



BOARD OF SUPERVISORS

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Thad Nearmyer

Doug Cupples

Brandon Talsma

November 11, 2025

9:30 a.m.

www.jasperia.org

Live Stream: <https://zoom.us/j/8123744948>

Meeting ID: 812 374 4948

Dial In: +1-646-931-3860

-Anyone that has an item on the agenda must appear in person for the Board to consider it.-

Pledge of Allegiance

Item 1 Hilltop Estates Urban Renewal Plan

- a) Resolution approving and authorizing execution of a First Amendment to the Agreement for Private Development by and between Jasper County and Hilltop Estates, L.L.C.

Item 2 Buildings & Grounds – Adam Sparks

- a) New Access Control System at the Administration Building – Add 2 more doors to system as well

Item 3 IT – Ryan Eaton

- a) Change Phone and Internet Service to MCG for Senior Nutrition

Item 4 Auditor – Jenna Jennings

- a) Resolution approving the Jasper County Capital Asset Management Policy

Item 5 Approval of Board of Supervisors Minutes from November 4, 2025

Item 6 Board Appointments

PUBLIC INPUT & COMMENTS

After the Regular Meeting

Work Session

- 1) Road Vacation
- 2) Update to the Road Project Funding Options

ITEM TO INCLUDE ON AGENDA

JASPER COUNTY, IOWA

November 11, 2025

9:30 A.M.

Hilltop Estates Urban Renewal Plan

- Resolution approving and authorizing execution of a First Amendment to the Agreement for Private Development by and between Jasper County and Hilltop Estates, L.L.C.

IMPORTANT INFORMATION

1. The above agenda items should be included, along with any other agenda items, in the meeting agenda. The agenda should be posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the body holding the meeting. If no such office exists, the notice must be posted at the building in which the meeting is to be held.
2. If you do not now have a bulletin board designated as above mentioned, designate one and establish a uniform policy of posting your notices of meeting and tentative agenda.
3. Notice and tentative agenda must be posted at least 24 hours prior to the commencement of the meeting.

NOTICE MUST BE GIVEN PURSUANT TO CHAPTER 21,
CODE OF IOWA, AND THE LOCAL RULES OF THE
COUNTY.

November 1, 2025

The Board of Supervisors of Jasper County in the State of Iowa, met in _____ session, in the Supervisors Room, County Courthouse, 101 1st Street N, Newton, Iowa, at 9:30 A.M., on the above date. There were present Chairperson _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

Board Member _____ introduced and delivered to the Auditor the Resolution hereinafter set out entitled "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO THE AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN JASPER COUNTY AND HILLTOP ESTATES, L.L.C.", and moved:

- ☐ that the Resolution be adopted.
- ☐ to defer action on the Resolution and the proposal to the meeting to be held at _____ .M. on the _____ day of _____, 2025, at this place.

Board Member _____ seconded the motion. The roll was called, and the vote was:

AYES: _____

NAYS: _____

Whereupon, the Chairperson declared the measure duly adopted.

RESOLUTION NO. _____

RESOLUTION APPROVING AND AUTHORIZING
EXECUTION OF A FIRST AMENDMENT TO THE
AGREEMENT FOR PRIVATE DEVELOPMENT BY AND
BETWEEN JASPER COUNTY AND HILLTOP ESTATES,
L.L.C.

WHEREAS, Jasper County, Iowa ("County") and Hilltop Estates, L.L.C. ("Developer") previously entered into an Agreement for Private Development dated August 20, 2024 ("Agreement"), pursuant to which, among other things, the Developer agreed to construct certain Minimum Improvements, consisting of Housing Units and Infrastructure Improvements (as those terms are defined in the Agreement) on certain property within the Hilltop Estates Urban Renewal Area ("Development Property"); and

WHEREAS, the County and Developer now desire to amend the Agreement pursuant to a proposed First Amendment to the Agreement (the "Amendment") to adjust the deadline for completion of the first two Housing Units; and

WHEREAS, the Board has determined that the Agreement, as proposed to be amended by the Amendment, is in the best interests of the County and the residents thereof and that the performance by the County of its obligations thereunder is a public undertaking and purpose and in furtherance of the Urban Renewal Law and, further, that the Agreement, as amended by the Amendment, and the County's performance thereunder is in furtherance of appropriate economic development and objectives of the County within the meaning of Chapter 403, Code of Iowa.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF JASPER COUNTY IN THE STATE OF IOWA:

Section 1. That the performance by the County of its obligations under the Agreement, as amended by the Amendment, be and is hereby declared to be a public undertaking and purpose and in furtherance of the Urban Renewal Law and, further, that the Agreement, as amended by the Amendment, and the County's performance thereunder is in furtherance of appropriate economic development and objectives of the County within the meaning of Chapter 403, Code of Iowa, taking into account the factors set forth therein.

Section 2. That the form and content of the Amendment, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Chairperson and the County Auditor be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver the Amendment for and on behalf of the County in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Amendment, the Chairperson and the County Auditor are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement, as amended, and the Amendment as executed.

PASSED AND APPROVED this 11th day of November, 2025.

Chairperson

ATTEST:

County Auditor

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF JASPER

)

I, the undersigned County Auditor of Jasper County, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the records of the County showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective county offices as indicated therein, that no Board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the County or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Board hereto affixed this _____ day of _____, 2025.

County Auditor, Jasper County, State of Iowa

(SEAL)

4918-5631-0134-1\10747-067



Protex Central, Inc.
Phone: (402) 463-0666
Fax: (402) 463-6057
1239 North Minnesota Ave, PO Box 1467
Hastings, NE 68901

Quote
No.: 47118
Date: 10/8/2025

Prepared for:
Adam Sparks (641) 521-8844
Jasper County Office Building
315 W 3rd St North
Newton, IA 50208 USA

Prepared by: Skylar Smith
Account No.: 22166

Job: Access Control System

Quantity	Item ID	Description	UOM
Jasper County Office Building - AC Add On			
1	Brivo-B-ACS6100-DB	Two Reader Expansion Board with OSDP <i>Two Reader Expansion Board [Does not support OSDP readers or wet outputs]</i>	
1	Brivo-B-ACS6100-RET ROFIT	Kit required for retrofit installation of B-ACS6100-DB boards in ACS6000/6008 enclosures. Content: 1- B-ACS6100-ADPL 1- B-ACS6100-CBLE	
2	HID-5395CK100	Reader, ThinLine II, Wiegand Output, Classic Black, Cable https://www.hidglobal.com/products/readers/hid-proximity/5395	
2	HES-9400-630	Electric Strike, 9400 Series, 1/2 Inch Slim-Line Form, Internal	
2	DMP-GP-23	Hidden Wire Surface Mount Door Contact <i>n/a</i>	
2	Bosch-DS160	PIR, Request To Exit, Light Grey Finish <i>PIR, Request To Exit, Light Grey Finish</i>	
1	WANLIAN-B08XNLYL NK	2Pcs Pull Push Door Plate Handle 8inch Stainless Steel Heavy Duty Barn Door Pull for Shed Commercial Fire Gate with Mounting Screws (Silver, 200x65mm/	
250	COMPOSITE-18/4-22 /3-22/2-22/4-YJ	Composite Cable - 18AWG 4C + 22AWG 3PR O/S + 22AWG 2C + 22AWG 4C + YELLOW JACKET	

Brivo Access Control System, Door Additions - Equipment & Installation Price

Your Price:	\$7,056.49
Freight:	\$33.17
SubTotal:	\$7,089.66
Total:	\$7,089.66

Prices are firm until 10/15/2025 Terms: NET30

Prepared by: Skylar Smith, skylar.smith@protexcentral.net

Date: 10/8/2025

Quote
No.: **47118**
Date: 10/8/2025

SCOPE OF WORK:

****SPECIAL NOTICE****

- 1) PCI cannot be held liable for manufacturing delays for equipment listed on this proposal.
- 2) PCI reserves the right to substitute alternative equipment as needed to meet project and customer deadlines as required.
- 3) Any additional costs associated with manufacturer increases after date of order will be negotiated with end user.

Exclusions for Tariff-Related Cost Increases:

- * PCI shall not be liable for cost increases incurred due to tariffs incurred during the sales and/or ordering process.
- * PCI will communicate and negotiate additional costs incurred with Customer prior to equipment purchase.

Initial _____ Date _____

Protex Central, Inc. (PCI) proposes the installation of additions to the Brivo access control system at Jasper County Office Building in Newton, IA.

A separate quote will be provided for the additional, annual Software-as-a-Service (SaaS) fees.

INCLUSIONS:

- 1) PCI will provide and install new access control system equipment at the following locations:

DHS Server Room 608:

- (1) Brivo B-ACS6100-DB 2-reader expansion board.

The new B-ACS6100-DB 2-reader expansion board will be installed inside of the existing Brivo B-ACS6008-EXP expansion enclosure via (1) new Brivo B-ACS6100-RETROFIT kit.

Mech 011, Exterior Door:

- (1) HID ThinlineII card reader.
- (1) HES 9400-630 surface mount, electric strike lock.
- (1) DMP GP-23 hidden wire, surface mount door position switch.
- (1) Bosch DS160 request-to-exit motion detector (PIR).
- (1) "Pull" handle on the exterior of the door.

Break 505, Exterior Door:

- (1) HID ThinlineII card reader.
- (1) HES 9400-630 surface mount, electric strike lock.
- (1) DMP GP-23 hidden wire, surface mount door position switch.
- (1) Bosch DS160 request-to-exit motion detector (PIR).
- (1) "Pull" handle on the exterior of the door.

All of the new access control system door equipment will be connected to the new B-ACS6100-DB 2-reader expansion board.

Each new 9400-630 surface mount, electric strike lock will be connected to an existing Altronix AL600ULACM lock power supply in DHS Server Room 608.

- 2) PCI will provide and install new access control system cabling from each new door location to DHS Server Room 608.
- 3) PCI will provide programming.

EXCLUSIONS:

- * PCI cannot guarantee the condition or functionality of existing equipment or cabling. Items can be replaced at an additional

cost.

- * If existing or new doors and door frames do not allow for proper locking hardware installation and functionality – Door Contractor to correct.
- * Patching, painting, or repair/replacement of ceiling tiles are excluded.
- * Cardholder programming shall be performed by the Owner's System Administrator.

CLARIFICATIONS:

- * All work to be performed during normal business hours 8:00AM – 5:00PM, Monday through Friday.
- * Fifty (50)% deposit with order. Balance due within 30 days upon invoice. See additional information included on "Terms and Conditions" page.
- * Includes all equipment listed above. Cost for any additional equipment that is used shall be negotiated with the Owner.
- * All devices will be installed per locations noted via site survey and as defined in the scope of work.

Protex Central Inc. - Agreement Proposal Terms & Conditions

This proposal when accepted, and any subsequent orders placed as a result of this proposal are not subject to cancellation, change, reduction in amount or suspension of performance by the customer except with Protex's written consent and upon terms which indemnify against loss. Any change order such as design, shipping or installation schedule or other instructions of any kind must be submitted in writing. Protex shall not be bound by any such change unless they first agree in writing, and then only upon such terms, as they shall make, to cover any additional cost caused by such changes.

When materials covered by this proposal are for the replacement of or additions to existing equipment, Protex shall in no way be responsible for the functioning of any part of the existing system on which changes are not made by Protex. The price of this proposal does not include duties, sales, use, excise, or other similar taxes, unless required by federal, state or local law. Purchaser shall pay, in addition to the stated price, all taxes not legally required to be paid by Protex, or alternatively, shall provide Protex with acceptable tax exception certificates. Protex shall provide Purchaser with any tax payment certificate upon request and after completion and acceptance of work. Protex shall not be responsible for any loss or damage occurring by reason of delay, or inability to perform caused by conditions beyond their control including but not limited to acts of God, act of government, fire, flood, war, riot, civil commotion, transportation embargoes or car shortages, malicious injury, inability to secure material or skilled labor, priority, allocations or other materials regulations, or any other cause, similar or dissimilar.

Should this proposal cover an item or items which are made to the customer's specifications, any warranty on the part of Protex shall be limited to cover latent defects in materials only and in no case shall be construed to warrant that said item or items shall provide satisfactory in type of length or service rendered. Acceptance by the customer shall be evidence that the customer's specifications have been compiled with and shall be conclusive that the terms of this proposal have been met. Claims for shortages or rejections must be made within ten days after receipt of goods. Claims for breakage, damaged, or loss should be presented directly to the transportation company upon receipt of merchandise. It is understood that the performance dates specified on this proposal are based upon conditions prevailing as of the date of this proposal and that Protex shall not be responsible for any delay in said performance dates, or any cancellation of this proposal which may be caused by conditions, either out of their control or by them at the time this proposal is made. Protex shall have the right to furnish substitutes for material which cannot be obtained due to existing shortages.

Protex reserves the right to restrict the terms of payment or to require payment prior to time of performance if in Protex's opinion the customer's financial condition or other circumstances do not warrant shipment or installation on the terms originally specified in this proposal. Interest will be added on overdue accounts at 1 ½% per month. This proposal supersedes all previous proposals, negotiations, statements, representations and promises. The Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorney's fees, which may arise in connection with the execution of the work herein specified and which caused, in whole or in part, by the negligent act or omission of the indemnifying party. Purchaser agrees that he will pay and reimburse Protex for any and all reasonable attorney's fees which are incurred by Protex Central in the collection of amounts due and payable hereunder.

Protex shall not be liable for any special, indirect or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement. Protex warrants that the equipment manufactured by i

Quote

No.: **47118**

Date: 10/8/2025

shall be free from defects in material and workmanship arising from normal usage for a period of one (1) year from delivery of said equipment. Work performed by Protex shall warranted for a period of ninety (90) days. Protex warrants that for equipment furnished and/or installed but not manufactured by Protex. Protex will extend the same warranty terms and conditions, which Protex receives, from the manufacturer of said equipment. All transportation charges incurred in connection with the warranty for equipment not installed by Protex shall be borne by Purchaser. These warranties do not extend to any equipment which has been repaired by others, abused, altered or misused, or which has not been properly and reasonably maintained. THESE WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THOSE OR MERCHANTABILITY AND FITNESS FOR A SPECIFIC PURPOSE.

BILLINGS, TERMS & DEPOSIT REQUIREMENTS

CUSTOMER shall pay or cause to be paid to PCI the full price for the Services as specified in this Agreement. PCI shall submit periodic invoices unless otherwise specified to CUSTOMER in advance for Services to be performed during the subsequent billing period, and payment shall be due within thirty (30) days of the Invoice Date. Payments for Services past due more than ten (10) days shall accrue interest from the due date to the date of payment at the rate of one and one-half percent (1.5%) per month, compounded monthly, or the highest legal rate then allowed. CUSTOMER shall pay all attorney and/or collection fees incurred by PCI in collecting any past due amounts.

Credit card payments may be subject to additional fees.

Customer Acknowledgement Initial: _____ Date: _____

50% Deposit with order unless otherwise negotiated with Protex Central Inc. Finance Department.

Customer Acknowledgement Initial: _____ Date: _____

SPECIAL NOTICE conditions have been reviewed and are understood per "Scope of Work" for this document.

Customer Acknowledgement Initial: _____ Date: _____

© COPYRIGHT, PROTEX CENTRAL INC, 2025 ALL RIGHTS RESERVED

Accepted by: _____ **Date:** _____

**Protex Central, Inc.**

Phone: (402) 463-0666

Fax: (402) 463-6057

1239 North Minnesota Ave, PO Box 1467

Hastings, NE 68901

QuoteNo.: **47119**

Date: 10/8/2025

Prepared for:

Adam Sparks (641) 521-8844

Jasper County Office Building

315 W 3rd St North

Newton, IA 50208 USA

Prepared by: Skylar Smith

Account No.: 22166

Job: Access Control System

Quantity	Item ID	Description	UOM
		Jasper County Office Building - Brivo Fee's	
		Brivo Access Control System, Door Additions - Additional SaaS Fees (1st Year) Price	
		Your Price:	\$288.00
		Total:	\$288.00

Prices are firm until 10/17/2025 Terms: NET30

Prepared by: Skylar Smith, skylar.smith@protexcentral.net**Date:** 10/8/2025

SCOPE OF WORK:

Protex Central, Inc. (PCI) proposes the additional Software-as-a-Service (SaaS) fees for the proposed installation of additions to the Brivo access control system at Jasper County Office Building in Newton, IA.

This quote shall be accepted for PCI Quote #47118 (Brivo Access Control System, Door Additions - Equipment & Installation Price) to be valid.

Protex Central Inc. - Agreement Proposal Terms & Conditions

This proposal when accepted, and any subsequent orders placed as a result of this proposal are not subject to cancellation, change, reduction in amount or suspension of performance by the customer except with Protex's written consent and upon terms which indemnify against loss. Any change order such as design, shipping or installation schedule or other instructions of any kind must be submitted in writing. Protex shall not be bound by any such change unless they first agree in writing, and then only upon such terms, as they shall make, to cover any additional cost caused by such changes.

When materials covered by this proposal are for the replacement of or additions to existing equipment, Protex shall in no way be responsible for the functioning of any part of the existing system on which changes are not made by Protex. The price of this proposal does not include duties, sales, use, excise, or other similar taxes, unless required by federal, state or local law. Purchaser shall pay, in addition to the stated price, all taxes not legally required to be paid by Protex, or alternatively, shall provide Protex with acceptable tax exception certificates. Protex shall provide Purchaser with any tax payment certificate upon request and after completion and acceptance of work. Protex shall not be responsible for any loss or damage occurring by reason of delay, or inability to perform caused by conditions beyond their control including but not limited to acts of God, act of government, fire, flood, war, riot, civil commotion, transportation embargoes or car shortages, malicious injury, inability to secure material or skilled labor, priority, allocations or other materials regulations, or any other cause, similar or dissimilar.

Should this proposal cover an item or items which are made to the customer's specifications, any warranty on the part of Protex shall be limited to cover latent defects in materials only and in no case shall be construed to warrant that said item or items shall provide satisfactory in type of length or service rendered. Acceptance by the customer shall be evidence that the

Quote

No.: **47119**

Date: 10/8/2025

customer's specifications have been compiled with and shall be conclusive that the terms of this proposal have been met. Claims for shortages or rejections must be made within ten days after receipt of goods. Claims for breakage, damaged, or loss should be presented directly to the transportation company upon receipt of merchandise. It is understood that the performance dates specified on this proposal are based upon conditions prevailing as of the date of this proposal and that Protex shall not be responsible for any delay in said performance dates, or any cancellation of this proposal which may be caused by conditions, either out of their control or by them at the time this proposal is made. Protex shall have the right to furnish substitutes for material which cannot be obtained due to existing shortages.

Protex reserves the right to restrict the terms of payment or to require payment prior to time of performance if in Protex's opinion the customer's financial condition or other circumstances do not warrant shipment or installation on the terms originally specified in this proposal. Interest will be added on overdue accounts at 1 1/2% per month. This proposal supersedes all previous proposals, negotiations, statements, representations and promises. The Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorney's fees, which may arise in connection with the execution of the work herein specified and which caused, in whole or in part, by the negligent act or omission of the indemnifying party. Purchaser agrees that he will pay and reimburse Protex for any and all reasonable attorney's fees which are incurred by Protex Central in the collection of amounts due and payable hereunder.

Protex shall not be liable for any special, indirect or consequential damages arising in any manner from the equipment or material furnished or the work performed pursuant to this agreement. Protex warrants that the equipment manufactured by i shall be free from defects in material and workmanship arising from normal usage for a period of one (1) year from delivery of said equipment. Work performed by Protex shall warranted for a period of ninety (90) days. Protex warrants that for equipment furnished and/or installed but not manufactured by Protex. Protex will extend the same warranty terms and conditions, which Protex receives, from the manufacturer of said equipment. All transportation charges incurred in connection with the warranty for equipment not installed by Protex shall be borne by Purchaser. These warranties do not extend to any equipment which has been repaired by others, abused, altered or misused, or which has not been properly and reasonably maintained. THESE WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THOSE OR MERCHANTABILITY AND FITNESS FOR A SPECIFIC PURPOSE.

BILLINGS, TERMS & DEPOSIT REQUIREMENTS

CUSTOMER shall pay or cause to be paid to PCI the full price for the Services as specified in this Agreement. PCI shall submit periodic invoices unless otherwise specified to CUSTOMER in advance for Services to be performed during the subsequent billing period, and payment shall be due within thirty (30) days of the Invoice Date. Payments for Services past due more than ten (10) days shall accrue interest from the due date to the date of payment at the rate of one and one-half percent (1.5%) per month, compounded monthly, or the highest legal rate then allowed. CUSTOMER shall pay all attorney and/or collection fees incurred by PCI in collecting any past due amounts.

Credit card payments may be subject to additional fees.

Customer Acknowledgement Initial: _____ Date: _____
50% Deposit with order unless otherwise negotiated with Protex Central Inc. Finance Department.

Customer Acknowledgement Initial: _____ Date: _____

SPECIAL NOTICE conditions have been reviewed and are understood per "Scope of Work" for this document.

Customer Acknowledgement Initial: _____ Date: _____

© COPYRIGHT, PROTEX CENTRAL INC, 2025 ALL RIGHTS RESERVED

Accepted by: _____ **Date:** _____



Door Access | Video Surveillance | Data Cabling
VoIP/Hosted Phone Systems | Fiber Optics | Paging

October 17, 2025

Jasper County Admin Access Control

Attn: Adam Sparks

SCI, Inc. is pleased submit the following proposal for materials and labor listed below. At SCI customer service is the lifeline of our organization. Our Customer satisfaction is the most important building block to all members of our company. We provide and stand behind our outstanding quality and professional installations.

As the markets continue to be volatile and as the commodity prices continue to fluctuation on daily basis, SCI Communications, Inc. cannot hold proposal pricing for more than a date sooner than the supplier's price guarantee or no more than 10 days from the date of the quote. All quotes accepted after such date may be subject to a price increase. SCI shall have the option to withdraw its proposal if not accepted within 10 days from the date of the proposal.

Work is to be performed during a standard 8-hour workday. Unless otherwise mutually agreed to SCI's typical workday is between 7:30 AM and 4:00 PM, Monday through Friday.

Quote:

- SCI will remove all existing access control boxes and card off of the MDF wall
- SCI will replace with 1 Lifesafety box that will house cards for up to 16 doors
- SCI will install 1 new LP1502 Access Controller Card in the Lifesafety box
- SCI will install 5 new MR52-S3B access control expansion cards in the lifesafety box
- SCI will wire all 10 existing doors and add cabling for 2 more doors in the DOT area that are currently Exgress only
- SCI will install 1 new card reader at each door
- SCI will install 1 new 9400-630 rim lock on each door
- SCI will wire doors up to access control
- SCI will program all doors to the MonitorCast system
- SCI will add all users to the MonitorCast system that are given to us



Door Access | Video Surveillance | Data Cabling
VoIP/Hosted Phone Systems | Fiber Optics | Paging

Installation Practices

SCI will ensure that all cables will be dressed and terminated in accordance with the recommendation made in the TIA/EIA-568-B standard, manufacturer's recommendations and the best industry practices. The pair untwist at the termination point will not exceed .5inches. The bend radius for the cable in the termination area shall not exceed 4 times the outside diameter of the cable. The cable jacket will be maintained as close as possible to the termination point of the cable.

Firestop System / Bonding and Grounding / Support systems

If Required and Unless otherwise agreed to SCI will NOT be responsible for any of the following:

Bonding/Grounding required outside the Communications Room(s).
Installing and/or the providing of any conduit sleeves and pathways for the communications cabling.
Installing and/or the providing any fire stopping that maybe required.
Installing and/or the providing of any fire rated plywood.
Installing and/or the providing of any cable-basket tray.

Identification and Labeling

SCI will adhere to the labeling scheme provided by the customer. This labeling scheme will include all cables, data racks, patch panels and outlets. Once the labeling scheme is approved SCI will incorporate this scheme into each test result and the as-built drawings.

Testing and Acceptance

SCI will ensure that all testing of the cables installed will be done with a high-end tester to ensure that all cable is tested correctly to meet or exceed industry specifications. All voice cabling will be wire mapped and will shoot the distance and recorded on the labeling scheme.

Payment

Payment is due in full within 30 days of the invoice date unless otherwise agreed to in writing.
A service charge of 1.5% per month (18% annual percentage rate) will be applied to all unpaid balances past due by more than 30 days.
This interest is compounded monthly on the remaining unpaid balance.

Notice of Collection:



Door Access | Video Surveillance | Data Cabling
VoIP/Hosted Phone Systems | Fiber Optics | Paging

SCI Communications, Inc. reserves the right to suspend services or pursue collections action, including legal remedies, for non-payment beyond 90 days. Customer agrees to be responsible for all reasonable attorney's fees, court costs, and any additional collection fees incurred.

Interest & Collection Clause:

By signing this agreement, the customer agrees that any unpaid balance exceeding 30 days will incur interest at a rate of 1.5% per month, compounded monthly, until paid in full.

In the event of non-payment beyond 90 days, SCI Communications, Inc. may pursue collections and legal action.

The customer shall be liable for any and all associated fees, including attorney costs.

Warranty

SCI will provide a limited **LIFETIME WARRANTY** on all components, equipment and workmanship provided by SCI on this project

Project Price

Total \$ 19,422.61

Exclusions:

Unless otherwise agreed to SCI excludes the following from this proposal:

Lift Rental – If a lift is needed, it will be proved by others or at an additional charge

Bonds & Dues

Permits

Sales Tax

Retainage

If there are any questions or if you would like to discuss this proposal in more detail, please feel free to contact me. My contact information is listed below. I look forward to hearing from you.

SCI – 2001 EAST ARMY POST ROAD SUITE C DES MOINES, IOWA 50320
515-339-7860 PHONE / 515-381-3906 FAX
WWW.SCI-IOWA.COM



Door Access | Video Surveillance | Data Cabling
VoIP/Hosted Phone Systems | Fiber Optics | Paging

Sincerely,

Jerry Brown, RCDD
Sales Director
515-381-3912
jerry@sci-iowa.com

Signature: _____ Date: _____

Title: _____



MAHASKA COMMUNICATION GROUP
MAHASKA.ORG

Company Address 210 S D St
Oskaloosa, Iowa 52577
United States

Created Date 11/4/2025
Expiration Date 10/7/2025
Quote Name Jasper County- Senior Nutrition Office

Prepared By Holly Smith
Email holly.smith@mahaska.org

Bill To Name Jasper County
Bill To 101 1st St. N
Newton, IA 50208

Services

Product	Product Family	Product Description	Product Code	Sales Price	Quantity	Total Price
Bus 100Mb Internet	INTERNET	Bus 100Mb Internet	22100	\$84.99	1.00	\$84.99
No ZeroTouch Router CPE	INTERNET	Bus NoZeroTouch	22299	\$0.00	1.00	\$0.00
Installation	MISCELLANEOUS	Bus Fiber Insta	29001	\$100.00	1.00	\$100.00
Business Phone Line	TELEPHONE	Bus Business Ph	21000	\$24.99	4.00	\$99.96
Jasper County 911 Surcharge	TELEPHONE	Jasper County 911 Surcharge	29265	\$1.00	4.00	\$4.00
State SLC Fee	TELEPHONE	Bus State SLC F	21010	\$6.50	4.00	\$26.00
Federal Regulatory Fee	TELEPHONE	Bus FedRegFee	21012	\$0.50	4.00	\$2.00
Bus Port Phone Fee	TELEPHONE	BusPortPhnFee	21175	\$20.00	3.00	\$60.00

Total NRC \$160.00
Total MRC \$216.95
Subtotal \$376.95
Grand Total \$376.95

Quote Acceptance

Signature _____

Name _____

Title _____

Date _____



MAHASKA COMMUNICATION GROUP
MAHASKA.ORG

**BROADBAND
NUTRITION LABELS**



SCAN ME!

RESOLUTION _____

**JASPER COUNTY
CAPITAL ASSET MANAGEMENT POLICY**

WHEREAS, the Jasper County Board of Supervisors desires to revise any and all previous capital asset policies by implementing the following:

General Information

The "GASB34 Implementation Capital Assets Including Infrastructure Policy" dated August 26th, 2003, revised on June 1, 2007, and now revised effective December 1, 2025. The policy will be referred to as the "**Capital Asset Management Policy**". This revision is instituted to change the disposal of capital assets.

Asset Capitalization

GASB Statement 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, defines capital assets as, "land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible and intangible assets used in operations and that have initial useful lives extending beyond a single reporting period."

Capital assets should be reported at historical cost. This should include capitalized interest and ancillary charges necessary to place the asset into its intended location and condition for use. Ancillary charges include costs that are directly attributable to asset acquisition, including transportation and freight, site preparation costs, and professional fees. The historical cost should include the cost of any subsequent additions or improvements, which would extend the expected useful life of the asset but exclude the cost of repairs or routine maintenance. Items acquired to extend the life of a previously acquired asset are not required to be inventoried but are added to the historical cost of the asset and capitalized. Maintenance costs are to be expensed rather than capitalized. The independent judgment of capital improvement versus repair or maintenance will be distinguished through a quantifiable measurement by the Elected Official or Department Head on a case-by-case basis. Trade-in value, if any, should not be included in an asset's cost. Example: purchase cost + trade-in value of old asset = total cost of asset. A trade-in can be defined as exchanging an existing asset as part of an agreement to acquire a new asset. Any additional cash paid as part of such an agreement must be reported as an expenditure in the appropriate governmental fund.

Donated capital assets are to be reported at their estimated fair value at the time of acquisition plus any ancillary charges, if any.

Effective December 1, 2025, Jasper County will report the following major categories of capital assets that have an estimated life of two (2) years or more:

- Machinery and equipment including vehicles
- Buildings and improvements
- Land
- Land improvements
- Infrastructure
- Construction in progress

These assets are defined as:

Equipment - tangible property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (within one year) by use.

Buildings and building improvements - permanent structures owned or held by the government and the permanent improvements that add value to the building.

Land and land improvements - land and improvements to land that ready land for its intended use, such as excavation, fill, grading, retaining walls, parking lots, fencing, landscaping, and utility installation.

Infrastructure - long-lived capital assets that normally can be preserved for a significantly greater number of years than most capital assets and are normally stationary in nature, and generally of value only to the government. Examples include roads, bridges, tunnels, drainage systems, curbs, gutters, sidewalks, water and sewer systems, dams, street lighting systems, and buildings, such as rest area facilities and road maintenance shops, that are an ancillary part of a network of infrastructure asset.

Collections of works of art, historical treasures and similar assets are one or more items that are held for public exhibition, education, or research in furtherance of public service. Collections will not be capitalized if they meet the criteria for exclusion under GASB Statement 34. Capitalized collections or items may require depreciation. Collections defined as inexhaustible do not require depreciation, but exhaustible collections or items must be depreciated over their estimated useful lives.

The capital asset thresholds for financial reporting purposes are as follows:

Machinery, equipment & vehicles	\$ 5,000
Buildings & Improvements	\$ 5,000
Land	\$ 5,000
Land Improvements	\$ 5,000
Infrastructure	\$50,000

Furthermore, the thresholds apply to individual assets, and it is not acceptable to account for items in aggregate to meet the threshold limitations. (For example, it would not be appropriate to capitalize 5 desks that cost \$1,000 each, which in aggregate meets the \$5,000 limitation.)

This policy must be applied to all capital assets. If an asset that meets the threshold criteria is fully depreciated, the asset must be reported at the historical cost and the applicable accumulated depreciation must also be reported. It is not appropriate to "net" the asset and depreciation to avoid reporting.

For internal control purposes, each Elected Official and Department Head shall maintain an inventory listing of certain assets (controlled equipment) that do not meet the above reference capitalization amounts. Controlled equipment will not be reflected in the financial statements. Controlled

equipment includes items that should be specifically accounted for and inventoried periodically due to the high re-sale value of the equipment and potential risk of theft. Controlled equipment may include items such as computers, construction equipment, and other office equipment.

Each Elected Official and Department Head is responsible for all capital assets and controlled equipment within their areas of responsibility. A Capital Asset Notification form shall be used and sent to the Auditor's office at the time a change in the inventory occurs. Invoices for new purchases will not be paid unless this form is attached.

A physical-count sampling of Jasper County's capital assets inventory will be done on an annual basis at the discretion of the Auditor.

Capital assets that are being depreciated will be reported net of accumulated depreciation in the statement of net assets. Depreciation expense will be reported in the statement of activities.

When capital assets are sold or disposed of, it is necessary to calculate and report a gain or loss in the statement of activities. The gain/loss is calculated by subtracting the net book value (historical cost less any accumulated depreciation) from the net amount realized on the sale or disposal.

Depreciation Method for Capital Assets

Capital assets meeting the criteria should be depreciated over their estimated useful lives. Depreciation expense will be measured by the straight-line depreciation method which is historical cost divided over the estimated useful life of the asset.

$$\text{Formula} = \text{Historical Cost} / \text{Estimated Useful Life}$$

A full year's depreciation will be taken in the year of acquisition for the capital assets of machinery, equipment, vehicles, buildings and building improvements.

Land and construction in progress are not depreciated.

Estimated Useful Lives of Capital Assets

The standards or parameters for estimating the useful lives of capital assets are based on professional judgments and industry averages, therefore determined to be objectively reasonable. Jasper County will have a subsequent review of estimated useful lives of capital assets once established to reflect changes in the condition of the asset or its use.

A range approach is used as a matter of policy, with specific estimated useful lives attached to specific assets when recorded in order to facilitate depreciation and tracking.

The following ranges are proposed as guidelines in setting estimated useful lives for asset reporting:

Machinery and equipment	2-20 years
Vehicles	3-15 years
Buildings	40-50 years
Building improvements	20-50 years
Land improvements	10-50 years
Infrastructure	10-65 years

Infrastructure

Jasper County has followed the guideline developed by the Iowa County Engineers Association (ICEA) Cost Accounting Committee and approved by the Iowa County Finance Board for GASB 34 infrastructure reporting system.

The following terms have specialized meanings within the infrastructure depreciation framework:

Construction-in-progress (CIP): Prior to completion of a project, all payments made will be classified as "CIP" amounts. This means no depreciation until the work is complete.

Original Cost: The total amount paid to complete the improvement equals the total of all partial payments and the final payment. When a project is finished, the accumulated CIP is reduced to zero and that amount is then added into the original cost category.

Depreciation Amount: It is the figure that gets allocated into annual depreciation installments.

Estimated Life: This is an estimate of how many years the infrastructure asset will be in service. Many will end up remaining in service beyond the estimated lifetimes set. The estimated life is only a basis for calculating annual depreciation installments - not a binding prediction.

Net Book Value (NBV): If a project is incomplete, NBV equals the current CIP amount. If placed into service, NBV equals the asset's original cost minus the current accumulated depreciation.

Network: A group of assets providing particular types of services.

Sub-system: Groups of assets that make up a portion of a network.

Infrastructure Class and Sub-System

Infrastructure will consist of three (3) classes: Roadways, Bridges and Culverts, and Right-of-Way. Infrastructure will consist of four (4) sub-systems: Paved, Hard Surfaced, Gravel and Earth.

Criteria

County road infrastructure improvements should be reported if they meet all of the following criteria:

1. Is expected to have a service life of at least ten (10) years. Includes bridges, grading, pavements, etc. Excludes seal coats, rock replacement, pavement marking, etc.
2. Is classified as construction. Maintenance items will be excluded.
3. Equals or exceeds the day labor cost limit listed in the Code of Iowa.

Recommended Lifetimes of Infrastructure

Based on the recommended values from the ICEA:

Right-of-way (ROW)	Not depreciated
Bridges	40-65 years
Culverts	40-65 years
Grading	50 years
Paving & Surfacing	10-30 years
Roadside Construction	Included in grading or paving
Traffic Control & Safety	25 years

Disposal and Transfer of Capital Assets

Real property owned by the County shall be disposed of in accordance with Chapter 331.361 of the Code of Iowa. A public hearing shall be held on the proposed sale. After the public hearing, the board may make a final determination on the proposed sale.

Other property shall be disposed of by one of the following means: traded, sold in a competitive public disposal of property process, PurpleWave, or sold for scrap or discarded. All Jasper County identifying information shall be removed prior to disposal. Any electronic or digital media shall be erased of any information or rendered inoperable and useless prior to disposal. Elected Officials and Department Heads shall provide written approval of assets disposed by filing a Capital Asset Notification form with the Auditor's office at the time of disposal. All Elected Officials or Departments Heads wanting to dispose of an asset will get proper approval from the Board of Supervisors in a public meeting before it can be disposed of.

Employees are prohibited from receiving capital assets unless purchased through a competitive public disposal of property process.

If an asset is transferred to another county department, each Elected Official or Department Head involved in the transfer shall provide written approval of the transfer by filing a Capital Asset Notification form with the Auditor's office at the time of transfer.

If an asset is stolen, the Elected Official or Department Head should ensure that a police report is promptly filed and that the police report be forwarded to the Auditor's office along with the Capital Asset Notification form.

NOW THEREFORE BE IT RESOLVED that this capital asset management policy shall be passed and approved this _____ day of _____, 2025.

ATTEST:

Brandon Talsma, Chairman
Jasper County Board of Supervisors

Jenna Jennings
Jasper County Auditor

November 4, 2025

Tuesday, November 4, 2025, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Talsma and Cupples present and accounted for Chairman Talsma presiding.

Motion by Talsma, seconded by Cupples to set a Public Hearing for a rezone request from agricultural (A) to rural residential (RR1) – Parcel # 02.15.300.017 with recommended dates and times of November 18th, November 25th and December 2, 2025, at 9:30 a.m. in the Jasper County Board of Supervisors room.

YEA: CUPPLES & TALSMAS

Motion by Talsma, seconded by Cupples to set a Public Hearing for a rezone request from agricultural (A) to rural residential (RR1) – Parcel # 02.15.300.016 with recommended dates and times of November 18th, November 25th and December 2, 2025, at 9:30 a.m. in the Jasper County Board of Supervisors room.

YEA: CUPPLES & TALSMAS

Motion by Talsma, seconded by Cupples to set a Public Hearing for a rezone request from agricultural (A) to rural residential (RR1) – Parcel # 14.08.300.010 with recommended dates and times of November 18th, November 25th and December 2, 2025, at 9:30 a.m. in the Jasper County Board of Supervisors room.

YEA: CUPPLES & TALSMAS

Motion by Talsma, seconded by Cupples to set a Public Hearing for a rezone request from agricultural (A) to rural residential large lot (RR5) – Parcel # 02.07.376.001 with recommended dates and times of November 18th, November 25th and December 2, 2025, at 9:30 a.m. in the Jasper County Board of Supervisors room.

YEA: CUPPLES & TALSMAS

Motion by Talsma, seconded by Cupples to set a Public Hearing for changes to the Jasper County Zoning Ordinance #04F (will change to #04G) with recommended dates and times of November 18th, November 25th and December 2, 2025, at 9:30 a.m. in the Jasper County Board of Supervisors room.

YEA: CUPPLES & TALSMAS

Motion by Cupples, seconded by Talsma to approve the 2025 Weed Commissioner's report.

YEA: CUPPLES & TALSMAS

Chairman Talsma requested that the Public Information Officer position be moved underneath the Board of Supervisors as they work on transitioning this role into something bigger. Other Counties structure there PIO position this way, and it works well. This will also allow Jenn Cross to get in front of any issues that may be coming before it happens.

Motion by Talsma, seconded by Cupples to restructure the Public Information Officer position out from the IT Department to underneath the Board of Supervisors.

YEA: CUPPLES & TALSMAS

Motion by Talsma, seconded by Cupples to approve claims paid through November 4, 2025.

YEA: CUPPLES & TALSMA

Motion by Talsma, seconded by Cupples to approve the Board of Supervisors minutes from October 28, 2025.

YEA: CUPPLES & TALSMA

There were no Board Appointments.

Motion by Talsma, seconded by Cupples to table the employee evaluation for Jasper County Engineer, Mike Frietsch.

YEA: CUPPLES & TALSMA

Motion by Talsma, seconded by Cupples to adjourn the regular meeting and enter into the work session.

YEA: CUPPLES & TALSMA

The Board reviewed the Capital Asset Policy to make sure PurpleWave was listed as a proper means of disposal. The Board also asked that language be added requiring departments to seek approval before disposing of assets.

Motion by Talsma, seconded by Cupples to recess until 10:45 a.m.

YEA: CUPPLES & TALSMA

Supervisor, Thad Nearmyer was able to enter into the meeting at this time.

Motion by Cupples, seconded by Nearmyer to come out of recess.

YEA: CUPPLES, NEARMYER, TALSMA

The Board discussed purchasing land for right-of-way.

Motion by Cupples, seconded by Nearmyer to adjourn the Tuesday, November 4, 2025, meeting of the Jasper County Board of Supervisors.

YEA: CUPPLES, NEARMYER, TALSMA

Jenna Jennings, Auditor

Brandon Talsma, Chairman