guidance, manuals, or training. This will be an assumed policy change at the Jasper County Health Department unless it is a major change. The Administrator is to report significant changes to the Board of Health.

- Abuse Reporting: Child and Dependent Adult Abuse changes including new guide. (Attachment, 2 pages)
- Changes to pay plan (same as Board of Supervisors policy) (handouts: above under budget)
- Delete any wording about the Union and the Union agreements in policy.
- Homecare: 150% of poverty levels, \$2000 Assets. No changes in financials just wording.

Motion: Julie Smith
Seconded by: Donna Akins
Motion passed: unanimously

Motion to approve Agreements, Intergovernmental Contracts, and Grants:

All are listed below for the Administrator to complete and sign on behalf of Jasper County Board of Health, who is DBA, Jasper County Health Department, for the following:

- Grants: IHHS LPHS and Immunization FY26
- Agreements: Home Instead and Comfort Keepers for home care subcontracted services
- MOU: with EMA, schools and hospital
- 28E: Linn County for decat funds FY25 and FY26

Motion: Doug Cupples
Seconded by: Donna Akins
Motion passed: unanimously

Jasper County Health Department: AGENCY REPORTS: Information Only

- Administrator's report: Becky with Information only
 - Jasper County Health Department monthly report for January and February 2025 See 1-page attachment
 - Staff Report
 - Becky took the Point of Dispensing Class
 - Local Public Health Services Grant update
 - Community Health Improvement plan update
 - Jasper County Cares Coalition and Meeting updates
 - Public Health Emergency Preparedness plans and updates
- Public Health Coordinator report: Kristina Information Only
 - Immunizations, IRIS records
 - Communicable Diseases update See 1-page attachment
- Health Department Assistant: Melissa Information Only
 - 6 Homecare clients
 - CPPC funding updates
 - Car seat installs

Next meeting: Date: May 8, 2025, 11:00 AM.

Motion to Adjourn: Time: 12:05 PM.

Motion: Doug Cupples
Seconded by: Dr. Cope
Motion passed: unanimously



Board Member's Signature
Minutes taken by Melissa Gary on 03/13/2025



Date