Jasper County
- IOWA -

BOARD OF SUPERVISORS

PO Box 944, Newton, IA Phone: 641-792-7016 Fax: 641-792-1053

Thad Nearmyer Doug Cupples Brandon Talsma

November 3, 2026
9:30 a.m.
www.jasperia.org

Live Stream: https://vimeo.com/event/6278805?fl=so&fe=fs

-Anyone that has an item on the agenda must appear in person for the Board to consider it.-

Pledge of Allegiance

Item 1 **Buildings and Grounds – Adam Sparks**

a) Quotes for the Jasper County Community Center Electrical Panels Upgrade
b) Quotes for the Armory UPS

Item 2 **IT – Ryan Eaton**

a) Artificial Intelligence use policy
    a. AI Impact Assessment Template Samples
b) Computer Hardware and Software Procurement Policy

Item 3 **Human Resources – Dennis Simon**

a) Proposed 2027 County Holiday Schedule

Item 4 **Community Development – Kevin Luetters**

a) Set Public Hearing for a Rezone Request from Agricultural (A) to Rural Residential (RR1) – for a Proposed Parcel Located at 9773 N 99th Ave W in Baxter, Iowa
(Recommended Dates and Times: November 17th, November 24th and December 1, 2026, at 9:30 am in the Jasper County Board of Supervisors Room 203)
b) Set Public Hearing for a Rezone Request from Agricultural (A) to Rural Residential Large Lot (RR5) – for Parcel #16.01.130.007
(Recommended Dates and Times: November 17th, November 24th and December 1, 2026, at 9:30 am in the Jasper County Board of Supervisors Room 203)
c) Set Public Hearing for a Rezone Request from Agricultural (A) to Rural Residential (RR1) – for Parcels #20.08.276.002 & #20.08.276.003
(Recommended Dates and Times: November 17th, November 24th and December 1, 2026, at 9:30 am in the Jasper County Board of Supervisors Room 203)
d) Set Public Hearing for a Rezone Request from Commercial (C) to Agricultural (A) – for Parcel #20.33.400.011
(Recommended Dates and Times: November 17th, November 24th and December 1, 2026, at 9:30 am in the Jasper County Board of Supervisors Room 203)

Item 5 **Engineer – Mike Frietsch**

a) 2026 Weed Commissioner's Report

Item 6 **Approval of Claims Paid through November 3, 2026**

Item 7 **Approval of Board of Supervisors Minutes for October 27, 2026**

Item 8 **Board Appointments**

PUBLIC INPUT & COMMENTS

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Jasper County
- IOWA -
BOARD OF SUPERVISORS

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Closed Session requested by Ryan Eaton in Accordance with Iowa Code 22.7(50) Information and records concerning physical infrastructure, cyber security, critical infrastructure, security procedures, or emergency preparedness developed, maintained, or held by a government body for the protection of life or property, if disclosure could reasonably be expected to jeopardize such life or property.

Closed Session requested by Dennis Simon in Accordance with Iowa Code Section 20.17(3) negotiating sessions, strategy meetings of public employers, mediation, and the deliberative process of arbitrators shall be exempt from the provisions of chapter 21. However, the employee organization shall present its initial bargaining position to the public employer at the first bargaining session. The public employer shall present its initial bargaining position to the employee organization at the second bargaining session, which shall be held no later than two weeks following the first bargaining session. Both sessions shall be open to the public and subject to the provisions of chapter 21. Parties who by agreement are utilizing a cooperative alternative bargaining process may exchange their respective initial interest statements in lieu of initial bargaining positions at these open sessions. Hearings conducted by arbitrators shall be open to the public.

After the Regular Meeting

Work Session:

- EMS Advisory Committee Applications
- Overtime Policy Revision/Comp Time as Hours Worked
- Axon Contract
- Winter Overtime Policy for Secondary Roads Department
- T-33 Pavement Widening – Design Status and Fees

Item 1a
November 3, 2026

Bid Date: 10/15/26
Estimator: Dylan Brodka
Project Location: Newton Community Center

Current Estimate to include the following:

Scope

- Remove existing 600A fused disconnect
- Remove (3) existing panels, (1) 100A MCB, (2) MLO
- Replace 600A fused disconnect with (1) 600A 208/120V 3 phase Square D I-Line panel containing the following
  - (3) 200A 3 phase breakers
  - (1) 100A 3 phase breaker
- Install (1) 200A 280/120V MCB 72ckt Square D panel containing the following to replace existing breakers
  - (19) 20A 1P breakers
  - (1) 20A 3P breakers
  - (2) 30A 1P breakers
  - (1) 30A 3P breaker
  - (2) 50A 3P breakers
  - (1) 30A 2P breaker
  - (2) 40A 2P breakers
  - (1) 20A 2P breaker
- Install (1) 200A 208/120V MCB 72ckt Square D panel containing the following to replace existing breakers
  - (40) 20A 1P breakers
  - (4) 20A 1P tandem breakers
  - (1) 30A 1P breaker
  - (2) 40A 3P breakers
  - (1) 20A 3P breaker
  - (1) 30A 3P breaker
  - (1) 20A 2P breaker
  - (2) 30A 2P breakers
- Splice feeder conductors as needed
- Relocate existing lighting contactors as needed
- Disconnect existing circuits from panels and land onto new panels, no new branch circuits are included

Other

- Power will remain on during working hours
- Permits and electrical inspections
- Existing branch circuits and wire will remain and be reused

Job Total: $42,400.00

At Team Kline, we pride ourselves on not only providing our customers with impeccable service, but also competitive pricing. As a result, these estimates may be subject to change as we work through the impact of the tariffs with our suppliers. Kline reserves the right at any time, in its sole discretion, to change pricing, or to discontinue the availability of supplies or products. Kline will make reasonable efforts to provide notice of any changes to the extent it is possible to do so. Supply and product pricing shall be set and no longer subject to change, except as otherwise provided in the Contract, once the customer and Kline have fully signed and accepted the Contract.

Exclusions: HVAC control wiring, Utility fees of any kind, engineering fees, Service feeder, main disconnect, electric metering equipment

Thank you for the opportunity to bid this project. If you have any questions or concerns please feel free to contact me anytime. 515-963-1101 x233

Dylan Brodka

Commercial Estimator

Will need freezer truck during project

Bid Date: 10/15/26
Estimator: Dylan Brodka
Project Location: Newton Community Center

Current Estimate to include the following:

Scope

- Remove existing 600A fused disconnect
- Remove (3) existing panels, (1) 100A MCB, (2) MLO
- Replace 600A fused disconnect with (1) 600A 208/120V 3 phase Square D I-Line panel containing the following
  - (3) 200A 3 phase breakers
  - (1) 100A 3 phase breaker
- Install (1) 200A 280/120V MCB 72ckt Square D panel containing the following to replace existing breakers
  - (19) 20A 1P breakers
  - (1) 20A 3P breakers
  - (2) 30A 1P breakers
  - (1) 30A 3P breaker
  - (2) 50A 3P breakers
  - (1) 30A 2P breaker
  - (2) 40A 2P breakers
  - (1) 20A 2P breaker
- Install (1) 200A 208/120V MCB 72ckt Square D panel containing the following to replace existing breakers
  - (40) 20A 1P breakers
  - (4) 20A 1P tandem breakers
  - (1) 30A 1P breaker
  - (2) 40A 3P breakers
  - (1) 20A 3P breaker
  - (1) 30A 3P breaker
  - (1) 20A 2P breaker
  - (2) 30A 2P breakers
- Repull feeder conductors as needed
- Relocate existing lighting contactors as needed
- Disconnect existing circuits from panels and land onto new panels, no new branch circuits are included

Other

- Power will remain on during working hours
- Permits and electrical inspections
- Existing branch circuits and wire will remain and be reused

Job Total: $52,800.00

At Team Kline, we pride ourselves on not only providing our customers with impeccable service, but also competitive pricing. As a result, these estimates may be subject to change as we work through the impact of the tariffs with our suppliers. Kline reserves the right at any time, in its sole discretion, to change pricing, or to discontinue the availability of supplies or products. Kline will make reasonable efforts to provide notice of any changes to the extent it is possible to do so. Supply and product pricing shall be set and no longer subject to change, except as otherwise provided in the Contract, once the customer and Kline have fully signed and accepted the Contract.

Exclusions: HVAC control wiring, Utility fees of any kind, engineering fees, Service feeder, main disconnect, electric metering equipment

Thank you for the opportunity to bid this project. If you have any questions or concerns please feel free to contact me anytime. 515-963-1101 x233

Dylan Brodka

Commercial Estimator

ESTIMATE

Routier Electric LLC
503 3rd St
Sully, IA 50251-7752

routierelectric@gmail.com
+1 (641) 780-2670

Bill to
Adam
[redacted]

Ship to
Adam
[redacted]

Estimate details
Estimate no.: 1111
Estimate date: 10/28/2026

#	Product or service	Description	Qty	Rate	Amount
1.	**Services**	This Estimate is for the following work. -Remove existing 600 amp disconnect and install a new I line style panel with breakers for two new 200 amp panels and re feed one existing 100 amp panel. - Remove and replace Two 200 amp panels with new QO bolt in breaker style panels. -Remove one 100 amp disconnect and re feed pipe into new I-line panel. -Set boxes or gutters as needed to re-pipe existing circuits into new panels This estimate includes all labor, materials and any inspection permits or fees. any work done outside of this scope will be considered an extra and will be figured as an adder and billed at the end of the project.	1	$26,000.00	$26,000.00
2.		Owner will need to supplemental refrigeration as needed to keep anything in coolers or freezers from spoiling.			

Total **$26,000.00**

Note to customer

Thank you for having me bid this project.

Mathew Routier
Routier Electric

Terpstra Plumbing, Heating and Electrical

507 East St, PO box 67

641-527-2396

Derrick_tphe@outlook.com

Proposal

Date: 10/26/2026

Project: Jasper County Community electrical

Replace existing main with 600 Amp MDP and 2 72 space panels with Square D: Total: $ 22,500.00*

***extending current feeders with UL listed splice kits**

New feeders as needed from main to MDP -$6,500.00

Run and reroute existing conduits as needed

Run new conduit where applicable

Bolt on breakers

Tax Exempt

Permit

Labor

Materials

Reconnect existing panelboards

Weekend/after hours work

Signature:_____ Date: **10-26-2026** Title: Estimator/Project Manager

Signature:_____ Date:_____ Title:_____

Van Maanen Electric Inc.

500 Iowa Speedway Drive
PO Box 1131
Newton, IA 50208
641-791-9473 Office
641-791-9484 Fax

PROPOSAL REQUEST

Jasper County Community Center

Scope: Replace the panels around the old main disconnect. The newer GE panel north of the kitchen will remain as is.

- **Install a new 600a distribution panel in place of the disconnect**
- **Install two 72 space 200a panels to refeed the existing branch circuits**
- **Provide new proper sized circuit breakers for the existing branch circuits**
- **Extend existing branch circuits to new panels**
- **All work will be done on the weekend**

Total Price: $23,279.11

Scope: Replace the 350 MCM feeder wire that run from the main disconnect outside to the new 600a I Line distribution panel. Add equipment grounding conductors with the feeders.

Total Price: $11,265.19

Total For Both Scopes: $34,544.30

DataVizion
2900 Justin Drive, Suite C
Urbandale, IA 50322
(888) 617-4118
www.datavizion.com

DATAVIZION
A BETTER CONNECTION

Vertiv Lithium UPS

DVZQ24255

Prepared For:
Jasper County, Iowa

Prepared By:
Nate Rogers
Strategic Account Manager

DATAVIZION
A BETTER CONNECTION

Quote Information

Number	DVZQ24255
Date	10/14/2026
Expires	10/28/2026

Sold To

Jasper County, Iowa
Ryan Eaton
101 1st St. N.
Room 108
Newton, Iowa 50208
641-841-1100
reaton@jasperia.org

Ship To

Jasper County, Iowa
Ryan Eaton
101 1st St. N.
Room 108
Newton, Iowa 50208
641-841-1100
reaton@jasperia.org

Your Sales Rep

Nate Rogers
Strategic Account Manager
(515) 707-9971
nrogers@datavizion.com

Here is the quote you requested.

Item	Description	List Price	Unit Price	Qty	Ext. Price
	Hardware				**$44,260.81**
AL6D0NHXGNNXLKB	VERTIV AL6D0NHXGNNXLKB - Rack/Tower - Pure Sine Wave - Network Card -(4) Lithium battery strings (8 minutes of runtime @ full load) -Power and Battery modules ship together with the frame, but are individually packaged on a separate pallet and not preinstalled in the frame. -On-line double conversion design with a true sine wave output -Quoted model is configured Non-redundant -N+x parallel redundancy to provide a fault tolerant network of power protection for continuous systems availability -Input and output noise suppression -Main input, output, and internal maintenance breaker -Input power factor 0.99 -4.5 hour battery recharge time to 90% capacity -Fault tolerant microprocessor-based control and monitoring -Low voltage distortion output inverter -Lithium iron phosphate (LiFePO4) chemistry, widely recognized as a safe and stable option for UPS systems. -LCD display module with mimic diagram of power flow and provides digital metering, event logging, user customize-able set points (low battery alarm, battery test, auto-restart delay, display language) -All modules are hot-swappable to provide maximum system flexibility and availability -Casters and leveling feet -Integral output transformer -Integral output distribution providing None outlets -Units are capable of rack mounting with optional rack mounting kit -UL 1778 5th Edition, c-UL, Listed -CE, GS, C-tick Marked -UL 1973 3rd Ed	$58,798.00	$33,921.92	1	$33,921.92
APSLIBATMODHU	VERTIV (APSLIBATMODHU) General Purpose UPS	$7,125.00	$4,110.58	1	$4,110.58
SUAPSXX24	Vertiv Liebert Start-Up Services for Vertiv Liebert APS UPS - 24x7 - 24 x 7 x 6 Hour - On-site - Maintenance - Parts & Labor - Electronic and Physical Service	$3,830.00	$2,209.62	1	$2,209.62
NMBHW81	Vertiv Hardwired 20kVA Bypass Cabinet for Vertiv Liebert Nfinity UPS with 120/120/208/240 V Output, 60 or 50Hz. Includes 125A Output Circuit Breaker - Does Not Include Isolation Transformer (NMBHW81)	$3,988.00	$2,300.77	1	$2,300.77

Item	Description	List Price	Unit Price	Qty	Ext. Price
29585	Vertiv Geist BRN100-1025TL 10-Outlets PDU - Basic - NEMA L5-20P - 10 x NEMA 5-20R - 120 V AC - 1U - Horizontal - Rack-mountable	$304.00	$175.38	3	$526.14
Freight	Shipping charge	$0.00	$1,191.78	1	$1,191.78
	Critical Labs				**$3,050.00**
CL_VM	VM Gateway (Optional - SELECTED)	$0.00	$0.00	1	$0.00
CLD50	50 Device Annual License (Optional - SELECTED)	$0.00	$3,050.00	1	$3,050.00
	One Time OnBoarding				**$2,125.00**
CLO50	50 Device Onboarding (Optional - SELECTED)	$0.00	$2,125.00	1	$2,125.00
	Annual Recurring				**$0.00**
CLD50	*50 Device Annual License (Optional)*	$0.00	*$3,050.00*	*1*	*$3,050.00*

Solution Subtotal	$49,435.81
Sales Tax	$0.00
Grand Total	**$49,435.81**

Payment Options

Select your preferred payment option / purchase terms*:

[ ] Terms Purchase (purchase amount $49,435.81)

* *If this quote contains lease payment options, the lease options are provided as an estimate only. Final lease payment amount is subject to credit verification and applicable taxes as required by law.*

Special Notes

Terms and Conditions:

- Prices are exclusive of all taxes, freight and labor, unless expressly stated otherwise. Customer will be responsible for, and pay all taxes due under this Agreement including, but not limited to, sales, use, or value-added taxes. Prices are valid for 30 days from the date a quote is initiated. Any equipment and software purchased or licensed hereunder will be billed upon shipment from the manufacturer and is due upon receipt of invoice.

- Product orders in excess of $25,000 may require a deposit prior to placement. Any proposal for leasing options for hardware or software is subject to credit approval.

- Unless otherwise agreed by the parties in the MSA (defined herein), fees for professional services less than $5,000 will be payable within 30 days of invoice. Fees for professional services in excess of $5,000 will be payable on the following schedule: (a) 25% due upon project acceptance, (b) 25% due upon completion of initial Customer discovery call, (c) 25% due upon project implementation, and (d) the remaining balance due upon project completion.

- Late payments over 30 days are subject to finance charges. Returns of equipment must be made within 30 days of shipment in the original unopened box and will incur a 25% restocking fee. No returns will be permitted more than 30 days after shipment.

- A technology fee of 3% of the total invoiced amount is assessed to invoices paid by credit card. No technology fee is imposed for payments made by ACH or debit card.

- All equipment and software orders are shipped directly to Customer by the manufacturer in accordance with the manufacturer's standard commercial practices. DataVizion is not responsible for any loss, injury or destruction of orders due to practices of the manufacturer.

- Any warranty provided for items purchased through DataVizion is subject to the manufacturer's terms and conditions, unless expressly noted otherwise. In the event that any repair or service labor is needed by DataVizion to support of a manufacturer's warranty, such repair or service labor will be billed at current rates.

- Customer agrees by executing this quote it has reviewed and approved its terms and any applicable materials list.

- This quote is made and shall be incorporated in full as part of that certain Master Services Agreement and any applicable Statement(s) of Work by and between DataVizion and Customer (collectively, the "MSA"). Except as specifically set forth in the MSA, if there is a conflict between the terms of the quote and the MSA, the parties agree that the MSA shall control.

Item	Description	List Price	Unit Price	Qty	Ext. Price

Signature

Date

HEARTLAND BUSINESS SYSTEMS

UPS- Emergency Management Building

Quote #396471 v5

Prepared For:

Jasper County Information Systems
Ryan Eaton
101 1st Street Room N 108
Newton, IA 50208

P: (641) 792-0796
E: reaton@jasperia.org

Prepared by:

Des Moines Iowa Area Office
Keri McMahon
7745 Office Plaza Dr N
Suite 150
West Des Moines, IA 50266

P: (515) 400-8296
E: kmcmahon@hbs.net

Date Issued:
10.29.2026
Expires:
11.20.2026

APC Smart UPS		Price	Qty	Ext. Price
Equipment				
SRYL20K20XLT24	**APC Smart-UPS Modular Ultra On-Line, 20kW scalable to 20kW N+1, Lithium-ion, Tower 24U, 208/240V, Network Management, W/ Battery chassis - 24U Tower - 208 V AC, 120 V AC, 240 V AC Input - 120 V AC, 208 V AC, 240 V AC Output**	$47,041.11	1	$47,041.11
SRYLSBP20KP	**APC Service Bypass Unit for SRYL, 200/208/230/240V, 125A, MBB, Hardwire Input/Output - 20 kW**	$4,936.12	1	$4,936.12
Installation Services (Business Hours)				
WASSEMUPS-SPL-00	**Schneider Electric Smart-UPS Modular Ultra Start Up and Assembly Combined Service - Installation**	$1,106.01	1	$1,106.01
			Subtotal:	**$53,083.24**

Non-Returnable/Non-Refundable Language

APC Note:

Customer understands that all orders for APC has a policy of 30 days from ship date. After that date, no cancellations, returns, exchanges or refunds are allowed.

Quote Summary	Amount
APC Smart UPS	$53,083.24
Total:	**$53,083.24**

This Quote does not include any federal or state prevailing wage rates, unless specifically noted. If this project requires compliance with any federal or state prevailing wage laws, the customer must immediately notify Heartland in writing prior to acceptance so that Heartland can provide an updated Quote. Any modifications made after the project commencement will result in additional charges and delays.

This quote may not include applicable sales tax, telecommunications taxes, shipping, handling, and delivery charges. Final applicable sales tax, telecommunications taxes, shipping, handling, and delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 20% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a $25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote and any attached agreement are not subject to termination without cause or for convenience. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at http://www.hbs.net/standard-terms-and-conditions, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2022.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over any conflicting terms in the version on the website. If a current master services agreement does not cover the purchase of products, the ST&Cs located on the website shall govern the purchase of products. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at https://www.hbs.net/End-User-Agreements. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which

HEARTLAND BUSINESS SYSTEMS

are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2025.v1.0

Acceptance

Des Moines Iowa Area Office

Keri McMahon
Signature / Name

10/29/2026
Date

Jasper County Information Systems

Ryan Eaton
Signature / Name Initials

Date

UPS- Emergency Management Building

Quote #: 39

Prepared For

Jasper County Information Systems
Ryan Eaton
101 1st Street Room N 108
Newton, IA 50208

This quote has not been approved. Please review the terms, and sign below.

I accept the above conditions
Your Initials:
Your Email Address:

Prepared By

Keri McMahon
Solutions Consultant
Direct: (515) 400-8296
kmcmahon@hbs.net

1. Your Proposal

Download and review your PDF document here:

2. Review and Select Your Options

Your Available Options

APC Smart UPS

Non-Returnable/Non-Refundable Language

Quote Summary	One-Time
APC Smart UPS Subtotal	$53,083.24
Non-Returnable/Non-Refundable Language Subtotal	$0.00
Total Amount	**$53,083.24**

Update Options

3. Approval

This Quote does not include any federal or state prevailing wage rates, unless specifically noted. If this project requires compliance with any federal or state prevailing wage laws, the customer must immediately notify Heartland in writing prior to acceptance so that Heartland can provide an updated Quote. Any modifications made after the project commencement will result in additional charges and delays.

This quote may not include applicable sales tax, telecommunications taxes, shipping, handling, and delivery charges. Final applicable sales tax, telecommunications taxes, shipping, handling, and delivery charges are calculated and applied at invoice. The above prices are for hardware/software only, and do not include delivery, setup or installation by Heartland ("HBS") unless otherwise noted. Installation by HBS is available at our regular hourly rates, or pursuant to a prepaid HBSFlex Agreement. This configuration is presented for convenience only. HBS is not responsible for typographical or other errors/omissions regarding prices or other information. Prices and configurations are subject to change without notice. HBS may modify or cancel this quote if the pricing is impacted by a tariff. A 20% restocking fee will be charged on any returned part. Customer is responsible for all costs associated with return of product and a $25.00 processing fee. No returns, cancellations or order changes are accepted by HBS without prior written approval. This quote and any attached agreement are not subject to termination without cause or for convenience. This quote expressly limits acceptance to the terms of this quote, and HBS disclaims any additional terms. Customer may issue a purchase order for administrative purposes only. By providing your "E-Signature," you acknowledge that your electronic signature is the legal equivalent of your manual signature, and you warrant that you have express authority to execute this agreement and legally bind your organization to this proposal and all attached documents. Any purchase that the customer makes from HBS is governed by HBS' Standard Terms and Conditions ("ST&Cs") located at https://www.hbs.net/standard-terms-and-conditions, which are incorporated herein by reference. The ST&Cs are subject to change. When a new order is placed, the ST&Cs on the above-stated website at that time shall apply. If customer has signed HBS' ST&Cs version 2022.v1.0 or later, or the parties have executed a current master services agreement, the signed agreement shall control over any conflicting terms in the version on the website. If a current master services agreement does not cover the purchase of products, the ST&Cs located on the website shall govern the purchase of products. Certain purchases also require customer to be bound by end user terms and conditions. A list of end user terms and conditions related to various manufacturers and vendors is set forth at https://www.hbs.net/End-User-Agreements. Any purchase that customer makes is also governed by the applicable end user terms and conditions, which are incorporated herein by reference. If customer has questions about whether end user terms and conditions apply to a purchase, customer shall contact HBS. Any order(s) that exceeds the credit limit assigned by HBS shall require upfront payment from customer in an amount determined by HBS. HBS shall make this determination at the time of the order, unless customer has previously submitted the required onboarding paperwork. In such event, HBS shall make this determination at the time of quoting. Customer shall ensure that all invoices are timely paid as stated in Section 2 of the ST&Cs, regardless of whether Customer has a financing or leasing company or other third-party issue the purchase order. In the event that a third-party issues the purchase order, Customer shall be required to sign this Quote for purposes of approving the order. QT.2025.v1.0

Comments or questio

If you have any comments or questior this quote, please feel free to enter i Your comment will be logged and em kmcmahon@hbs.net.

Submit Question / Comment

I accept the above conditions

E-Signature

Your Initials:

Your Email Address:

Your Title:
CIO

Purchase Order Number:

Sign Here:

X

Clear Signature

Please fill out the required fields above and check 'I accept the above conditions'

Accept Order

This page was created using Order Porter technology by Quoval LLC. © 2016 Quoval LLC

Jasper County Artificial Technology (AI) Policy

1. Purpose

This policy establishes guidelines for the responsible use of Artificial Intelligence (AI) systems within Jasper County owned systems and infrastructure. It ensures that AI technologies are used in a manner that enhances public services, safeguards individual rights, protects data, and maintains public trust.

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2. Background

Generative AI technology, including chatbots, virtual assistants, and similar applications, is increasingly prevalent in professional settings. These technologies, such as OpenAI's ChatGPT and DALL-E, Google Gemini, and Microsoft Copilot, offer diverse functionalities and integration options, ranging from standalone systems to seamless embedding within existing infrastructures.

Due to the nature of the data we protect and federal regulations, Jasper County is currently limited to keeping data private within Microsoft's Government Cloud. This will be reviewed as other platforms improve security and meet regulations.

While generative AI tools have the potential to significantly enhance productivity, efficiency, and innovation across various tasks, including drafting documents, text editing, idea and image generation, software code writing, data analysis, and anomaly detection, they also pose risks such as bias, inaccuracies, and intellectual property concerns. As AI technology evolves rapidly, Jasper County Information Technology department must carefully assess both the benefits and risks associated with its adoption.

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3. Scope

This policy applies to:

- All Jasper County elected officials, employees, contractors, and vendors who use, procure, or manage AI systems on behalf of the County.
- Any AI system that automates decision-making, augments employee tasks, or interacts with members of the public

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3. Guiding Principles

Jasper County will adopt and use AI in accordance with the following principles:

1. **Transparency:** The County will disclose when AI systems are used in decision-making or public interaction.
2. **Accountability:** Human oversight and final decision-making authority will remain in place for all AI-assisted activities.
3. Ethics & Fairness: AI systems must be free from unlawful bias and discrimination and must align with civil rights and equal protection laws.
4. **Privacy & Security:** AI use must comply with all applicable data privacy, cybersecurity, and record retention regulations.
5. **Public Benefit:** AI should only be deployed when it improves efficiency, accuracy, safety, or service delivery to residents.

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4. Acceptable Uses

AI may be used to:

- Improve internal efficiency, such as automating routine administrative tasks.
- Enhance public services (e.g., chatbots for non-sensitive resident inquiries).
- Support decision-making with data analysis, while maintaining human review.
- Detect and respond to cybersecurity threats.
- Assist in emergency management, public safety, and resource planning.

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5. Prohibited Uses

AI may **not** be used for:

- Making final determinations in criminal justice, hiring, or benefits eligibility without human oversight is prohibited.
- Surveillance of residents without explicit legal authorization.
- Manipulating or misleading residents.
- Processing sensitive data (e.g., protected health information) without explicit compliance with state and federal law.

DRAFT

6. Procurement & Vendor Requirements

When contracting for AI systems, vendors must:

- Demonstrate compliance with Jasper County ethical AI principles.
- Provide documentation on data sources, algorithms, and potential biases.
- Support transparency by providing audit logs and explainable outputs.
- Meet all security and privacy requirements established by Jasper County IT policies.

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7. Governance & Oversight

- AI Oversight Committee: A committee composed of members from the Board of Supervisors, County Attorney's Office, and Information Technology Department will review, approve, and monitor all AI projects.
- **Risk Assessments:** Departments must conduct an AI Impact Assessment (AIIA) before deploying new AI systems.

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8. Training & Awareness

- Jasper County employees must receive training on ethical AI use, data protection, and limitations of AI tools.
- Specialized training will be provided for staff directly managing or deploying AI systems.

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9. Records & Public Access

- AI-related records are subject to public records laws, unless exempt by statute.
- Explanations of AI system functionality and oversight will be made available to the public when feasible.

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10. Enforcement

Violations of this policy may result in disciplinary action, termination of contracts, or referral for legal action in accordance with Jasper County policy and law.

DRAFT

Jasper County Artificial Technology (AI) Policy

DRAFT

AI Impact Assessment Template

Organisation:	[ORGANISATION NAME]
Owner:	[NAME / ROLE]
Date:	[DATE]
Version:	1.0

Purpose

Use this template to assess the impact of an AI system on the people it affects before you deploy it, and to keep that assessment current for as long as the system runs. It covers the ground shared by the main assessment formats in use today: the fundamental rights impact assessment (FRIA) required by Article 27 of the EU AI Act, the algorithmic impact assessments used in the public sector, and the voluntary AI impact assessments that mature governance programs run on any system that makes or informs consequential decisions about people.

The output is a single document your organisation can stand behind: what the system does, who it affects, what could go wrong for those people, how likely and how severe each harm is, what you have done to reduce it, and who accepted the residual risk. Completed assessments become audit evidence for regulators, customers, and certification bodies.

How to Use

1. Run the screening questionnaire in Part 1 to determine whether an assessment is legally required, contractually required, or recommended as best practice. Record the screening outcome even when no assessment is needed.
2. If an assessment is required or recommended, complete Sections A to I in Part 2 in order. Sections A to C are factual groundwork; do not start rating risks until they are complete.
3. Involve the right people: the business owner of the system, a data protection or privacy lead, a security representative, and someone who understands the affected population. One person filling in every field alone is a warning sign.
4. Rate every identified risk using the likelihood and severity scales in Section D, then record mitigations and re-rate the residual risk in Section F.
5. Consult affected groups or their representatives where practicable and record the consultation in Section G.
6. Obtain sign-off in Section I before the system goes live. For EU AI Act Article 27 assessments, notify the market surveillance authority as required.
7. Revisit the assessment whenever a review trigger in Section H fires, and at least annually. An impact assessment describes a system at a point in time; the system will not stay still.

Part 1: Screening. When Is an Impact Assessment Required?

Mandatory triggers

EU AI Act, Article 27 (fundamental rights impact assessment). Certain deployers must complete a FRIA before first use of a high-risk AI system:

- Bodies governed by public law, and private entities providing public services (for example education, healthcare, housing, social services), deploying any high-risk system listed in Annex III, except systems for critical infrastructure management (Annex III, point 2).
- Any deployer, public or private, of a high-risk system used to evaluate creditworthiness or establish a credit score for natural persons (Annex III, point 5(b)). Banks and other lenders fall here.
- Any deployer of a high-risk system used for risk assessment and pricing in life and health insurance (Annex III, point 5(c)). Insurers fall here.

Article 27 requires the assessment to describe the deployer's processes in which the system will be used, the period and frequency of use, the categories of natural persons and groups likely to be affected, the specific risks of harm to those groups, the human oversight measures, and the measures to be taken if the risks materialise, including internal governance and complaint arrangements. The completed assessment must be notified to the market surveillance authority, and the AI Office is developing a template questionnaire to support compliance. Sections A to I of this document cover all of these elements.

Timing. Following the digital omnibus package formally adopted at the end of June 2026, the EU AI Act's high-risk obligations, including the Article 27 FRIA duty, apply from 2 December 2027 for stand-alone Annex III systems, and from 2 August 2028 for AI embedded in Annex I regulated products. Do not read the deferral as a reason to wait: an assessment takes weeks to do well, and systems deployed now will still be running when the obligations bite.

GDPR, Article 35 (data protection impact assessment). If the system processes personal data in a way likely to result in high risk to individuals (large-scale profiling, automated decision-making with legal or similar effects, systematic monitoring), a DPIA is required regardless of the AI Act. Under Article 27(4) of the AI Act, a FRIA complements a DPIA rather than replacing it: run them together and cross-reference, rather than duplicating content.

Public sector directives. Canada's Directive on Automated Decision-Making requires federal institutions to complete an Algorithmic Impact Assessment before deploying automated decision systems. Similar obligations exist or are emerging in public sector procurement rules in several jurisdictions; check the rules that apply to your public sector customers as well as to you.

A note on US state laws. Several US states have moved away from mandating impact assessments. Colorado's SB 189 (signed May 2026, effective 1 January 2027) repealed and replaced the 2024 Colorado AI Act, dropping the impact assessment mandate, the deployer risk-management program requirement, and the duty of care in favour of transparency and disclosure duties. Texas (TRAIGA) and Illinois (HB 3773), both effective 1 January 2026, regulate prohibited uses and AI-driven employment discrimination rather than mandating assessments. Fewer US mandates does not mean lower expectations: anti-discrimination liability under existing law is

unchanged, and a documented impact assessment remains your best evidence of reasonable conduct.

Voluntary and best-practice triggers

Complete an assessment even where no law requires it when any of the following apply:

- The system makes or materially informs consequential decisions about individuals: hiring, promotion, termination, lending, insurance, housing, healthcare, education, benefits, or access to essential services.
- The system processes biometric data, infers emotions, or profiles people at scale.
- Affected groups include children, patients, benefit recipients, job seekers, or others with limited ability to contest outcomes.
- Your organisation is implementing ISO/IEC 42001, which expects AI system impact assessments as part of the management system (ISO/IEC 42005 provides dedicated guidance), or is following the NIST AI Risk Management Framework, where impact identification sits in the Map function.
- A customer contract, procurement process, or insurer requires evidence of AI impact assessment.
- The deployment is novel for your organisation, high profile, or likely to attract media or regulator attention.

Screening questionnaire

Answer every question. One yes is enough to proceed to Part 2.

#	Screening question	If yes
1	Are we a public body, or a private entity providing a public service, deploying a high-risk (Annex III) AI system in the EU?	FRIA required under EU AI Act Article 27 before first use
2	Does the system evaluate creditworthiness, establish credit scores, or set risk-based pricing for life or health insurance for natural persons in the EU?	FRIA required under EU AI Act Article 27 before first use
3	Does the system process personal data in a way likely to create high risk to individuals?	DPIA required under GDPR Article 35; use this template to cover the AI-specific ground alongside it
4	Does the system make or materially inform consequential decisions about individuals?	Assessment strongly recommended; may be required by sector rules or contracts
5	Does the system affect children or other vulnerable groups, use biometric data, or infer emotions?	Assessment strongly recommended
6	Is an impact assessment required by a contract, procurement rule, public sector directive, or certification program (for example ISO/IEC 42001)?	Assessment required by that instrument

Screening outcome record

Field	Response
Screening completed by	[NAME / ROLE]
Date of screening	[DATE]
Outcome	[Assessment required (legal) / required (contractual) / recommended / not required]
Legal bases or triggers identified	[e.g. EU AI Act Art. 27; GDPR Art. 35; contract clause]
Rationale (especially if not required)	[WHY]
Re-screening date or trigger	[DATE / EVENT]

Part 2: The Assessment

Section A: System Description and Intended Use

Field	Response
System name and internal ID	[NAME / ID]
Provider / vendor and model or product version	[PROVIDER, MODEL, VERSION]
Deployer business owner	[NAME / ROLE]
Intended purpose (as stated by the provider)	[PURPOSE]
Our actual use case, in plain language	[USE CASE]
Business processes in which the system will be used	[PROCESSES, e.g. loan origination step 3 of 6]
Decisions or outputs the system produces	[OUTPUTS, and whether they are advisory or determinative]
Period and frequency of use	[e.g. continuous; approx. 2,000 decisions per month]
Geographic scope of deployment	[COUNTRIES / REGIONS]
Deployment status	[Planned / pilot / production, with dates]
EU AI Act risk classification and rationale	[Tier, cross-reference to classification record]
Provider documentation received	[Instructions for use, transparency information, model documentation]
Related assessments	[DPIA reference, security review, vendor assessment]

Section B: Affected Persons and Groups

List every category of natural persons the system could affect, directly or indirectly. Include people the system makes decisions about, people whose data it processes, and people affected by aggregate outcomes (for example a community affected by a resourcing model).

Group	How they are affected	Approximate scale	Vulnerability factors

Group	How they are affected	Approximate scale	Vulnerability factors
[e.g. Loan applicants]	[Decision subject: credit decision informed by model score]	[e.g. 24,000 per year]	[Financial stress; low financial literacy segment]
[e.g. Existing customers]	[Data subjects: repayment history used as training data]	[e.g. 300,000]	[None identified]

Consider at minimum: employees and job applicants, customers and applicants, children and young people, elderly people, people with disability, people from non-English-speaking backgrounds, First Nations people, people experiencing financial hardship, and any group historically disadvantaged in the domain where the system operates.

Section C: Data and Model Inputs

Field	Response
Input data categories	[e.g. transaction history, application form fields, bureau data]
Special or sensitive categories present	[e.g. health, biometric, ethnicity; or none]
Personal data processed	[Yes / no; if yes, cross-reference the DPIA]
Data provenance	[Internal systems, third-party sources, data brokers]
Training data (if known)	[What the model was trained on, per provider documentation]
Known gaps in representativeness	[Populations under-represented in the data]
Potential proxies for protected attributes	[e.g. postcode, first name, employment gaps]
Data quality controls	[Validation, freshness, error rates]
Retention and deletion	[Periods, and vendor retention of prompts or inputs]
Cross-border data flows	[Where inputs and outputs are stored and processed]

Section D: Risks to Fundamental Rights and Individuals

Identify specific risks of harm to the groups listed in Section B. Work through each prompt category below; not every category will apply to every system, but record "considered, not applicable" rather than leaving categories silent.

Prompt categories

- **Discrimination and equality:** could outcomes differ unjustifiably across groups defined by protected attributes or their proxies? Could the system entrench historical bias present in training data?
- **Privacy and data protection:** could the system expose, infer, or misuse personal information? Could inputs be retained or reused by the provider?
- **Economic harm:** could an incorrect or unfair output cost a person money, credit access, insurance cover, a job, or a livelihood?

- **Procedural fairness:** can affected people understand that AI was involved, obtain an explanation, contest the outcome, and reach a human with authority to change it?
- **Other rights and interests:** dignity, freedom of expression, access to essential services, physical or psychological safety.

Rating scales

Rating	Likelihood	Severity
Low	Conceivable but not expected during the system's lifetime	Inconvenience or minor detriment, easily reversed
Medium	Could plausibly occur; isolated cases expected	Meaningful detriment to rights, finances, or opportunities; recoverable with effort
High	Expected to occur without intervention; systematic pattern possible	Serious or irreversible harm; loss of essential services, livelihood, or legal rights

Risk level: High if either dimension is High; Medium if both are Medium or one is Medium and one Low; otherwise Low. Override the formula with judgement where scale of exposure warrants it, and record why.

Risk register

Risk ID	Risk description	Rights / interests affected	Groups affected	Likelihood	Severity	Risk level
R-01	Model trained on historical lending data scores applicants from postcodes with high migrant populations lower than identical applicants elsewhere; postcode acts as a proxy for ethnicity	Non-discrimination; economic participation	Loan applicants in affected postcodes	Medium	High	High
R-02	Staff paste free-text case notes containing applicant health details into the vendor tool; vendor retains prompts for 18 months under default settings	Privacy and data protection	All applicants whose cases are processed	High	Medium	High
R-03	Applicants receive an automated decline with no plain-language reason and no stated route to human review, so errors go uncorrected	Procedural fairness; effective remedy	Declined applicants	Medium	Medium	Medium
[R-04]	[Description]	[Rights]	[Groups]	[L]	[S]	[Level]

The example rows above show the expected quality bar: name the mechanism of harm, not just the theme. "Bias risk" is not a risk description; "postcode acts as a proxy for ethnicity in credit scoring" is.

Section E: Human Oversight Measures

Describe how humans oversee the system in practice, per the provider's instructions for use and your own operating procedures.

Field	Response
Oversight model	[Human-in-the-loop / human-on-the-loop / human-in-command]
Which outputs a human reviews, and when	[e.g. all declines reviewed before issue; approvals sampled at 5%]
Who performs oversight	[ROLE(S), team size, reporting line]
Competence and training of overseers	[Training completed, refresh cycle]
Information available to the overseer	[Score, key factors, input data, confidence indicators]
Authority to override	[Can the overseer change the outcome? Recorded how?]
Automation bias controls	[Override rates monitored; blind re-review sampling; rotation]
Escalation path	[Who is called when the system misbehaves, and how fast]
Kill switch / withdrawal	[How the system is paused or withdrawn, and who decides]

Section F: Mitigation and Residual Risk

For every risk rated Medium or High in Section D, record the mitigation, the owner, and the residual rating after mitigation. Residual High risks must be escalated to the approver in Section I with an explicit accept-or-stop decision.

Risk ID	Mitigation measures	Owner	Due date	Residual likelihood	Residual severity	Residual level
R-01	Remove postcode and derived geo-features from model inputs; quarterly disparate-impact testing across protected groups with a documented threshold; retrain vendor model contractually required if threshold breached	Head of Credit Risk	[DATE]	Low	High	Medium
R-02	Enterprise agreement with zero-retention configuration; DLP rule blocking health terms in prompts; staff retraining on data classification	CISO	[DATE]	Low	Medium	Low
[R-03]	[Measures]	[OWNER]	[DATE]	[L]	[S]	[Level]

Complaints and redress arrangements

Field	Response
How affected persons are told AI is used	[Notice text, location, timing]
Complaint channel	[Channel, response-time commitment]
Route to human review of a decision	[How requested, who reviews, timeframe]
Remedies available	[Decision reversal, re-assessment, compensation policy]

Field	Response
Governance of this system	[Committee or forum that owns escalations, meeting cadence]

Section G: Consultation Record

Consult affected groups, their representatives, or subject-matter experts where practicable. For public sector deployments this is increasingly expected; for all deployers it is the cheapest way to find harms you did not think of.

Date	Stakeholder / group	Method	Input received	Response / change made
[DATE]	[e.g. Consumer advocacy body]	[Workshop / survey / interview]	[Summary]	[What changed, or why nothing changed]

Section H: Review Triggers

Re-open this assessment when any of the following occurs. Tick the triggers you will monitor and name the monitoring mechanism.

- [ ] Material change to the system, model version, or provider
- [ ] Change to the use case, decision threshold, or population the system is applied to
- [ ] New data sources or input categories added
- [ ] Monitoring shows drift, rising override rates, or disparate outcomes beyond threshold
- [ ] A complaint, incident, or near-miss involving this system
- [ ] Relevant legal or regulatory change (for example AI Act guidance, sector rules)
- [ ] Scheduled review date reached (at least annually)

Field	Response
Review owner	[NAME / ROLE]
Monitoring mechanism	[e.g. model monitoring dashboard, incident register feed]
Next scheduled review	[DATE]

Section I: Approval and Sign-Off

The assessment is not complete until the accountable executive has made an explicit decision: approve deployment, approve with conditions, or do not deploy. Record conditions verbatim and track them to closure.

Decision:	[Approve / approve with conditions / do not deploy]
Conditions (if any):	[CONDITIONS AND CLOSURE DATES]

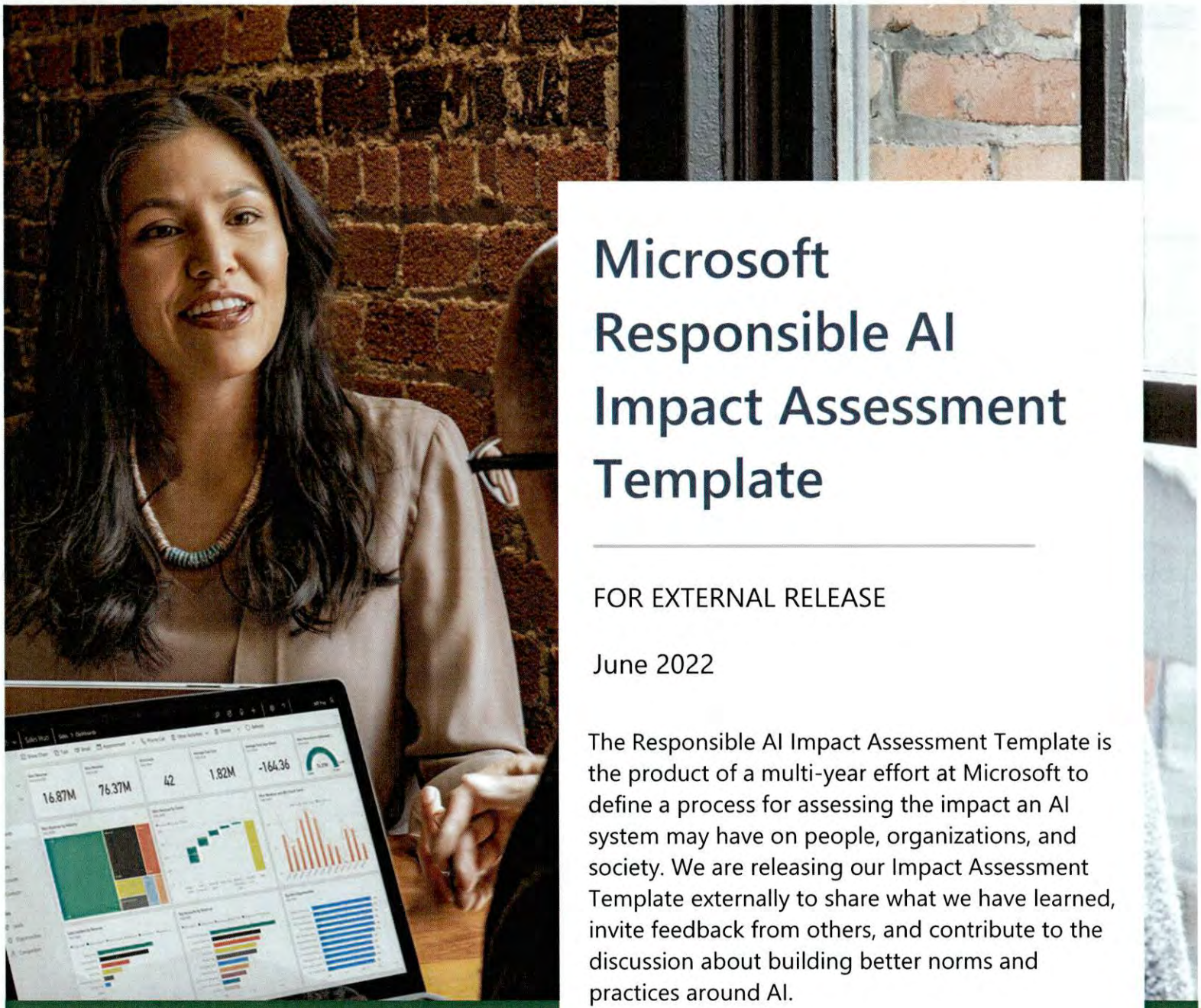
Role	Name	Decision / contribution	Signature	Date

Assessment author	[NAME]	Prepared assessment		
Privacy / data protection lead	[NAME]	Reviewed Sections C, D, F		
Security lead	[NAME]	Reviewed Sections C, E		
Legal / compliance	[NAME]	Confirmed legal triggers and obligations		
Accountable executive	[NAME]	Final decision		

Regulatory notification (EU AI Act Article 27 assessments)

Field	Response
Market surveillance authority notified	[AUTHORITY, DATE, REFERENCE]
Template / questionnaire version used	[e.g. AI Office template version, when available]
Exemption relied on (if any)	[e.g. Article 46(1) derogation, with rationale]

Provided free by [Aona AI](https://aona.ai). Aona discovers every AI tool in use across your organisation, monitors what data flows into them, and keeps your AI inventory audit-ready.



Microsoft Responsible AI Impact Assessment Template

FOR EXTERNAL RELEASE

June 2022

The Responsible AI Impact Assessment Template is the product of a multi-year effort at Microsoft to define a process for assessing the impact an AI system may have on people, organizations, and society. We are releasing our Impact Assessment Template externally to share what we have learned, invite feedback from others, and contribute to the discussion about building better norms and practices around AI.

We invite your feedback on our approach:
https://aka.ms/ResponsibleAIQuestions

Microsoft

Responsible AI Impact Assessment for [System Name]

For questions about specific sections within the Impact Assessment, please refer to the Impact Assessment Guide.

Section 1: System Information

System profile

1.1 *Complete the system information below.*

System name	
Team name	

Track revision history below.

Authors	
Last updated	

Identify the individuals who will review your Impact Assessment when it is completed.

Reviewers	

System lifecycle stage

1.2 *Indicate the dates of planned releases for the system.*

Date	Lifecycle stage
	Planning & analysis
	Design
	Development
	Testing
	Implementation & deployment
	Maintenance
	Retired

System description

1.3 *Briefly explain, in plain language, what you're building. This will give reviewers the necessary context to understand the system and the environment in which it operates.*

System description

If you have links to any supplementary information on the system such as demonstrations, functional specifications, slide decks, or system architecture diagrams, please include links below.

Description of supplementary information	Link

System purpose

1.4 *Briefly describe the purpose of the system and system features, focusing on how the system will address the needs of the people who use it. Explain how the AI technology contributes to achieving these objectives.*

System purpose

System features

1.5 *Focusing on the whole system, briefly describe the system features or high-level feature areas that already exist and those planned for the upcoming release.*

Existing system features	System features planned for the upcoming release

Briefly describe how this system relates to other systems or products. For example, describe if the system includes models from other systems.

Relation to other systems/products

Geographic areas and languages

1.6 *Describe the geographic areas where the system will or might be deployed to identify special considerations for language, laws, and culture.*

The system is currently deployed to:	
In the upcoming release, the system will be deployed to:	
In the future, the system might be deployed to:	

For natural language processing systems, describe supported languages:

The system currently supports:	
In the upcoming release, the system will support:	
In the future, the system might support:	

Deployment mode

1.7 *Document each way that this system might be deployed.*

How is the system currently deployed?	
Will the deployment mode change in the upcoming release? If so, how?	

Intended uses

1.8 *Intended uses are the uses of the system your team is designing and testing for. An intended use is a description of who will use the system, for what task or purpose, and where they are when using the system. They are not the same as system features, as any number of features could be part of an intended use. Fill in the table with a description of the system's intended use(s).*

Name of intended use(s)	Description of intended use(s)
1.	
2.	
3.	

Section 2: Intended uses

Intended use #1: **[Name of intended use] – repeat for each intended use**

Copy and paste the Intended Use #1 section and repeat questions 2.1 – 2.8 for each intended use you identified above.

Assessment of fitness for purpose

2.1 *Assess how the system's use will solve the problem posed by each intended use, recognizing that there may be multiple valid ways in which to solve the problem.*

Assessment of fitness for purpose

Stakeholders, potential benefits, and potential harms

2.2 *Identify the system's stakeholders for this intended use. Then, for each stakeholder, document the potential benefits and potential harms. For more information, including prompts, see the Impact Assessment Guide.*

Stakeholders	Potential system benefits	Potential system harms
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Stakeholders for Goal-driven requirements from the Responsible AI Standard

2.3 *Certain Goals in the Responsible AI Standard require you to identify specific types of stakeholders. You may have included them in the stakeholder table above. For the Goals below that apply to the system, identify the specific stakeholder(s) for this intended use. If a Goal does not apply to the system, enter "N/A" in the table.*

Goal A5: Human oversight and control

This Goal applies to all AI systems. Complete the table below.

Who is responsible for troubleshooting, managing, operating, overseeing, and controlling the system during and after deployment?	For these stakeholders, identify their oversight and control responsibilities.

Goal T1: System intelligibility for decision making

This Goal applies to AI systems when the intended use of the generated outputs is to inform decision making by or about people. If this Goal applies to the system, complete the table below.

Who will use the outputs of the system to make decisions?	Who will decisions be made about?

Goal T2: Communication to stakeholders

This Goal applies to all AI systems. Complete the table below.

Who will make decisions about whether to employ the system for particular tasks?	Who develops or deploys systems that integrate with this system?

Goal T3: Disclosure of AI interaction

This Goal applies to AI systems that impersonate interactions with humans, unless it is obvious from the circumstances or context of use that an AI system is in use, and AI systems that generate or manipulate image, audio, or video content that could falsely appear to be authentic. If this Goal applies to the system, complete the table below.

Who will use or be exposed to the system?

Fairness considerations

2.4 *For each Fairness Goal that applies to the system, 1) identify the relevant stakeholder(s) (e.g., system user, person impacted by the system); 2) identify any demographic groups, including marginalized groups, that may require fairness considerations; and 3) prioritize these groups for fairness consideration and explain how the fairness consideration applies. If the Fairness Goal does not apply to the system, enter "N/A" in the first column.*

Goal F1: Quality of service

This Goal applies to AI systems when system users or people impacted by the system with different demographic characteristics might experience differences in quality of service that can be remedied by building the system differently. If this Goal applies to the system, complete the table below describing the appropriate stakeholders for this intended use.

Which stakeholder(s) will be affected?	For affected stakeholder(s) which demographic groups are you prioritizing for this Goal?	Explain how each demographic group might be affected.

Goal F2: Allocation of resources and opportunities

This Goal applies to AI systems that generate outputs that directly affect the allocation of resources or opportunities relating to finance, education, employment, healthcare, housing, insurance, or social welfare. If this Goal applies to the system, complete the table below describing the appropriate stakeholders for this intended use.

Which stakeholder(s) will be affected?	For affected stakeholder(s) which demographic groups are you prioritizing for this Goal?	Explain how each demographic group might be affected.

Goal F3: Minimization of stereotyping, demeaning, and erasing outputs

This Goal applies to AI systems when system outputs include descriptions, depictions, or other representations of people, cultures, or society. If this Goal applies to the system, complete the table below describing the appropriate stakeholders for this intended use.

Which stakeholder(s) will be affected?	For affected stakeholder(s) which demographic groups are you prioritizing for this Goal?	Explain how each demographic group might be affected.

Technology readiness assessment

2.5 *Indicate with an "X" the description that best represents the system regarding this intended use.*

Select one	Technology Readiness
	The system includes AI supported by basic research and has not yet been deployed to production systems at scale for similar uses.
	The system includes AI supported by evidence demonstrating feasibility for uses similar to this intended use in production systems.
	This is the first time that one or more system component(s) are to be validated in relevant environment(s) for the intended use. Operational conditions that can be supported have not yet been completely defined and evaluated.
	This is the first time the whole system will be validated in relevant environment(s) for the intended use. Operational conditions that can be supported will also be validated. Alternatively, nearly similar systems or nearly similar methods have been applied by other organizations with defined success.
	The whole system has been deployed for all intended uses, and operational conditions have been qualified through testing and uses in production.

Task complexity

2.6 *Indicate with an "X" the description that best represents the system regarding this intended use.*

Select One	Task Complexity
	Simple tasks, such as classification based on few features into a few categories with clear boundaries. For such decisions, humans could easily agree on the correct answer, and identify mistakes made by the system. For example, a natural language processing system that checks spelling in documents.
	Moderately complex tasks, such as classification into a few categories that are subjective. Typically, ground truth is defined by most evaluators arriving at the same answer. For example, a natural language processing system that autocompletes a word or phrase as the user is typing.
	Complex tasks, such as models based on many features, not easily interpretable by humans, resulting in highly variable predictions without clear boundaries between decision criteria. For such decisions, humans would have a difficult time agreeing on the best answer, and there may be no clearly incorrect answer. For example, a natural language processing system that generates prose based on user input prompts.

Role of humans

2.7 *Indicate with an "X" the description that best represents the system regarding this intended use.*

Select One	Role of humans
	People will be responsible for troubleshooting triggered by system alerts but will not otherwise oversee system operation. For example, an AI system that generates keywords from unstructured text alerts the operator of errors, such as improper format of submission files.
	The system will support effective hand-off to people but will be designed to automate most use. For example, an AI system that generates keywords from unstructured text that can be configured by system admins to alert the operator when keyword generation falls below a certain confidence threshold.
	The system will require effective hand-off to people but will be designed to automate most use. For example, an AI system that generates keywords from unstructured text alerts the operator when keyword generation falls below a certain confidence threshold (regardless of system admin configuration).
	People will evaluate system outputs and can intervene before any action is taken: the system will proceed unless the reviewer intervenes. For example, an AI system that generates keywords from unstructured text will deliver the generated keywords for operator review but will finalize the results unless the operator intervenes.
	People will make decisions based on output provided by the system: the system will not proceed unless a person approves. For example, an AI system that generates keywords from unstructured text but does not finalize the results without review and approval from the operator.

Deployment environment complexity

2.8 *Indicate with an "X" the description that best represents the system regarding this intended use.*

Select One	Deployment environment complexity
	Simple environment, such as when the deployment environment is static, possible input options are limited, and there are few unexpected situations that the system must deal with gracefully. For example, a natural language processing system used in a controlled research environment.
	Moderately complex environment, such as when the deployment environment varies, unexpected situations the system must deal with gracefully may occur, but when they do, there is little risk to people, and it is clear how to effectively mitigate issues. For example, a natural language processing system used in a corporate workplace where language is professional and communication norms change slowly.
	Complex environment, such as when the deployment environment is dynamic, the system will be deployed in an open and unpredictable environment or may be subject to drifts in input distributions over time. There are many possible types of inputs, and inputs may significantly vary in quality. Time and attention may be at a premium in making decisions and it can be difficult to mitigate issues. For example, a natural language processing system used on a social media platform where language and communication norms change rapidly.

Section 3: Adverse impact

Restricted Uses

3.1 *If any uses of the system are subject to a legal or internal policy restriction, list them here, and follow the requirements for those uses.*

Restricted Uses

Unsupported uses

3.2 *Uses for which the system was not designed or evaluated or that should be avoided.*

Unsupported uses

Known limitations

3.3 *Describe the known limitations of the system. This could include scenarios where the system will not perform well, environmental factors to consider, or other operating factors to be aware of.*

Known limitations

Potential impact of failure on stakeholders

3.4 *Define predictable failures, including false positive and false negative results for the system as a whole and how they would impact stakeholders for each intended use.*

Potential impact of failure on stakeholders

Potential impact of misuse on stakeholders

3.5 *Define system misuse, whether intentional or unintentional, and how misuse could negatively impact each stakeholder. Identify and document whether the consequences of misuse differ for marginalized groups. When serious impacts of misuse are identified, note them in the summary of impact as a potential harm.*

Potential impact of misuse on stakeholders

Sensitive Uses

3.6 *Consider whether the use or misuse of the system could meet any of the Microsoft Sensitive Use triggers below.*

Yes or No	Sensitive Use triggers
	Consequential impact on legal position or life opportunities The use or misuse of the AI system could affect an individual's: legal status, legal rights, access to credit, education, employment, healthcare, housing, insurance, and social welfare benefits, services, or opportunities, or the terms on which they are provided.
	Risk of physical or psychological injury The use or misuse of the AI system could result in significant physical or psychological injury to an individual.
	Threat to human rights The use or misuse of the AI system could restrict, infringe upon, or undermine the ability to realize an individual's human rights. Because human rights are interdependent and interrelated, AI can affect nearly every internationally recognized human right.

Section 4: Data Requirements

Data requirements

4.1 *Define and document data requirements with respect to the system's intended uses, stakeholders, and the geographic areas where the system will be deployed.*

Data requirements

Existing data sets

4.2 *If you plan to use existing data sets to train the system, assess the quantity and suitability of available data sets that will be needed by the system in relation to the data requirements defined above. If you do not plan to use pre-defined data sets, enter "N/A" in the response area.*

Existing data sets

Section 5: Summary of Impact

Potential harms and preliminary mitigations

5.1 *Gather the potential harms you identified earlier in the Impact Assessment in this table (check the stakeholder table, fairness considerations, adverse impact section, and any other place where you may have described potential harms). Use the mitigations prompts in the Impact Assessment Guide to understand if the Responsible AI Standard can mitigate some of the harms you identified. Discuss the harms that remain unmitigated with your team and potential reviewers.*

Describe the potential harm	Corresponding Goal from the Responsible AI Standard (if applicable)	Describe your initial ideas for mitigations or explain how you might implement the corresponding Goal in the design of the system

Goal Applicability

5.2 *To assess which Goals apply to this system, use the tables below. When a Goal applies to only specific types of AI systems, indicate if the Goal applies to the system being evaluated in this Impact Assessment by indicating "Yes" or "No." If you indicate that a Goal does not apply to the system, explain why in the response area. If a Goal applies to the system, you must complete the requirements associated with that Goal while developing the system.*

Accountability Goals

Goals	Does this Goal apply to the system? (Yes or No)
A1: Impact assessment *Applies to:* All AI systems.	
A2: Oversight of significant adverse impacts *Applies to:* All AI systems.	
A3: Fit for purpose *Applies to:* All AI systems.	
A4: Data governance and management *Applies to:* All AI systems.	
A5: Human oversight and control *Applies to:* All AI systems.	

Transparency Goals

Goals	Does this Goal apply to the system? **(Yes or No)**
T1: System intelligibility for decision making *Applies to:* AI systems when the intended use of the generated outputs is to inform decision making by or about people.	
T2: Communication to stakeholders *Applies to:* All AI systems.	
T3: Disclosure of AI interaction *Applies to:* AI systems that impersonate interactions with humans, unless it is obvious from the circumstances or context of use that an AI system is in use, and AI systems that generate or manipulate image, audio, or video content that could falsely appear to be authentic.	

If you selected "No" for any of the Transparency Goals, explain why the Goal does not apply to the system.

Fairness Goals

Goals	Does this Goal apply to the system? **(Yes or No)**
F1: Quality of service *Applies to:* AI systems when system users or people impacted by the system with different demographic characteristics might experience differences in quality of service that can be remedied by building the system differently.	
F2: Allocation of resources and opportunities *Applies to:* AI systems that generate outputs that directly affect the allocation of resources or opportunities relating to finance, education, employment, healthcare, housing, insurance, or social welfare.	
F3: Minimization of stereotyping, demeaning, and erasing outputs *Applies to:* AI systems when system outputs include descriptions, depictions, or other representations of people, cultures, or society.	

If you selected "No" for any of the Fairness Goals, explain why the Goal does not apply to the system below.

Reliability & Safety Goals

Goals	Does this Goal apply to the system? **(Yes or No)**
RS1: Reliability and safety guidance *Applies to:* All AI systems.	
RS2: Failures and remediations *Applies to:* All AI systems.	
RS3: Ongoing monitoring, feedback, and evaluation *Applies to:* All AI systems.	

Privacy & Security Goals

Goals	Does this Goal apply to the system? **(Yes or No)**
PS1: Privacy Standard compliance Applies when the Microsoft Privacy Standard applies.	
PS2: Security Policy compliance Applies when the Microsoft Security Policy applies.	

Inclusiveness Goal

Goals	Does this Goal apply to the system? **(Yes or No)**
I1: Accessibility Standards compliance Applies when the Microsoft Accessibility Standards apply.	

Signing off on the Impact Assessment

5.3 *Before you continue with next steps, complete the appropriate reviews and sign off on the Impact Assessment. At minimum, the PM should verify that the Impact Assessment is complete. In this case, ensure you complete the appropriate reviews and secure all approvals as required by your organization before beginning development.*

Reviewer role and name	I can confirm that the document benefitted from collaborative work and different expertise within the team (e.g., engineers, designers, data scientists, etc.)	Date reviewed	Comments

Update and review the Impact Assessment at least annually, when new intended uses are added, and before advancing to a new release stage. The Impact Assessment will remain a key reference document as you work toward compliance with the remaining Goals of the Responsible AI Standard.

Scan this code to access responsible AI resources from Microsoft:

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Hardware and Software Procurement Policy

Purpose:
Defines the process through which Jasper County computer hardware and software purchases are made. The purpose of this policy is to ensure the best pricing and compatibility of systems and data.

Scope:
This policy applies to any purchases of hardware or software using Jasper County funds.

Policy:

1. IT Involvement:
    1. Software purchases require IT involvement if any of the following are true:
        1. Assistance will be required to install or implement the software.
        2. Software or data used by the software will be stored on an internal server or external (Cloud) server.
        3. Software or hardware will require credentials (Active Directory or Single Sign On) for authentication.
        4. Integration with other county owned\leased software systems is required.
        5. Ongoing support from IT\Vendor is expected.
    2. Purchases of the following hardware require IT involvement:
        1. Desktop or laptop computers.
        2. Tablets.
        3. Copiers
        4. Individual or interdepartmental printers
    3. Purchases of permanently mounted hardware require IT and Maintenance involvement. IT will coordinate installation Jasper County Maintenance.
    4. Purchases of peripherals (hard drives, adapters, mice, keyboards, etc) require IT involvement. IT involvement is always required to ensure device compatibility, security, and best pricing.
    5. Vendor related Software will require a statement of work that outlines:
        1. Requirements for implementation of the hardware or software.
        2. Expected milestones and timelines.
        3. Levels and expectations for post implementation support.

Pending Board of Supervisors' Approval

2027 COUNTY HOLIDAYS & Observed Dates

NEW YEAR'S DAY – JANUARY 1, 2027 (Friday)

PRESIDENT'S DAY – FEBRUARY 15, 2027 (Monday)

GOOD FRIDAY – MARCH 26, 2027 (Friday)

MEMORIAL DAY – MAY 31, 2027 (Monday)

INDEPENDENCE DAY – JULY 4, 2027 (Sunday)
***Observed day – Monday, 7/5/27**

LABOR DAY – SEPTEMBER 6, 2027 (Monday)

THANKSGIVING HOLIDAY– NOVEMBER 25 & 26, 2027 (Thursday & Friday)

CHRISTMAS HOLIDAY – DECEMBER 24 & 25, 2027 (Friday & Saturday)
***Observed day – Friday 10/24/27 & Monday 12/27/27**

Special notations:

Veterans Day: Qualified veterans will be allowed to have Veterans Day off with pay but must inform their supervisor in advance. A qualified veteran is someone who served and was honorably discharged, or are currently serving, in any branch of the military. The County reserves the right to request a copy of the employee's DD214 if there is a question of discharge status. The observed date is Thursday, Nov. 11, 2027.

County Attorney's Office: will observe Martin Luther King Day on Monday, January 18, 2027, and not President's Day to coincide with the judicial holiday schedule.

***New Year's Day for January 1, 2028:** Due to New Year's Day for January 2028 falling on a Saturday, the observed day will be Friday December 31, 2027.

JASPER COUNTY COMMUNITY DEVELOPMENT
CONSISTING OF:
Planning & Zoning Division | Environmental Health Division | Animal Control Division
315 W 3rd St N - #150 Newton, IA 50208 ph: 641-792-3084

Rezone Request

Case File: R-2026-008
Date: 10/29/2026

Set public hearing dates for the rezone request of a proposed parcel located at 9773 N 99th Ave W, Baxter to Rural Residential (RR1) from Agricultural (A).

Suggested Dates: 11/17/2026, 11/24/2026, and 12/1/2026

Kevin Luetters
Jasper County Community Development

Jasper County
· IOWA ·

JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division

315 W 3rd ST N - #150 Newton, IA 50208 ph: 641-792-3084

R-2026-008

Cody & Carli Wrobel requests that a proposed parcel located at the address below be rezoned from Agricultural "A" to Rural Residential "RR1" to comply with Jasper County Ordinance #04F.

Address: 9773 – N 99th Ave W, Baxter

Print Cody Wrobel Signature Cody Wrobel Date 9-15-2026

Jasper County Zoning Commission recommends that this rezoning request ~~be~~/**not be** granted.

3 Aye 1 Nay

2

Print Ross Baxter Signature _____ Date 10/28/2026

Chairperson Jasper County Zoning Commission

State of Iowa, Jasper County

On this 28 day of October, before me Brett Jennings, a Notary Public in and for the State of Iowa, appeared Ross Baxter to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission. Witness my hand and Notary Seal the day and year above written.

_____

Notary in and for the State of Iowa

NOTARIAL SEAL IOWA

BRETT JENNINGS
Commission Number 839718
My Commission Expires
June 1, 2028

JASPER COUNTY COMMUNITY DEVELOPMENT
CONSISTING OF:
Planning & Zoning Division | Environmental Health Division | Animal Control Division
315 W 3rd St N - #150 Newton, IA 50208 ph: 641-792-3084

Rezone Request

Case File: R-2026-009
Date: 10/29/2026

Set public hearing dates for the rezone request of parcel # 16.01.130.007 to Rural Residential Large Lot (RR5) from Agricultural (A).

Suggested Dates: 11/17/2026, 11/24/2026, and 12/1/2026

Kevin Luetters
Jasper County Community Development

Jasper County
- IOWA -

JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division

315 W 3rd ST N - #150 Newton, IA 50208 ph: 641-792-3084

R-2026-009

Douglas Wilson requests that the following parcel be rezoned from Agricultural (A) to Rural Residential Large Lot (RR5) to comply with Jasper County Ordinance #04G.

Parcel: 16.01.130.007

Print Douglas Wilson Signature Douglas Wilson Date Oct 7 - 2026

Jasper County Zoning Commission recommends that this rezoning request **be**/~~not be~~ granted.

3 Aye 0 Nay

Print Ross Baxter Signature _____ Date 10/28/2026

Chairperson Jasper County Zoning Commission

State of Iowa, Jasper County

On this 28 day of October, before me Brett Jennings, a Notary Public in and for the State of Iowa, appeared Ross Baxter to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission. Witness my hand and Notary Seal the day and year above written.

_____

Notary in and for the State of Iowa

NOTARIAL SEAL IOWA

BRETT JENNINGS
Commission Number 839718
My Commission Expires
June 1, 2028

JASPER COUNTY COMMUNITY DEVELOPMENT
CONSISTING OF:
Planning & Zoning Division | Environmental Health Division | Animal Control Division
315 W 3rd St N - #150 Newton, IA 50208 ph: 641-792-3084

Rezone Request

Case File: R-2026-010
Date: 10/29/2026

Set public hearing dates for the rezone request of parcels #20.08.276.002 & 20.08.276.003 to Rural Residential (RR1) from Agricultural (A).

Suggested Dates: 11/17/2026, 11/24/2026, and 12/1/2026

Kevin Luetters
Jasper County Community Development

Jasper County
- IOWA -

JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division

315 W 3rd ST N - #150 Newton, IA 50208 ph: 641-792-3084

R-2026-010

CTT Development LLC requests that the following parcels be rezoned from Agricultural (A) to Rural Residential (RR) to comply with Jasper County Ordinance #04G.

PARCEL: #20.08.276.002 and 20.08.276.003

Print Christopher Hansen Signature Christa Hansen Date 10/8/2026

Jasper County Zoning Commission recommends that this rezoning request ~~be~~/**not be** granted.

3 Aye 0 Nay

Print Ross Baxter Signature _____ Date 10/28/2026

Chairperson Jasper County Zoning Commission

State of Iowa, Jasper County

On this 28 day of October, before me Brett Jennings, a Notary Public in and for the State of Iowa, appeared Ross Baxter to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission. Witness my hand and Notary Seal the day and year above written.

_____

Notary in and for the State of Iowa

NOTARIAL SEAL IOWA

BRETT JENNINGS
Commission Number 839718
My Commission Expires
June 1, 2028

JASPER COUNTY COMMUNITY DEVELOPMENT
CONSISTING OF:
Planning & Zoning Division | Environmental Health Division | Animal Control Division
315 W 3rd St N - #150 Newton, IA 50208 ph: 641-792-3084

Rezone Request

Case File: R-2026-011
Date: 10/29/2026

Set public hearing dates for the rezone request of parcel # 20.33.400.011 to Agricultural (A) from Commercial (C).

Suggested Dates: 11/17/2026, 11/24/2026, and 12/1/2026

Kevin Luetters
Jasper County Community Development

Jasper County
- IOWA -

JASPER COUNTY COMMUNITY DEVELOPMENT

CONSISTING OF:

Planning & Zoning Division | Environmental Health Division | Animal Control Division

315 W 3rd ST N - #150 Newton, IA 50208 ph: 641-792-3084

R-2026-011

Dennis & Lisa Dunsbergen requests that the following parcels be rezoned from Commercial (C) to Agricultural (A) comply with Jasper County Ordinance #04G.

PARCEL: #20.33.400.011

Print Dennis Dunsbergen Signature Dennis B Dunsbergen Date 10-19-26

Jasper County Zoning Commission recommends that this rezoning request **be**/~~not be~~ granted.

3 Aye 0 Nay

Print Ross Baxter Signature _____ Date 10/28/2026

Chairperson Jasper County Zoning Commission

State of Iowa, Jasper County

On this 28 day of October, before me Brett Jennings, a Notary Public in and for the State of Iowa, appeared Ross Baxter to me personally known to be the chairperson of the Jasper County Zoning Commission and that said Rezoning Request was signed by him/her on behalf of said Jasper County Zoning Commission. Witness my hand and Notary Seal the day and year above written.

_____

Notary in and for the State of Iowa

NOTARIAL SEAL IOWA

BRETT JENNINGS
Commission Number 839718
My Commission Expires
June 1, 2028

2026 WEED COMMISSIONER'S REPORT

For the County of: Jasper

Submit to County Board of Supervisors by: November 1, 2026
Return copy to the IDALS office by: December 1, 2026

Weed Commissioner's Contact Information:

Name	Year Appointed
Randy Freese	2025
Address	**Telephone**
910 N 11th Ave E	641-521-3427
City, Zip Code	**Alternate Telephone**
Newton IA 50208	
Email Address	**Pesticide Certificate #**
rfreese@jasperia.org	30399

Which of the noxious weeds have you found in your county?

1 – Found, a problem in my county
2 – Found, but not a problem
3 – Not known in my county
? – If you cannot identify this plant

Primary Noxious Weeds	*Answer*	*Secondary Noxious Weeds*	*Answer*
Buckthorn	2	Buckhorn Plantain	2
Bull Thistle	2	Cocklebur	2
Canada Thistle	1	Curly Dock (Sour Dock)	2
Field Bindweed	2	Multiflora Rose	2
Hoary Cress (Perennial Pepper-grass)	3	Poison Hemlock	1
Horse Nettle	2	Puncturevine	3
Leafy Spurge	2	Red Sorrel (Sheep sorrel)	3
Musk Thistle	1	Shattercane	3
Palmer Amaranth	3	Smooth Dock	2
Perennial Sow Thistle	2	Teasel	1
Quackgrass	2	Velvetleaf (Butterprint)	2
Russian Knapweed	2	Wild Carrot	2
		Wild Mustard	1
		Wild Sunflower	2

Invasive Prohibited Plants	Answer		
Garlic Mustard	1		
Japanese Hop	2		
Japanese Knotweed	1		
Oriental Bittersweet	2		
Purple Loosestrife	1		

Please list any other plants which are a problem or a concern in your county:

As County Weed Commissioner, do your duties include roadside spraying?

Yes [X] No [ ]

Did your county publish a Notice of Program for weed control pursuant to the provisions of Title VIII Chapter 317 Section 317.14?

Yes [X] No [ ]

Did your county employ contract spraying during 2026?

Yes [ ] No [X]

If yes, what percentage of your total spray program is contracted? _____%

If possible, please list the contract rates. $/mile_____

Total contract cost $_____

In the past year how much did your county spend on purchasing herbicides?

$ 27,000.00

How many times during 2026 was it necessary to serve a noxious weed notice?

Private (written) 0 Public (written) (DOT, DNR, CCB) 0

How many times did you contact individuals personally, rather than sending them a weed control notice?

Private (verbal) 7 Public (verbal) (DOT, DNR, CCB) 0

How many times did you actually enter private or public land, control weeds, and assess the cost to the owner?

0

How many months were you employed as weed commissioner in 2026?

6 months

Are your duties as weed commissioner incorporated into another county job?

Yes [X] No [ ] If Yes, what? Road Superintendant

Weed Comm. Duties 15 % IRVM Duties 3 %

Other County Duties 82 %

How does the overall county weed situation compare with last year?

Improved [ ] Unchanged [X] Worse [ ]

Comments? Lots on Canadian Thistle with all of the rain.

Is brush control included in your weed commissioner duties?

Yes [X] No [ ]

If yes, what method(s) do you use? *(Circle all that apply):*

Spraying [X] Cutting [X] Stump treatment [X] Basal bark [ ]

Other, explain _____

What are your suggestions and/or recommendations which may improve your county weed and brush infestations?

What herbicides did your county use in your weed control program? Be specific, please list brand name and quantity of each. Please do not list surfactants or adjuvants. If the spray program is contracted in your county, ask your contractor for this information. Add another page if necessary.

Herbicide usage table:

CHEMICAL/BRAND	RATE USED	QUANTITY USED	TO CONTROL?
(Example) Milestone	4 fluid ounces per acre	3.32 gallons	Thistle and teasel on roadside
Terravue	5 oz/Ac.	16.4 lbs	Thistles Braad leaf
Highnoon	12 oz/Ac	7.73 gal	Teasle Thistles
Method	8 oz/Ac.	16.3 gals/Ac	Brush/Tree's
Escort	1 oz/Ac.	16.3 lbs	Brush/Tree's

The above report is true to the best of my knowledge.

Signature _____ 10-26-2026
County Weed Commissioner — Date

Signature Thad Kaufmann 10/27/2026
Chairman, County Board of Supervisors — Date

Please return a copy to:

Iowa Department of Agriculture and Land Stewardship
Attn: State Weed Commissioner
2230 S Ankeny Blvd
Ankeny, IA 50023-9093

October 27, 2026

Tuesday, October 27, 2026, the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Nearmyer and Cupples present and accounted for; Talsma was absent, Chairman Nearmyer presiding.

Motion by Cupples, seconded by Nearmyer to approve the Recorder's quarterly report from July 1, 2026, to September 30, 2026.

YEA: CUPPLES & NEARMYER

Motion by Cupples, seconded by Nearmyer to approve a standard agreement for professional services with Allender Butze Engineers Inc., to complete the geotechnical investigation for Bridge P01 at a total cost of $6,800.00.

YEA: CUPPLES & NEARMYER

Motion by Cupples, seconded by Nearmyer to approve a standard agreement for professional services with Allender Butze Engineers Inc., to complete the geotechnical investigation for Bridge L25 at a total cost of $7,100.00.

YEA: CUPPLES & NEARMYER

Motion by Cupples, seconded by Nearmyer to approve a liquor license for Toad's Place at 6150 W. 100th St. N., Mingo, IA 50168.

YEA: CUPPLES & NEARMYER

Motion by Cupples, seconded by Nearmyer to set a Public Hearing for the FY 2026-2027 budget amendment with a recommended date of November 10, 2026, at 9:30 a.m. in the Jasper County Board of Supervisors Room 203.

YEA: CUPPLES & NEARMYER

Motion by Cupples, seconded by Nearmyer to adopt Resolution 26-68 approving Transfer Order #1598 in the amount of $185,856.63 from the General Fund to Secondary Roads Fund.

YEA: CUPPLES & NEARMYER

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Cupples, seconded by Nearmyer to adopt Resolution 26-69 approving Transfer Order #1599 in the amount of $1,683,130.64 from the Rural Services Fund to Secondary Roads Fund.

YEA: CUPPLES & NEARMYER

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Nearmyer, seconded by Cupples to table Transfer Order #1600 in the amount of $1,942,647.00 from the General Fund to Monroe-PC Trail Capital Project Fund.

YEA: CUPPLES & NEARMYER

Motion by Cupples, seconded by Nearmyer to approve the Board of Supervisors minutes from October 20, 2026.

YEA: CUPPLES & NEARMYER

There were no Board Appointments.

Motion by Cupples, seconded by Nearmyer to enter into closed session requested by Dennis Simon and Mike Galloway in accordance with Iowa Code Section 20.17(3) negotiating sessions, strategy meetings of public employers, mediation, and the deliberative process of arbitrators shall be exempt from the provisions of chapter 21. However, the employee organization shall present its initial bargaining position to the public employer at the first bargaining session. The public employer shall present its initial bargaining position to the employee organization at the second bargaining session, which shall be held no later than two weeks following the first bargaining session. Both sessions shall be open to the public and subject to the provisions of chapter 21. Parties who by agreement are utilizing a cooperative alternative bargaining process may exchange their respective initial interest statements in lieu of initial bargaining positions at these open sessions. Hearings conducted by arbitrators shall be open to the public.

YEA: CUPPLES & NEARMYER

ROLL CALL: NEARMYER & CUPPLES

Motion by Cupples, seconded by Nearmyer to come out of closed session.

YEA: CUPPLES & NEARMYER

Motion by Cupples, seconded by Nearmyer to adjourn from the regular meeting and enter into the work session.

YEA: CUPPLES & NEARMYER

Jamey Robinson, EMA Director, spoke with the Board about the placement on the new sirens. Jamey has been working on getting participation agreements signed. Engineer, Mike Frietsch, discussed the need for a winter overtime policy for the Secondary Roads Department.

Motion by Cupples, seconded by Nearmyer to adjourn the October 27, 2026, meeting of the Jasper County Board of Supervisors.

YEA: CUPPLES & NEARMYER

_____ _____

Jenna Jennings, Auditor Thad Nearmyer, Chairman