JCVA
JASPER COUNTY
VETERANS AFFAIRS

315 West 3rd Street North
Suite 250
Newton, IA 50208
Phone: 641-792-7993

Commissioners: Marta Ford, Jerry Nelson, Robert Suesakul, Ed Spangenburg, Katherine Thompson.
Ray Maxey, Director
Joshua Price, CVSO

Meeting Open to Public

12 Nov 2025
1500 hours

Agenda

Call the Meeting to Order: Chairperson, Jerry Nelson

Approve Minutes: Oct 8th, 2025, Regular Meeting

Unfinished Business:

1. Outreach discussion

New Business:

1. August 2025 Activity Report
   - **79** 10/1 - 10/31 **caught walk-ins** (PII Sheet on file)
2. August 2025 Expenses and Allocation (Attached)
3. Commissioner training cert (in packet) copy given to HR
4. Meeting frequency
5. Commissioner Seat – open vacancy / Ed Spangenburg reappointment for 3 yrs

Public Input & Announcements:
Confirm next meeting: December 10th, 2025, 1500, at the Jasper County Office Building in the Small Conference Room

Jasper County Commission of Veterans Affairs

315 West Third Street North, Suite 250, Newton, IA 50208

Phone 1-641-792-7993

Commissioners: Robert Suesakul , Marta Ford, Jerry Nelson, Kat Thompson, and Ed Spangenburg

8 October 2025

Minutes

On 8 October 2025, at 1500 hours, Commission Chairperson Jerry Nelson called the regularly scheduled meeting of the Jasper County Veterans Affairs Commission to order. The Commissioners in attendance were Robert Suesakul, Jerry Nelson, Kat Thompson, and Ed Spangenburg. Also in attendance were JCVA Director Ray Maxey, Shared Benefits Coordinator and County Veterans Service Officer Joshua Price, and two guests: Director of HR Dennis Simon and BOS Chair Brandon Talsma.

Approve Minutes:

Jerry Nelson made a motion and Robert Suesakul seconded to approve the minutes of the regularly scheduled commission meeting held on September 10th, 2025. The motion passed unanimously.

Unfinished Business:

1. Commission Training

Information on Training was presented to the commission on required open meeting training was provided & acknowledged.

New Business:

1. September 2025 Activity Report:

Commissioners reviewed the report. Staff noted that 143 veterans signed in on the PII sheet during their visits to our offices. PII sheet is on file in office due to sensitive nature.

2. September 2025 Expenses and Allocation Report:

Commissioners reviewed the report.

3. Post Card update

Commissioners were informed and shown the finished postcard for the October 28th Coffee & Camaraderie Event being held at West Side Java in Newton from 9am - 12pm. Post cards are to be mailed the following day 10/9/2025.Marta ford questioned if possible to in the future to obtain a bulk rate, Post office was questioned prior to the meeting this would only be an option if it had gone out to all residents not a selected few.

4. Colfax Cemetery

Information was presented to the Commission concerning assisting the Colfax City Council with the town Cemetery, more follow up requested by the Commission.

The Commission decided to table the discussion until further information is presented.

5. R.E.D Friday County Employee Shirt Order Request Form

The Commission was informed that the office has a total of 78 shirt order forms as of the time of the meeting, with a deadline of Friday, October 10th, 2025, to return the order form so an order can be placed Friday evening to maximize processing time in hopes of having them in time for Veterans Day. Ed and Jerry requested that the deadline be extended to Wednesday the 15th to give Secondary Roads time to return the forms.

6. 1st Qtr. report for BOS

Commissioners reviewed the report Marta made a motion to approve Ed seconded. The motion passed unanimously and will be placed on the BOS agenda.

Public Input: None

Kat Thompson made a motion and Ed Spangenburg seconded to adjourn the meeting at 1600 hours. The motion passed unanimously.

Confirm next meeting: Wednesday, 10 October 2025, 1500 hrs., Jasper County Office Building.

/s/ Joshua M. Price, Secretary

Detail vs Budget Report | **Date Range: 10/01/2025 - 10/31/2025**

Depart: 21 - VETERANS AFFAIRS

Expense

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-10004	WAGES-ELECTED/DEPT HEAD	66,377.00	17,999.55	5,158.62	23,158.17	43,218.83	65.11%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/08/2025	PYPKT01562	PYPKT01562 - 20251008		PYPKT01562 - 20251008 Payroll - Pay 10/			2,579.31
10/22/2025	PYPKT01566	PYPKT01566 - 20251022		PYPKT01566 - 20251022 Payroll - Pay 10/			2,579.31

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-10005	WAGES-DEPUTY/ASSISTANT	32,102.00	5,738.02	1,665.62	7,403.64	24,698.36	76.94%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/08/2025	PYPKT01562	PYPKT01562 - 20251008		PYPKT01562 - 20251008 Payroll - Pay 10/			832.81
10/22/2025	PYPKT01566	PYPKT01566 - 20251022		PYPKT01566 - 20251022 Payroll - Pay 10/			832.81

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-12100	VET AFFAIRS COMM-EXPENSES	500.00	0.00	0.00	0.00	500.00	100.00%
0001-21-3200-000-12104	WAGES-VET AFFAIRS COMMISSION	2,400.00	200.00	100.00	300.00	2,100.00	87.50%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/22/2025	PYPKT01566	PYPKT01566 - 20251022		PYPKT01566 - 20251022 Payroll - Pay 10/			100.00

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-26000	OFFICE SUPPLIES	1,500.00	234.65	63.75	298.40	1,201.60	80.11%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/21/2025	APPKT02015	268885	570714	OFFICE SUPPLIES (PAPER) ACCT 1893	00605 - FORBES OFFICE SOLUTIONS		63.75

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-26100	MAGAZINES/PERIODICALS/BOOKS	100.00	0.00	0.00	0.00	100.00	100.00%
0001-21-3200-000-40000	PUBLICATIONS/NOTICES/ADVERTISEMENTS	3,000.00	258.00	336.71	594.71	2,405.29	80.18%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/07/2025	APPKT02005	20250926-VA	570556	CABIN GIVE AWAY	04827 - JASPER COUNTY CONSERVATION		150.00
10/21/2025	APPKT02015	268912	570714	VETERAN OUTREACH (MAILERS) ACCT 18	00605 - FORBES OFFICE SOLUTIONS		186.71

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-41200	POSTAGE/MAILING	200.00	7.03	1,200.00	1,207.03	-1,007.03	-503.52%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/21/2025	APPKT02015	20251008-VA	570800	POSTAGE	04570 - U.S. POSTAL SERVICE (QUADIENT-PO		1,200.00

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-41300	EMPLOYEE MILEAGE/MEALS	800.00	217.42	32.20	249.62	550.38	68.80%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/21/2025	APPKT02015	20251009-RM	570778	FACILITY VISIT	05230 - RAMON MAXEY		32.20

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-42200	EDUCATIONAL/TRAINING SERV	6,000.00	145.82	0.00	145.82	5,854.18	97.57%

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-44400	MAINT-OFFICE/COMPUTER EQUIP	2,500.00	241.18	54.00	295.18	2,204.82	88.19%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/03/2025	APPKT02004	September2025	20251003	The Shredder - shredding service	03584 - BANK OF MONTREAL		54.00

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3200-000-48000	DUES/MEMBERSHIPS	500.00	50.00	0.00	50.00	450.00	90.00%
0001-21-3210-000-33200	FOOD/PROVISIONS	8,000.00	0.00	500.00	500.00	7,500.00	93.75%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/03/2025	APPKT02004	September2025	20251003	Fareway - (10) $50 gift cards	03584 - BANK OF MONTREAL		500.00

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3210-000-34000	RENT PAYMENTS	10,000.00	1,404.00	2,000.00	3,404.00	6,596.00	65.96%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/07/2025	APPKT02005	20250727-TJL	570545	RENTAL ASSISTANCE	04900 - HOLDSWORTH ENTERPRISES, LLC		1,000.00
10/07/2025	APPKT02005	88548-CS	570603	RENTAL ASSISTANCE ACCT# 40682	03970 - PARK CENTRE		1,000.00

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3210-000-34010	MORTGAGE PAYMENTS	7,000.00	0.00	621.18	621.18	6,378.82	91.13%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/21/2025	APPKT02015	20251001-0807	570712	SHELTER (MORTGAGE) ACCT XXXXX0807	00599 - FNNB		621.18

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3210-000-34100	UTILITIES-GAS & ELE	2,500.00	0.00	0.00	0.00	2,500.00	100.00%
0001-21-3210-000-34110	ELECTRICITY PAYMENTS	7,000.00	617.95	0.00	617.95	6,382.05	91.17%
0001-21-3210-000-34120	WATER PAYMENTS	1,500.00	271.79	0.00	271.79	1,228.21	81.88%
0001-21-3210-000-34130	NATURAL GAS PAYMENTS	2,000.00	0.00	0.00	0.00	2,000.00	100.00%
0001-21-3210-000-34140	FUEL OIL/PROPANE PAYMENTS	1,500.00	0.00	0.00	0.00	1,500.00	100.00%
0001-21-3210-000-35400	OTHER TRANSPORTATION	12,500.00	1,370.11	870.10	2,240.21	10,259.79	82.08%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/07/2025	APPKT02005	20250912-BD	570513	110 MILES IN JULY 2025	05291 - BRUCE DUNSBERGEN		77.00
10/07/2025	APPKT02005	20250912-BE	570507	154 MILES IN JULY 2025	04588 - BILL EHLER		107.80
10/07/2025	APPKT02005	20250912-BU	570508	104 MILES IN JULY 2025	04338 - BILL UMBARGER		72.80
10/07/2025	APPKT02005	20250912-JS	570564	88 MILES IN JULY 2025	04971 - JOYCE SIMPSON		61.60
10/07/2025	APPKT02005	20250912-RW	570623	181 MILES IN JULY 2025	03779 - RON WICKMAN		126.70
10/21/2025	APPKT02015	20251008-AS	570664	128 MILES IN SEP 2025	05276 - ALLEN SPOELSTRA		89.60
10/21/2025	APPKT02015	20251008-BC	570681	11 MILES IN SEP 2025	04455 - BRUCE COYLE		7.70

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3210-000-35400	OTHER TRANSPORTATION - Continued	12,500.00	1,370.11	870.10	2,240.21	10,259.79	82.08%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/21/2025	APPKT02015	20251008-BD	570682	36 MILES IN SEP 2025	05291 - BRUCE DUNSBERGEN		25.20
10/21/2025	APPKT02015	20251008-BE	570675	70 MILES IN SEP 2025	04588 - BILL EHLER		49.00
10/21/2025	APPKT02015	20251008-DB	570701	88 MILES IN SEP 2025	04073 - DIANE BIRCHARD		61.60
10/21/2025	APPKT02015	20251008-JS	570739	273 MILES IN SEP 2025	04971 - JOYCE SIMPSON		191.10

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0001-21-3210-000-39000	FUNERAL SERVICES	3,000.00	800.00	0.00	800.00	2,200.00	73.33%
0001-21-3210-000-39100	CARE-GRAVES/MARKERS	3,000.00	70.00	3,018.68	3,088.68	-88.68	-2.96%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/07/2025	APPKT02005	0085743-IN	570637	GRAVE MARKERS CUSTOMER # JA 5001	01842 - TEMPLE ALUMINUM FOUNDRY INC		3,018.68

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0002-21-3200-000-11000	FICA-COUNTY PORTION	7,534.00	1,819.88	525.92	2,345.80	5,188.20	68.86%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/08/2025	PYPKT01562	PYPKT01562 - 20251008		PYPKT01562 - 20251008 Payroll - Pay 10/			259.13
10/22/2025	PYPKT01566	PYPKT01566 - 20251022		PYPKT01566 - 20251022 Payroll - Pay 10/			266.79

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0002-21-3200-000-11100	IPERS-COUNTY PORTION	9,296.00	2,240.89	644.22	2,885.11	6,410.89	68.96%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/08/2025	PYPKT01562	PYPKT01562 - 20251008		PYPKT01562 - 20251008 Payroll - Pay 10/			322.11
10/22/2025	PYPKT01566	PYPKT01566 - 20251022		PYPKT01566 - 20251022 Payroll - Pay 10/			322.11

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0002-21-3200-000-11300	EMPLOYEE GROUP INSURANCE	33,190.00	8,183.75	2,727.89	10,911.64	22,278.36	67.12%

Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount
10/08/2025	PYPKT01562	PYPKT01562 - 20251008		PYPKT01562 - 20251008 Payroll - Pay 10/			1,336.18
10/22/2025	PYPKT01566	PYPKT01566 - 20251022		PYPKT01566 - 20251022 Payroll - Pay 10/			1,391.71

Account	Name	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
0227-21-3210-000-42140	ALLOCATION EXPENSES	10,000.00	32.79	0.00	32.79	9,967.21	99.67%
0227-21-3210-000-49999	DONATION FUND EXPENSES	2,000.00	295.00	0.00	295.00	1,705.00	85.25%
	Expense Totals:	**235,999.00**	**42,197.83**	**19,518.89**	**61,716.72**	**174,282.28**	**73.85%**
	21 - VETERANS AFFAIRS Totals:	**235,999.00**	**42,197.83**	**19,518.89**	**61,716.72**	**174,282.28**	**73.85%**