

Jasper County Jail

Work Release Privilege Rules

02-2026

You must review these rules, initial each paragraph if you understand the rule and then sign at the bottom of this form acknowledging that you will abide by these rules. These rules must be signed by the person who will be going out to work to be valid.

At the continuing discretion of the Sheriff, some model sentenced prisoners may be allowed to participate in the Jasper County Jail work release program. The inmate must have a job with fixed hours at a fixed location. Other jobs will be handled on a case-by-case basis. The inmate must follow the Sheriff's work release rules, all laws and the applicable jail conduct rules to be granted work release. Work release is wholly at the discretion of the Sheriff under the Sheriff's rules but must be approved and authorized by the Court.

_____ 1 > I understand that I must be a sentenced prisoner to do work release. I understand that work release is a privilege and that I will be allowed to go to work wholly at the discretion of the Sheriff. I understand that these rules are a minimum guideline and that I must follow all work release rules, all laws, and the applicable jail conduct rules or my work release can be revoked.

_____ 2 > I understand that I must provide the jail with paperwork showing my employer's notarized signature/digitally signed paperwork or I will not be granted work release. I understand that work release allows for a maximum of 12 hours out of the jail to include drive time to and from work. I understand that I am only allowed to work 6 days in a row. I understand that I may be asked to produce my most recent pay check stub to verify my hours and earnings.

_____ 3 > I understand that I must pay the Sheriff's Office a nonrefundable fee of \$30.00 per day worked or ½ my daily take home per day worked, whatever is less. This fee must be paid in advance of going out to work for the day. Payments must be made in cash to the Jasper County Jail.

_____ 4 > I understand that if I serve my time in a jail facility other than Jasper County, either at my request or due to being shipped to another jail facility because of overcrowding, and the other facility offers work release, I will be required to pay the fees the other county requires. I will also have to follow the rules set by the other jail facility.

_____ 5 > I understand that I must go directly from jail to work and back to jail, without excuse or exception. I understand that I cannot consume any alcohol or other non-prescription drugs at any time covered by this agreement. I cannot go to any location where alcohol or other drugs may be found. I understand that I am subject to alcohol testing and/or drug screening (normally by urinalysis) at any time covered by this agreement. I hereby consent to such testing/screening as an absolute condition to participate as a work release inmate. I understand that if I am found to be in possession of or having consumed alcohol or other drugs that my privilege to go to work is automatically revoked. I may be charged with a crime if found to possess controlled substances or if I test positive for consumption of alcohol or controlled substances.

_____ 6 > I understand that if I wish to drive myself to/from work I must present a valid driver's license, or work release permit, and a valid insurance card. I understand that my driving status will be checked and failure to provide accurate information can result in loss of work release privileges. I understand I will not be allowed to drive myself if I am not validated through dispatch.

_____ 7 > I understand that if another person is driving me to/from work that person must fill out and sign in front of a notary public/digital signature, the work release driver rules. I understand that I am not allowed to be driven by any person who has not filled out the work release driver rules and who is not preapproved to drive me. I understand that if I am riding with a person who is not approved my work release privilege can be revoked and there is a possibility of criminal charges where they apply.

_____ 8 > I understand that a violation of any of the work release rules may result in disciplinary action in compliance with section 356.21 of the Iowa Code. (356.21 Control and Punishment)

_____ 9 > I understand that a violation of any of the work release rules may result in criminal action in compliance with section 704.8 of the Iowa Code. (704.8 Escape from place of confinement)

_____ 10 > I understand that I may be visited at my place of employment at any time and if I am not there I will be in violation of work release. My work release will be revoked and I will face disciplinary action and/or criminal charges.

_____ 11 > I understand that my work release can be revoked at any time without prior notice or hearing. I understand that if I want my revocation reviewed by the Sheriff, I must do so in writing without delay.

_____ 12 > I understand that I must be employed at my work release job for a minimum of 30 days prior to coming to jail.

_____ 13 > I understand that I must pass a preliminary drug test (by urinalysis) before I may go to work. Failure to pass the drug screen will disqualify me from going to work. If I am doing 10 or more days and I fail my first drug test then I may be allowed to take a 2nd drug test 7 days after the first one. If I pass the 2nd test I may be allowed to go to work but if I fail the 2nd test I will not be allowed to take the test again for the remainder of my stay.

_____ 14 > I understand that I must pay the Sheriff's Office a nonrefundable fee of \$10.00 for each UA I am given during the process of determining work release eligibility. This fee must be paid in advance of administering the UA tests. Payments must be made in cash to the Jail.

DATE

INMATE

JAILER